DATE: November 12, 2026

TO: Glynn County Airport Commission

FROM: Robert J. Burr, Executive Director

SUBJECT: Glynn County Airport Commission Meeting Agenda

The monthly meeting of the Glynn County Airport Commission (GCAC) will be held at **9:00 a.m. Tuesday, November 17, 2026 at the Brunswick Golden Isles Airport in the M.H. "Woody" Woodside Terminal.**

The public is invited to attend at the **Glynn County Airport Commission Office, 295 Aviation Parkway, Second Floor Conference Room, Brunswick, Georgia 31525.**

Airport Commission Meeting Agenda

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Accept Agenda

IV. Public Comment

A. General Comments

B. Request-to-speak forms are available for discussion of specific agenda items.

V. Pilot Recognition

Cameron Crepeau – Instrument Rating
Training was completed at the St. Simons Island Airport with Peter Weir of High Tide Aviation.

VI. Approve Glynn County Airport Commission Meeting Minutes

Glynn County Airport Commission monthly meeting minutes for October 20, 2026

Recommendation: Approve the Glynn County Airport Commission monthly meeting minutes for October 20, 2026. (Enclosure A) Link

VII. Finance and Administration – Tiffany Landry, A.C.E. – Assistant Director of Finance and Administration

Quarterly Financial Report (Enclosure B) Link

VIII. Property – Terra Winslett, C.M. - Property Director

A. Hangar Transfer Redfern #4 from Daryl Ray to Thomas Muller – St. Simons Island Airport

The Glynn County Airport Commission has authorized the Executive Director to complete internal aeronautical hangar unit transfers at the time of sale. This authorization is contingent upon the hangar being used for aeronautical purposes. This request meets the requirements and has been approved by the Executive Director.

B. **Odyssey GIA Holdings, LLC-Lot 1 Second Amendment to Sublease – St. Simons Island Airport (Current hangar for Palmetto Aviation)**

Odyssey GIA Holdings, LLC has requested a sublease amendment, based on capital investment of $137,507.00 for new hangar door. The current term is approximately 25 years, September 1, 2007 to August 31, 2032 with two (2) five (5) year options to renew expiring August 31, 2042. Amend the sublease to increase the subleased premise by 505.53 square feet due to construction of new hangar door and to include one (1) twenty (20) year option expiring August 31, 2062. Rental rate will adjust to $10,164.72 annually and $847.06 monthly based on the increased square footage of parcel. Adjust the Consumer Price Index (CPI) from 1967=100 to the current CPI base of 1982=100. At the conclusion of the original lease term August 31, 2032, the Glynn County Airport Commission will adjust the rental rate to current aeronautical rental rate. This amendment is contingent upon the completion of the project.

Recommendation: Approve the Second Amendment to the Odyssey GIA Holdings LLC "Lot 1" sublease and recommend approval to the Goldens Isles Development Authority, pending legal review. (Enclosure C) Link

IX. Operational Items – Vernon Bessing, Director of Facilities and Operations

A. Introduce Tia Mitchell, Courtesy Representative – Brunswick Golden Isles Airport

B. RSM Golf Classic - November 16 – 22, 2026 – St. Simons Island Airport

C. Temporary Tower March 11-19, 2027 - St. Simons Island Airport

D. JAX Center Communications Update – St. Simons Island Airport

X. Capital Improvement Projects Update

A. ARFF Station Construction Project Update (Project #185-C) – Brunswick Golden Isles Airport

B. Passenger Terminal Parking Lot Expansion Phase 2 Update (Project #194) – Brunswick Golden Isles Airport

C. Skylane Infrastructure Development Phase 2 Update – (Project 215-C) – St. Simons Island Airport

D. Airfield Safety and EMAS Project Update – St. Simons Island Airport (Project 213C)

E. North Taxiway Design – Brunswick Golden Isles Airport (Project 176)

F. Master Plan Update – Brunswick Golden Isles Airport

G. Grubbing and Clearing - Brunswick Golden Isles Airport

XI. Chairman's Items

A. Golden Isles Development Authority confirmation of Airport Commissioner Farley to serve a second five-year term beginning January 1, 2027.

B. Strategic Plan Update

XII. Executive Director's Items

A. December 15th Meeting Time Change from 9:00 to 11:00 a.m.

B. Holiday Luncheon Invitation – December 15, 2026 – Brunswick Golden Isles Airport

XIII. Activity Report – Tiffany Landry, Assistant Director of Finance and Administration
(Enclosure D) Link

A. Enplanement Report
B. Flight Reliability Report
C. Airport Operations
D. Rental Cars Report
E. Parking Lot Capacity – Brunswick Golden Isles Airport

XIV. Upcoming Events

- **Glynn County Airport Commission Monthly Meeting – Tuesday, December 15, 2026 Brunswick Golden Isles Airport**
- **EAA "State of the Airports" – Sunday, February 7, 2027**
- **Temporary Tower March 11-19, 2027**

XV. Executive Session

Discuss possible Real Estate Items as permitted by O.C.G.A §50-14-3(b)(1)(B), Legal Items as permitted by O.C.G.A.§ 50-14-2 and Personnel Items as permitted by O.C.G.A. §50-14-3(b)(2).

XVI. Return to Open Session

XVII. Adjournment

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, may contact the Glynn County Airport Commission at 912-265-2070. The Airport Commission will make reasonable accommodations for those persons with at least two business days' notice prior to the meeting.