



MINUTES
GLYNN COUNTY AIRPORT COMMISSION
June 16, 2026

COMMISSIONERS PRESENT

ED FARLEY, Chairman
DAVID FURNISH, Vice Chairman
DOUG HUTSON, Secretary-Treasurer
JEFF CULWELL
CEDRIC KING
WAYNE NEAL

STAFF PRESENT

ROBERT BURR
VERNON BESSING
SHAWNA WILLIAMS
TERRA WINSLETT
CRAIG PACE
TIFFANY LANDRY
JOHN DUNCAN
LEIGH NEWTON
PATRICIA YONCE
ANGELO NORFLEET

LEGAL

HILLARY STRINGFELLOW

TENANTS AND PUBLIC PRESENT

JESSICA WARD
BRIAN THOMPSON
KEN GIBBS
COUNTY COMMISSIONER BOB
DUNCAN

FRANK BARTANOWITZ
JEFF GRIFFITH
PAM SHIERLING
LEILA BURNS

KEVIN KNIGHT
RENN GRUBER
JESSICA WARD
CADE MEUSE

The monthly meeting of the Glynn County Airport Commission (GCAC) was held at **9:00 a.m. on Tuesday, June 16, 2026** at the Glynn County Airport Commission Annex, 160 Gary L. Moore Court, St. Simons Island Airport, St. Simons Island, Georgia 31522.

Call to Order – The meeting was called to order at 9:00 a.m. by Chairman Farley. He welcomed attendees and thanked everyone for coming.

Invocation and Pledge of Allegiance – Chairman Farley gave the invocation and led the Pledge of Allegiance.

Accept Agenda – The meeting agenda was sent out to the Airport Commissioners the previous week. Chairman Farley requested any changes to the meeting agenda. None were stated.

Commissioner Culwell made a motion to accept the agenda.
Commissioner Furnish seconded the motion, and it carried: 4-0.

Public Comment

Chairman Farley asked for any public comments or requests to speak. None were submitted. He welcomed everyone to the meeting.

Pilot Recognition

Commissioner Culwell and Chairman Farley presented Leila Burns with an achievement plaque and congratulated her on earning her Certified Flight Instructor – Instrument rating. Training was completed with Dan Wilcox, High Tide Aviation at the St. Simons Island Airport.

Commissioner Culwell and Chairman Farley also presented Cade Meuse with an achievement plaque and congratulated him on earning his Certified Flight Instructor - Instrument certificate. Training was completed with Leila Burns at High Tide Aviation at the St. Simons Island Airport.

The Airport Commissioners congratulated the pilots on their achievements.

Approval of Minutes

Chairman Farley presented the May 19, 2026, Glynn County Airport Commission meeting minutes for approval and asked for any corrections or changes. None were stated.

Commissioner Culwell made a motion to approve the May 19, 2026, minutes.
Commissioner Furnish seconded the motion, and it carried: 4-0.

Finance – Shawna Williams, C.M., Director of Finance and Administration

Grant Acceptance - Construct Passenger Terminal Parking Lot Expansion Phase 2 Bid Schedules C,D, and E (BQK Project #194) Brunswick Golden Isles Airport – Accept forthcoming FAA Grant No. 3-13-0018-054-2026 in an amount not to exceed \$1,300,000 for the expansion of the parking lot phases 3 and 4. This is grant one of three expected. We expect to receive another grant from the FAA AIG funds and another grant from the State.

Recommendation: Authorize the Executive Director to execute all necessary documents for FAA Grant No. 3-13-0018-054-2026 in an amount not to exceed \$1,300,000 and recommend approval to Glynn County, subject to legal review.

Commissioner Culwell made a motion to approve the recommendation.
Commissioner King seconded the motion, and it carried: 4-0.

Ratification of Emergency Work Order for Southeast Georgia Asphalt - Taxi Way Alpha Patch Project – St. Simons Island Airport – Emergency repair work was needed at the St. Simons Island Airport. This is the ratification of a purchase that the Executive Director has already authorized. Vernon Bessing explained that emergency repairs were needed for Taxiway Alpha between A-3 and A-4. There was a deep depression in the asphalt. Southeast Georgia Asphalt was hired to complete the repairs. Staff originally thought there was a collapsed pipe underground, but it turned out to be unsuitable soil and a void. Southeast Georgia Asphalt put new soil in, repacked it, put Graded Aggregate Base (GAB) down, and laid three inches of asphalt. The work has been completed. The only thing left to be done is to repaint the center line, which cannot be done until the asphalt cures. There is a temporary center line on the taxiway for now.

Recommendation – Ratify the Emergency Repair work order for Southeast Georgia Asphalt in an amount not to exceed \$32,000 and authorize the Executive Director to execute all necessary documentation.

Commissioner King made a motion to approve the recommendation.
Commissioner Culwell seconded the motion, and it carried: 4-0.

Budget Amendment #2526-5

This budget amendment adjusts the capital program for 2025/2026 and is necessary to complete the emergency repair work on Taxiway Alpha at the St. Simons Island Airport just discussed for \$32,000 and to complete the construction portion of the Runway 16-34 crack seal, sealcoat, and remarking project (#223) for \$148,300 of local funds. Staff will utilize existing matching state grant funds for Runway 16-34 crack seal, sealcoat and pavement remarking project.

Recommendation: Approve adjustments to the designated accounts to adjust the capital budgets as follows: increase capital expenditures by (not to exceed) \$180,300 and authorize the Executive Director to execute the budget amendment and all necessary documents upon final approval by the Development Authority.

Commissioner Culwell made a motion to approve the recommendation.
Commissioner King seconded the motion, and it carried: 4-0.

Property & Marketing – Terra Winslett, C.M. Director of Property

Webb & Collins, LLC (dba Bone Dry Roofing) – Amendment and Assignment to TSGFD615, LLC (Ben Carter and Brett Flanagan) – St. Simons Island Airport

Assign the Webb & Collins, LLC dba Bone Dry Roofing sublease to TSGFD615, LLC. Capital investment will be approximately \$336,160 and will be immediately completed. TSGFD615, LLC is planning to start renovations upon transfer. The current lease term is July 1, 2017 to June 20, 2042 with one five-year option: July 1, 2037 to

June 30, 2024. Beginning July 1, 2042, add an extension of term for 22 years ending June 30, 2064. The current annual rental rate is \$19,285; the new rental rate will be at current fair market value of \$37,000 annually. The premises shall be used solely for the operation of general contractor services, warehouse, and associated office space.

Recommendation: Approve the assignment and amendment to TSGFD615, LLC and recommend approval to the Golden Isles Development Authority, pending legal review.

Commissioner Culwell made a motion to approve the recommendation.

Commissioner King seconded the motion, and it carried: 4-0.

Fish & Grits Inc. (Ernie Knight) Frederica Hangar #4 Assignment to FMT Aero, LLC – St. Simons Island Airport – Ernie Knight has requested to assign Frederica Hangar #4 to FMT Aero, LLC (Tim Wilson). Staff met with Mr. Wilson and confirmed he does have an airplane to place in the hangar. He will be storing Kenneth Reed's airplane currently until his plane is purchased.

Recommendation: Approve the request to assign Frederica Hangar #4 to FMT Aero LLC and recommend approval to the Golden Isles Development Authority, pending legal review.

Commissioner Neal made a motion to approve the recommendation.

Commissioner King seconded the motion, and it carried: 4-0.

Capital Improvement Projects – Vernon Bessing, Director of Facilities and Operations

Award Contract to SEC Site Work, LLC – Skylane Infrastructure Development Phase 2 – St. Simons Island Airport (Project 215-C)

The Glynn County Airport Commission seeks to facilitate the continued private aircraft hangar development at the St. Simons Island Airport by the construction of common-use infrastructure. This project includes the construction of infrastructure improvements to include grading, paving (Taxilanes E-1, F and C plus airside and landside service roads, storm water management and conveyance, utility infrastructure (water, sewer, fire protection, communications, and electricity), pavement milling/demolition, pavement markings, fencing, gates, grassing, landscaping and airfield lights and signage. The project includes both FAA and GDOT asphalt materials. We received three bids for this project. The lowest and most responsive bidder was SEC Site Work, LLC. All three bids came in higher than expected, but funding is now in place for this project. Staff anticipate getting additional State funding in the Fiscal Year 2027 as well. The project will start sometime after July 2026.

Recommendation: Award the Skylane Development Infrastructure Phase 2 project at the St. Simons Island Airport to SEC Site Work LLC in an amount not to exceed \$8,359,984 and authorize the Executive Director to execute all necessary documentation, subject to legal review and timely receipt of grant funding.

Commissioner Culwell made a motion to approve the recommendation.

Commissioner King seconded the motion, and it carried: 4-0.

Skylane Hangar Development RS&H, Inc. Work Order No. 08 Construction Administration Services and Limited Resident Project Representative Services – St. Simons Island Airport

RS&H, Inc. will provide construction administration services and limited resident project representative services for the Skylane infrastructure project. The total cost is not to exceed \$563,380.

Recommendation: Approve RS&H, Inc. Work Order No. 08 - Construction Administration Services and Limited Resident Project Representative services in an amount not to exceed \$563,380 and authorize the Executive Director to execute all necessary documentation, pending legal review and timely receipt of grant funding.

Commissioner King made a motion to approve the recommendation.
Commissioner Furnish seconded the motion and it carried: 4-0.

Commissioner Hutson joined the meeting at 9:15 am.

ARFF Station Construction Project Update – Brunswick Golden Isles Airport (Project #185-C)

The ARFF station is still on schedule and should be completed by the end of January 2027. Sheet rock and HVAC have been installed. They will begin the stucco work on the building this week, weather permitting.

Passenger Terminal Parking Lot Expansion Phase 2 Update (Project #194) – Brunswick Golden Isles Airport

Staff are waiting on the other two grants to come in before starting the parking lot expansion project. Additional funding from the State is anticipated for their 2027 budget. This project is planned to begin in early fall. Brian Thompson explained that the construction period will last for 180 days after the start of construction. The contractor will have 120 days to do the two new sections of the parking lot, then rehabilitation of the existing parking lot will start after.

Ed Farley asked why the parking lot is so full, as compared to the past. The Executive Director explained that the larger plane increased the growth at Brunswick Golden Isles Airport. We moved this project schedule up a year to accommodate the increased traffic.

Airfield Safety and EMAS Project Update (Project 213C) – St. Simons Island Airport

The design portion of the airfield safety and EMAS project is ongoing. Surveyors and core drillers have recently been working on the airfield. The runway had to be closed for a few days to complete this work. This project is moving forward.

Executive Director's Items

Coastal Georgia Honor Flight June 13, 2026 Report – Brunswick Golden Isles Airport

Coastal Georgia Honor Flight was held this past weekend, Saturday, June 13, 2026, at the Brunswick Golden Isles Airport. This was the tenth year that the Airport Commission has supported Honor Flight. Chairman Farley and Commissioner Neal attended. Chairman Farley attended in the morning. He shook hands and thanked the Veterans for their service and thanked the guardians for their help as they got on the plane to head to Washington, D.C. Chairman Farley expressed how impressed he was with the staff for being there and all the work they did to make this event possible. Commissioner Neal attended in the evening. He explained how impressed he was with the entire evening and how moving the event was. Chairman Neal also commented that the Vietnam Veterans did not get a warm welcome when they came home from Vietnam. He saw tears in many eyes as the veterans got off the plane. Chairman Neal also complimented the staff, acknowledging how they went “over and above” to make this event a success. He also remarked that the Delta arrival came in just before the Honor Flight arrived, and those passengers and crew were also greeted by the band, red carpet, and all the people. The Executive Director had all staff stand to be acknowledged and appreciated for all their hard work.

Activity Report – Tiffany Landry, Assistant Director of Finance and Administration

Enplanement Report – Enplanements are continuing to trend upward. May enplanements reached a new record high totaling 5,659.

Flight Reliability Report – Total flights on-time was 75% in May. Delayed flights totaled 25% due to maintenance, weather, and crew. There were no cancellations in May. These numbers are in line with Delta and other airlines. Vernon Bessing explained that the local mechanic was able to handle the maintenance delays, resulting in decreased delay times for passengers. Staff will continue to monitor the length of any delays and reasons for delays.

Airport Operations – In May, there were 1,698 operations at Brunswick Golden Isles Airport which is continuing to trend higher due to the flight schools being advised to move training flights to BQK instead of SSI airport. Operations at the St. Simons Island Airport were 2,865 for May.

Rental Cars Report – In April, the rental cars gross receipts totaled \$418,505, which is also a new record high.

Parking Lot Capacity – Brunswick Golden Isles Airport – The average number of cars in the BQK parking lot was 297 in May. The maximum capacity is 350. The parking lot expansion project will begin in the fall to accommodate this growth in passenger and customer traffic.

Commissioner Furnish and Commissioner Culwell asked if we could designate areas for long-term and short-term parking. Vernon Bessing explained that if a car is in the lot for over thirty days, staff has the police officer run the license plate and call the owner. If the owner does not respond and/or is not travelling, the car is towed at the owner's expense. Once the new phases of the parking lot are completed, new signage will be installed directing customers who are parking long-term to park in the back section of the parking lot, with short-term parking spaces in the front. Vernon Bessing also explained that a project for additional security

cameras which will count the number of cars entering the parking lot has been approved in the Fiscal Year 2026/2027 budget.

Upcoming Events

- **Glynn County Airport Commission monthly meeting – Tuesday, July 21, 2026 – Brunswick Golden Isles Airport - 9:00 a.m.**
- **July 4th Parking – St. Simons Island Airport** - Executive Director Robert Burr also mentioned that Glynn County is holding an extended event for the United States 250th celebration. The County will utilize the lot on Gary L. Moore Court for parking lot and will shuttle attendees to the pier area. Commissioner Neal explained that this year the County has added another event after the fireworks to help ease the flow of traffic.

Executive Session

Discuss possible Real Estate Items as permitted by O.C.G.A §50-14-3(b)(1)(B), and Personnel Items as permitted by O.C.G.A. §50-14-3(b)(2).

Commissioner Culwell made a motion to enter Executive Session at 9:30 a.m.
Commissioner King seconded the motion, and it carried: 5-0.

Return to Open Session

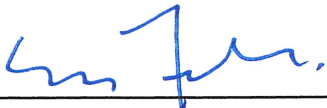
Commissioner Furnish made a motion to return to Open Session.
Commissioner Neal seconded the motion, and it carried: 5-0.

Open Session resumed at 10:42 a.m.

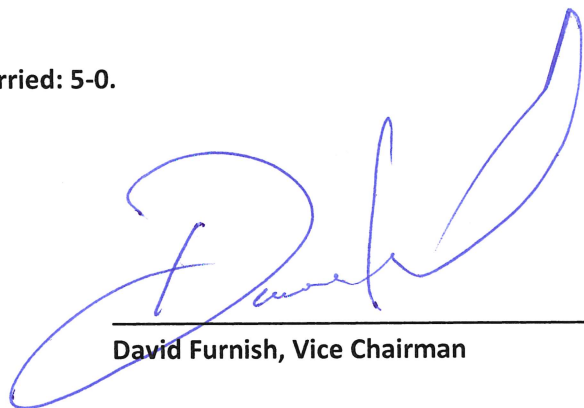
Adjournment

Commissioner Culwell made a motion to adjourn.
Commissioner Furnish seconded the motion, and it carried: 5-0.

The meeting adjourned at 10:42 a.m.



Ed Farley, Chairman



David Furnish, Vice Chairman



Attest, Katherine Kissling



AFFIDAVIT – CLOSED MEETING

AFFIDAVIT AS REQUIRED UNDER O.C.G.A. §50-14-4(b) (1)

GLYNN COUNTY, GEORGIA

Personally appeared before me the undersigned attesting officer, duly authorized to administer oaths, **Ed Farley** who, after being duly sworn, deposes and, on oath, states the following:

(1) I was the Chairman of a meeting of the Glynn County Airport Commission meeting held on June 16, 2026.

(2) The subject matter of the closed portion of the meeting, which was closed for purpose of the discussion of Real Estate matters as allowed under O.C.G.A. §50-14-3(b)(1)(B), Personnel matters as allowed under O.C.G.A. §50-14-3(b)2 and Legal matters as allowed under O.C.G.A. §50-14-2 and were devoted to matters within these exceptions as provided by law.

(3) This affidavit is being executed for the purpose of complying with the mandate of O.C.G.A. §50-14-4(b) (1) that such an affidavit be executed.

This 16th day of June, 2026.

Sworn to and subscribed before me, who is personally known

this 16th day of June, 2026.

Ed Farley, Chairman

Notary Public

My Commission Expires: ~~May 29, 2029~~
November 7, 2026

NOTARIAL SEAL

