



DATE: September 16, 2026
TO: Glynn County Airport Commission
FROM: Robert J. Burr, Executive Director
SUBJECT: Glynn County Airport Commission Meeting Agenda

The monthly meeting of the Glynn County Airport Commission (GCAC) will be held at **9:00 a.m. Tuesday, September 22, 2026.**

The public is invited to attend at the **Brunswick Golden Isles Airport, 295 Aviation Parkway, Second Floor Conference Room, Brunswick, Georgia 31525**

Airport Commission Meeting Agenda

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Accept Agenda

IV. Public Comment

A. General Comments

B. Request-to-speak forms are available for discussion of specific agenda items.

V. Pilot Recognition

Elijah Joell – Private Pilot – Training completed with Cade Muese, High Tide Aviation, St. Simons Island Airport

Amelia Dillivan – Private Pilot – Training completed with Cade Muese, High Tide Aviation, St. Simons Island Airport

Cormac Biddle – Private Pilot – Training completed with Evan Pearson, Wings of Grace Ministries, Brunswick Golden Isles Airport

VI. Approve Glynn County Airport Commission Meeting Minutes

Glynn County Airport Commission monthly meeting minutes for July 21, 2026

Recommendation: Approve the Glynn County Airport Commission monthly meeting minutes for July 21, 2026. (Enclosure A) [Link](#)

VII. Finance and Administration – Shawna Williams, C.M. Director of Finance and Administration

A. Introduction – Chelsie Smith, Finance and Administration Coordinator

B. Fourth Quarter Financial Report Fiscal Year 2025-26 (Enclosure B) [Link](#)

C. LEO Grant – Partial reimbursement will begin again in September 2026 – Brunswick Golden Isles Airport

D. Grant Acceptance – Construct Passenger Terminal Parking Lot Expansion Phase 2 (BQK Project #194) Brunswick Golden Isles Airport – Accept GDOT grant #AP027-9000-72 in an amount not to exceed \$39,710.20 and authorize the Executive Director to execute all necessary documentation.

Recommendation: Authorize the Executive Director to execute all necessary document for GDOT Grant #AP027-900-72 in an amount not to exceed \$39,710.20 and recommend approval to Glynn County, Subject to legal review. (Enclosure C) [Link](#)

E. Strategic Plan Update

VIII. Property – Terra Winslett, C.M. Property Director

A. Glynco Manning Aviation, Inc. to Southern Aircraft Maintenance, Inc. New Sublease and Hangar Relocation – Brunswick Golden Isles Airport -The current aeronautical sublease premises at 704 Connoles Street, Parcel 4 – West Aviation Area is 11,250 sq. ft, with annual rent of \$2,706.96. Current term of 20 years with three five-year options will expire November 30, 2026.

New Sublease Terms: Premise - Lot 5, 457 Aviation Parkway (East General Aviation). Change ownership from Glynco Manning Aviation, Inc. to Southern Aircraft Maintenance, Inc. Proposed capital development is \$260,000. Term: 25 years beginning December 1, 2026 and expiring November 30, 2051. Use of premise is aeronautical use only.

Recommendation: Approve the Southern Aircraft Sublease and recommend approval to the Golden Isles Development Authority, pending legal review. (Enclosure D) [Link](#)

- B. **AirStat, Inc. Office Facility Lease – Brunswick Golden Isles** – Premises: 500 Connoles Street. Sublease use will be administrative and office space in support of flight operation, aircraft maintenance, and pilot records. Parking will be allocated adjacent to the facility. Lease term will begin October 1, 2026 and expire September 30, 2027, with the mutual option to renew annually. Facility rental rate will be \$9,375.00 annually with an annual CPI rate adjustment.

Recommendation: Approve the proposed lease terms, subject to legal review and recommend approval to the Golden Isles Development Authority. (Enclosure E) [Link](#)

- C. **Wings of Grace Ministries, Inc. – Brunswick Golden Isles Airport – Ribbon Cutting – Tuesday, October 13th 4:30**

IX. Operational Items – Vernon Bessing, Director of Facilities and Operations

- A. **Electrical Vault Storm Damage Repairs Update – Brunswick Golden Isles Airport**
- B. **Compass Calibration Pad Recalibration and Recertification – Gulfstream – Brunswick Golden Isles Airport**
- C. **Full Scale Emergency Triannual Exercise March 2027 – Brunswick Golden Isles Airport**
- D. **RSM Golf Classic Planning - November 16 – 22, 2026 – St. Simons Island Airport**
- E. **ARFF Truck Repairs – Brunswick Golden Isles Airport**

X. Capital Improvement Projects Update

- A. **ARFF Station Construction Project Update (Project #185-C) – Brunswick Golden Isles Airport**
- B. **Passenger Terminal Parking Lot Expansion Phase 2 Update (Project #194) – Brunswick Golden Isles Airport**
- C. **Skylane Infrastructure Development Phase 2 Update – (Project 215-C) – St. Simons Island Airport**
- D. **Airfield Safety and EMAS Project Update – St. Simons Island Airport (Project 213C)**
- E. **Runway 16-34 Crack Seal, Sealcoat – St. Simons Island Airport (Project 223)**
- F. **North Taxiway Design – Brunswick Golden Isles Airport (Project 176)**
- G. **Master Plan Update – Brunswick Golden Isles Airport**

XI. Chairman's Items

- A. Georgia Department of Transportation Award – Airport Commission Staff – Aviation promotion and community engagement**
- B. Appoint Nominating Committee for Candidate Selection - Airport Commission Seat**

XII. Executive Director's Items

Military Operations Area (MOA)

XIII. Activity Report – Tiffany Landry, Assistant Director of Finance and Administration
(Enclosure F) [Link](#)

- A. Enplanement Report**
- B. Flight Reliability Report**
- C. Airport Operations**
- D. Rental Cars Report**
- E. Parking Lot Capacity – Brunswick Golden Isles Airport**

XIV. Upcoming Events

- **Chamber Woody Woodside Dedication Ceremony, Tuesday, September 29, 2026
1:30 p.m. Brunswick Golden Isles Airport (By invitation only)**
- **Georgia Airports Association Annual Conference and Expo – Wednesday – Friday,
October 7 – 9, 2026 Hyatt Regency /Riverfront, Savannah**
- **Glynn County Airport Commission Monthly Meeting – Tuesday, October 20, 2026 – St.
Simons Island Airport**

XV. Executive Session

Discuss possible Real Estate Items as permitted by O.C.G.A §50-14-3(b)(1)(B), Legal Items as permitted by O.C.G.A. § 50-14-2 and Personnel Items as permitted by O.C.G.A. §50-14-3(b)(2).

XVI. Return to Open Session

XVII. Adjournment

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, may contact the Glynn County Airport Commission at 912-265-2070. The Airport Commission will make reasonable accommodations for those persons with at least two business days' notice prior to the meeting.