Brunswick Golden Isles Airport | St. Simons Island Airport At McKinnon Field

Glynn County Airport Commission

MINUTES
GLYNN COUNTY AIRPORT COMMISSION
October 20, 2026

COMMISSIONERS PRESENT

ED FARLEY, Chairman
DAVID FURNISH, Vice Chairman
DOUG HUTSON, Secretary-Treasurer
JEFF CULWELL
CEDRIC KING
WAYNE NEAL - via phone

STAFF PRESENT

ROBERT BURR
VERNON BESSING
SHAWNA WILLIAMS
TERRA WINSLETT
CRAIG PACE
TIFFANY LANDRY
KATHERINE KISSLING
LEIGH NEWTON
CHELSIE SMITH
PATRICIA YONCE
ANGELO NORFLEET

LEGAL

REES SUMERFORD

TENANTS AND PUBLIC PRESENT

SHERRI PRUITTT
BRIAN THOMPSON
KEVIN KNIGHT
STEPHEN FLOYD
FRANK BARTANOWITZ
JEFF GRIFFITH
PAM SHIERLING
RENN GRUBER
DAMON WHITLOW
COUNTY COMMISSIONER BOB DUNCAN

The monthly meeting of the Glynn County Airport Commission (GCAC) was held at **9:00 a.m. on Tuesday, October 20, 2026 at the Glynn County Airport Commission Annex, 160 Gary L. Moore Court, St. Simons Island Airport, St. Simons Island, Georgia 31522.**

Call to Order – The meeting was called to order at 9:00 a.m. by Chairman Farley. He welcomed attendees and thanked everyone for coming. He verified that Commissioner Neal was on the phone and able to participate in the meeting.

Invocation and Pledge of Allegiance – Chairman Farley gave the invocation and led the Pledge of Allegiance.

Accept Agenda – The meeting agenda was sent out to the Airport Commissioners the previous week. Chairman Farley requested any changes to the meeting agenda. None were stated.

Commissioner Culwell made a motion to accept the agenda.
Commissioner Hutson seconded the motion, and it carried: 4-0.

Public Comment

Chairman Farley asked for any public comments or requests to speak. None were submitted. He welcomed everyone to the meeting.

Approve Glynn County Airport Commission Meeting Minutes

Glynn County Airport Commission monthly meeting minutes for September 22, 2026

Recommendation: Approve the Glynn County Airport Commission monthly meeting minutes for September 22, 2026.

Commissioner Hutson made the motion to approve the September 22, 2026 meeting minutes.
Commissioner Furnish seconded the motion and it carried: 4-0.

Finance and Administration

Auditing Update -The Finance team is collaborating with auditors at Nichols Cauley and Associates to complete multiple audits. They are working on FBO concession audits, Tipsy McFly Café audit, and rental car audits. The Airport Commission single audit and annual audit are also starting.

Grant Acceptance – St. Simons Island Airport (Project #220D) -The Georgia Department of Transportation has offered a grant in the amount of $1,126,788.85 to fund the design of Runway 4-22 pavement rehabilitation, runway safety area (RSA) improvements, and engineered material arresting system (EMAS) at the St. Simons Island Airport. Glynn County approved the grant at their last meeting.

Recommendation: Approve FAA/GDOT Grant AP027-9115-073 to fund the design of Runway 4-22 Pavement Rehabilitation, RSA Improvements, and EMAS at the St. Simons Island Airport in an amount not to exceed $1,126,788.85 and authorize the Executive Director to execute all necessary documentation.

Commissioner Culwell made a motion to approve the grant.
Commissioner Hutson seconded the motion and it carried: 4-0.

Commissioner King joined the meeting at 9:03.

Property

Skyspaces Condominium, Inc. – Third Amendment – St. Simons Island Airport

The subleased premises is 60,924 square feet used for retail offices, commercial, industrial and warehouse units. The term is 36 years beginning October 1, 1996 and expiring September 30, 2032. Rent is $28,590.84 annually. Proposed changes include capital development of approximately $220,000. The capital investment adds 20 years beginning October 1, 2032 and expires September 30, 2052. At the start of the additional lease term the rental rate will be adjusted to the then-current nonaeronautical rate as determined by an appraisal.

Recommendation: Approve the Skyspaces Condominium Inc. Third Sublease Amendment with the above terms, subject to legal review, and recommend approval to the Golden Ises Development Authority.

Commissioner Culwell made the motion to approve the recommendation.
Commissioner Hutson seconded the motion and it carried: 5-0.

Operational Items – Vernon Bessing, Director of Facilities and Operations

RSM Golf Classic Planning - November 16 – 22, 2026 – St. Simons Island Airport – On Saturday and Sunday, November 21st and 22nd Runway 16-34 is planned to be closed and utilized for parking during the RSM Golf Classic.

ARFF (Aircraft Resue and Fire Fighting) Truck Repairs – Brunswick Golden Isles Airport – The ARFF truck is over 20 years old. The turrets are not working reliably. The parts are obsolete. The roof turret and the bumper turret need to be replaced. The brakes on the front and back also need to be replaced. A budget amendment may be needed to pay for maintenance on the ARFF truck. The purchase of a new truck is planned in the CIP for 2028. The repairs will cost approximately $54,000.

Homeschoolers Tour – Brunswick Golden Isles Airport – Recently a large group of homeschool students toured BQK with Leigh Newton and John Duncan. While they were out on the apron, a Delta pilot stopped and spoke to the students. The group was very engaged.

Temporary Tower March 11-19, 2027 St. Simons Island Airport – The short runway will most likely be closed to park aircraft. Traffic essentially doubles during this time.

Capital Improvement Projects Update

ARFF Station/County Station 5 Construction Project Update (Project #185-C) – Brunswick Golden Isles Airport – Construction is progressing and is ahead of schedule. An opening day is anticipated for mid-December instead of January 2027.

Passenger Terminal Parking Lot Expansion Phase 2 Update (Project #194) – Brunswick Golden Isles Airport – The bids are in and the contractor has been selected. There is a permitting issue with the erosion permit/land development permit. Because the funding is state funding, the permit is a state permit and that fee has been

paid. The engineering firm RS&H, Inc. is working with the local permitting department to clarify the process. Entrance signage for short-term and long-term parking will be installed during this project.

Skylane Infrastructure Development Phase 2 Update – (Project 215-C) – St. Simons Island Airport – The Airport Commission is beginning the Skylane Infrastructure Development Phase 2 project. Tenants are planning private hangar development. The contractor has been selected and is ready to begin. Funding is in place. Brian Thompson explained that there was an issue with the water supply relocation. Joint Water Sewer will verify the depth of the water lines and connection points. Drawings have been revised and will be resubmitted.

Airfield Safety and EMAS Project Update – St. Simons Island Airport (Project 220C) – This project will rehabilitate the main Runway 4-22 and also install EMAS (Engineered Materials Arresting System) at both ends of the runway. This is a very expensive project with multiple phases over multiple years. The FAA is providing funding for this project. Half the State's annual discretionary money will be allocated to this project. The runway could be closed for as long as three months. The total project cost will be over $16 million. The construction plan is in process.

North Taxiway Design – Brunswick Golden Isles Airport (Project 176) – This project is for economic development for current and future tenants. The design is being finalized.

Master Plan Update – Brunswick Golden Isles Airport – The BQK Master Plan is scheduled for an update in the coming fiscal year. There has been a scoping meeting to review and update the Master Plan. Brian Thompson from RS&H, Inc. is working on this project that will plan projects for the next 20 years at the airport.

Chairman's Items

Airport Commission Seat Appointment – Katherine Kissling explained the process of candidate selection for the Glynn County Airport Commission. Commissioner Farley's first 5-year term will end December 31, 2026. He is eligible to serve a second 5-year term. The Airport Commission placed display ads in The Brunswick News announcing the seat vacancy and requesting letters of interest and resumes. One letter of interest was received from Commissioner Farley. There were no other inquiries from the community.

Recommendation: Recommend to the Golden Isles Development Authority the appointment of Commissioner Ed Farley to serve a second 5-year term as a Glynn County Airport Commissioner.

Commissioner Culwell made a motion to recommend to the Golden Isles Development Authority the appointment of Commissioner Ed Farley to serve a second 5-year term as a Glynn County Airport Commissioner.
Commission Neal seconded the motion and it carried: 5-0.

Airport Commission Officer Positions Interest 2027 – Chairman, Vice Chairman and Secretary-Treasurer – Two-year terms

All Officer positions will be open in January. The staff will query the Airport Commissioners to find out who would like to be considered for the three Officer positions for the 2027-2028 term and will provide the result to all the Airport Commissioners.

Woody Woodside BQK Terminal Dedication

Chairman Farley explained that the terminal dedication event was very well attended. He complimented the staff for setting up the event and being very well organized. It was a fitting tribute to Woody Wooodside's dedication and service to the community.

Proposed 2027 Meeting Schedule – The proposed monthly meeting schedule was presented. Four meetings are planned for the St. Simons Island Airport and eight meetings are scheduled for the Brunswick Golden Isles Airport. Meetings will be held the third Tuesday of each month with exceptions for February, which will be the fourth Tuesday of the month and December which will be the second Tuesday of the month.

Recommendation: Approve the 2027 Meeting Schedule.

Commissioner Furnish made a motion to approve the 2027 meeting schedule.
Commissioner King seconded the motion and it carried: 5-0.

Wings of Grace Ministries Ribbon Cutting

Damon Whitlow, of Wings of Grace Ministries, thanked the Commission staff for attending the event. He thanked Chairman Farley for being the keynote speaker. The event was well attended and very successful. People learned about the new aviation maintenance services and flight training offerings. Chairman Farley complimented the set-up, the programs and the enthusiasm of the people. Approximately ten percent of the students who completed the Wings of Grace Ministries A&P program have been hired by BQK Gulfstream.

Executive Director's Items

Georgia Airport Association (GAA) Report

The annual conference was recently held in Savannah. Terra Winslett moved into the position of President of the association. The Commissioners congratulated her. Some of the recent GAA initiatives were the passage of House Bill 1434, which protect airports from height structures, and additional airport funding increases.

Activity Report – Tiffany Landry, Assistant Director of Finance and Administration

Enplanement Report – For September there were 5,022 enplanements.

Flight Reliability Report – In September 83% of flights were on time, 16% were delayed due to crew, maintenance or weather. One flight was cancelled, which is consistent with other airports.

Airport Operations – In September there were 1,493 operations at the Brunswick Golden Isles Airport which is an all-time record. There were 2,774 operations at the St. Simons Island Airport which is also a record high.

Rental Cars Report – August gross receipts for car rentals at both airports totaled $338,138 which is trending above recent years. .

Parking Lot Capacity – Brunswick Golden Isles Airport – The average inventory for the month of September was 295 cars. The 90% capacity figure is 313. The main parking lot is nearing operational capacity. Construction on the main parking lot expansion will begin soon.

Upcoming Events

- **Glynn County Airport Commission Monthly Meeting – Tuesday, November 17, 2026 Brunswick Golden Isles Airport**

Executive Session

Discuss possible Real Estate Items as permitted by O.C.G.A §50-14-3(b)(1)(B), Legal Items as permitted by O.C.G.A.§ 50-14-2 and Personnel Items as permitted by O.C.G.A. §50-14-3(b)(2).

Commissioner Culwell made a motion to enter Executive Session at 9:25 a.m.
Commissioner King seconded the motion and it carried: 5-0.

Return to Open Session

Commissioner Culwell made the motion to return to Open Session.
Commissioner Hutson seconded the motion and it carried- 5-0.

Adjournment

Commissioner Culwell made a motion to adjourn.
Commissioner King seconded it and the motion carried: 5-0.

The meeting was adjourned at 9:54 a.m.

Ed Farley, Chairman

Doug Hutson, Secretary-Treasurer

Katherine Kissling, Attest

Brunswick Golden Isles Airport | St. Simons Island Airport at McKinnon Field

Glynn County Airport Commission

AFFIDAVIT – CLOSED MEETING

AFFIDAVIT AS REQUIRED UNDER O.C.G.A. §50-14-4(b) (1)

GLYNN COUNTY, GEORGIA

Personally appeared before me the undersigned attesting officer, duly authorized to administer oaths, **Ed Farley** who, after being duly sworn, deposes and, on oath, states the following:

(1) I was the Acting Chairman of a meeting of the Glynn County Airport Commission meeting held on October 20,2026.

(2) The subject matter of the closed portion of the meeting, which was closed for purpose of the discussion of Real Estate matters as allowed under O.C.G.A. §50-14-3(b)(1)(B), Personnel matters as allowed under O.C.G.A. §50-14-3(b)2 and Legal matters as allowed under O.C.G.A. §50-14-2 and were devoted to matters within these exceptions as provided by law.

(3) This affidavit is being executed for the purpose of complying with the mandate of O.C.G.A. §50-14-4(b) (1) that such an affidavit be executed.

This 20th day of October, 2026.

Sworn to and subscribed before me, who is personally known.

Ed Farley

this 20th day of October, 2026.

Ed Farley, Chairman

Katherine Wilkinson Kissling

Notary Public

My Commission Expires: May 29, 2029

NOTARIAL SEAL

KATHERINE WILKINSON KISSLING NOTARY PUBLIC GEORGIA EXPIRES 05-29-2029 GLYNN COUNTY