DATE: October 15, 2026

TO: Glynn County Airport Commission

FROM: Robert J. Burr, Executive Director

SUBJECT: Glynn County Airport Commission Meeting Agenda

The monthly meeting of the Glynn County Airport Commission (GCAC) will be held at **9:00 a.m. Tuesday, October 20, 2026 at the St. Simons Island Airport.**

The public is invited to attend at the **Glynn County Airport Commission Annex, 160 Gary L. Moore Court, St. Simons Island Airport, St. Simons Island, Georgia 31522.**

Airport Commission Meeting Agenda

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Accept Agenda

IV. Public Comment

A. General Comments

B. Request-to-speak forms are available for discussion of specific agenda items

V. Approve Glynn County Airport Commission Meeting Minutes

Glynn County Airport Commission monthly meeting minutes for September 22, 2026

Recommendation: Approve the Glynn County Airport Commission monthly meeting minutes for September 22, 2026. (Enclosure A) Link

VI. Finance and Administration – Shawna Williams, C.M. Director of Finance and Administration

A. Auditing Update

B. Grant Acceptance – St. Simons Island Airport -The Georgia Department of Transportation has offered a grant in the amount of $1,126,788.85 to fund the design of Runway 4-22 pavement rehabilitation, runway safety area (RSA) improvements and engineered material arresting system (EMAS) at the St. Simons Island Airport.

Recommendation: Approve FAA/GDOT Grant AP027-9115-073 to fund the design of Runway 4-22 payment rehabilitation, RSA improvements, and EMAS at the St. Simons Island Airport in an amount not to exceed $1,126,788.85 and authorize the Executive Director to execute all necessary documentation. (Enclosure B) Link

VII. Property – Terra Winslett, C.M. Property Director

Skyspaces Condominium, Inc. – Third Amendment – St. Simons Island Airport (Tentative)

The subleased premises is 60,924 square feet used for retail offices, commercial, industrial and warehouse units. The term is 36 years beginning October 1, 1996 and expires September 30, 2032. Rent is $28,590.84 annually. Proposed changes include capital development of approximately $220,000. The capital investment adds 20 years beginning October 1, 2032 and expires September 30, 2052. At the start of the additional lease term the rental rate will be adjusted to the then-current nonaeronautical rate as determined by an appraisal.

Recommendation: Approve the Skyspaces Condominium Inc. Third Sublease Amendment with the above terms, subject to legal review, and recommend approval to the Golden Ises Development Authority. (Enclosure C) Link

VIII. Operational Items – Vernon Bessing, Director of Facilities and Operations

A. RSM Golf Classic Planning - November 16 – 22, 2026 – St. Simons Island Airport

B. ARFF Truck Repairs – Brunswick Golden Isles Airport

C. Homeschoolers Tour – Brunswick Golden Isles Airport

D. Temporary Tower March 11-19, 2027 - St. Simons Island Airport

IX. Capital Improvement Projects Update

A. ARFF Station Construction Project Update (Project #185-C) – Brunswick Golden Isles Airport

B. Passenger Terminal Parking Lot Expansion Phase 2 Update (Project #194) – Brunswick Golden Isles Airport

C. Skylane Infrastructure Development Phase 2 Update – (Project 215-C) – St. Simons Island Airport

D. Airfield Safety and EMAS Project Update – St. Simons Island Airport (Project 213C)

E. North Taxiway Design – Brunswick Golden Isles Airport (Project 176)

F. Master Plan Update – Brunswick Golden Isles Airport

X. Chairman's Items

A. Airport Commission Seat Appointment - Recommend to the Golden Isles Development Authority the appointment of Commissioner Ed Farley to serve a second 5-year term as Airport Commissioner.

B. Airport Commission Officer Positions Interest 2027 – Chairman, Vice Chairman and Secretary-Treasurer – Two-year terms

C. Woody Woodside BQK Terminal Dedication

D. Proposed 2027 Meeting Schedule (Enclosure D) Link

E. Wings of Grace Ministries Ribbon Cutting

XI. Executive Director's Items

A. Georgia Airports Association Conference (GAA) Report – Terra Winslett New GAA President

XII. Activity Report – Tiffany Landry, Assistant Director of Finance and Administration (Enclosure E) Link

A. Enplanement Report
B. Flight Reliability Report
C. Airport Operations
D. Rental Cars Report
E. Parking Lot Capacity – Brunswick Golden Isles Airport

XIII. Upcoming Events

- **Glynn County Airport Commission Monthly Meeting – Tuesday, November 17, 2026 Brunswick Golden Isles Airport**

XIV. Executive Session

Discuss possible Real Estate Items as permitted by O.C.G.A §50-14-3(b)(1)(B), Legal Items as permitted by O.C.G.A.§ 50-14-2 and Personnel Items as permitted by O.C.G.A. §50-14-3(b)(2).

XV. Return to Open Session

XVI. Adjournment

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, may contact the Glynn County Airport Commission at 912-265-2070. The Airport Commission will make reasonable accommodations for those persons with at least two business days' notice prior to the meeting.