



MINUTES
GLYNN COUNTY AIRPORT COMMISSION
May 19, 2026

COMMISSIONERS PRESENT

ED FARLEY, Chairman
DAVID FURNISH, Vice Chairman
DOUG HUTSON, Secretary-Treasurer
CEDRIC KING
WAYNE NEAL

STAFF PRESENT

ROBERT BURR
VERNON BESSING
SHAWNA WILLIAMS
TERRA WINSLETT
CRAIG PACE
KATHERINE KISSLING
TIFFANY LANDRY
LEIGH NEWTON
PATRICIA YONCE
MIKE WILLIAMS

LEGAL

HILLARY STRINGFELLOW
REES SUMERFORD

TENANTS AND PUBLIC PRESENT

PAUL CHRISTIAN
BRIAN THOMPSON

FRANK BARTANOWITZ
JEFF GRIFFITH

KEVIN KNIGHT
SUMMER GARCIA

The monthly meeting of the Glynn County Airport Commission (GCAC) was held at **9:00 a.m. on Tuesday, May 19, 2026 at the Brunswick Golden Isles Airport, 295 Aviation Parkway, Second Floor Conference Room. Brunswick Georgia 31525.**

Call to Order – The meeting was called to order at 9:00 a.m. by Chairman Farley. He welcomed attendees and thanked everyone for coming.

Invocation and Pledge of Allegiance – Commissioner King gave the invocation and led the Pledge of Allegiance.

Accept Agenda – The meeting agenda was sent out to the Airport Commissioners the previous week. Chairman Farley requested any changes to the meeting agenda. None were stated.

Commissioner Hutson made a motion to accept the agenda.
Commissioner Furnish seconded the motion, and it carried: 4-0.

Public Comment

Chairman Farley asked for any public comments or requests to speak. None were submitted. He welcomed everyone to the meeting.

Approval of Minutes

Chairman Farley presented the April 21, 2026 Glynn County Airport Commission meeting minutes for approval and asked for any corrections or changes. None were stated.

Commissioner Furnish made a motion to approve the April 21, 2026 minutes.
Commissioner Neal seconded the motion, and it carried: 4-0.

Chairman Farley presented the Special Called Meeting Minutes of May 8, 2026 for approval and asked for any corrections or changes. None were stated.

Commissioner King made a motion to approve the minutes of May 8, 2026.
Commissioner Hutson seconded the motion, and it carried: 4-0.

Finance – Shawna Williams, C.M., Director of Finance and Administration

Glynn County Airport Commission Fiscal Year 2026-2027 Budget – Staff has developed a balanced budget for FY 26-27 with proposed operating revenues of \$5,205,493 and proposed operating expenses of \$ 4,985,690. The Capital program for ongoing and new projects includes \$46,935,862 in capital expenses and the Commission will be seeking approximately \$32,964,259 in federal and state grants along with other funding sources to complete the program.

Recommendation: Approve the Glynn County Airport Commission Fiscal Year 2026-2027 Budget and recommend approval to the Golden Isles Development Authority.

Commissioner Hutson made a motion to approve the budget.
Commissioner King seconded the motion, and it carried: 4-0.

Quarterly Financial Report- Tiffany Landry, Assistant Director of Finance

Tiffany Landry presented the third quarter financial report. Earned revenues for the third quarter were approximately 106% of the projected budget. Expenses were 81.03% of budget due to staff restructuring some work to reduce expenses. Year-to date revenue for fixed leases was right on target. Variable agreements, PFC collection, and interest were higher than budgeted. Advertising, operating, and miscellaneous categories were right on target. Personnel expenses were lower than budgeted due to two open positions. LEO is flat due to the end of the program. The program may be reinstated next fiscal year. Administrative and maintenance expenses were lower than budgeted. Utilities were right on target. The capital project total budget is approximately \$25 million. Total revenue received to date is \$4.2 million. Total expenses were \$7.8 million. Thirty one percent of projects are complete. Eighteen million is encumbered.

Resolutions – Authorization to accept Georgia Department of Transportation (GDOT) contracts for costs associated to Glynn County Airport Commission for Skylane Development Design and Construction and miscellaneous project reimbursements at the St. Simons Island Airport.

The Glynn County Airport Commission has been notified of forthcoming grant opportunities through Georgia Department of Transportation (GDOT) for projects at the St. Simons Island Airport. The deadline for acceptance is May 29, 2026.

Recommendation: Approve the Resolutions from Georgia Department of Transportation (GDOT) and authorize the Executive Director and staff to sign such documents that may be necessary to complete these projects and accept contracts from GDOT to include State Funds and furthermore authorize funding of Glynn County Airport Commission contract match from available budgeted funds and recommend approval to the Glynn County Board of Commissioners.

**Commissioner King made a motion to approve the recommendation.
Commissioner Hutson seconded the motion, and it carried: 4-0.**

Property & Marketing – Terra Winslett, C.M. Director of Property

United States of America (TSA) Sublease Amendment No. 1 - Lease No. GS-04P-LGA60406 – Brunswick Golden Isles Airport -The U.S. Government Lease with the Transportation Security Administration (TSA) for terminal office space at the Brunswick Golden Isles Airport is up for renewal. An extended term has been negotiated for a 5-years ending on January 17, 2031, with a fixed rental rate of \$50,895.05 annually (Previous Rental Rate \$37,282.80). This leased area is used for support of the Security Screening of passenger and baggage at the Brunswick Golden Isles Airport. Legal has reviewed and approved the amendment.

Recommendation: Approve the United States of America (TSA) Sublease terms, pending legal review.

**Commissioner Hutson made a motion to approve the recommendation.
Commissioner King seconded the motion, and it carried: 4-0.**

Georgia Power Company Underground Distribution Line Easement – Brunswick Golden Isles Airport

Georgia Power Company has requested an easement to service the new ARFF Station/Fire Station #5 located at 255 Aviation Parkway to construct, operate, and maintain upon and under the Easement Area its distribution line for transmitting electric current with necessary infrastructure.

Recommendation: Approve Georgia Power Underground Distribution Line Easement at the Brunswick Golden Isles Airport and recommend approval to the Golden Isles Development Authority, upon legal review.

**Commissioner Hutson made a motion to approve the recommendation.
Commissioner Neal seconded the motion, and it carried: 4-0.**

Calvary Aeronautical Services, LLC Lease – Brunswick Golden Isles Airport

Lease office facility – 750 square feet (25'x30') with a monthly rate of \$376.25. Lease will begin August 1, 2026 and expire July 31, 2027 with the option to renew annually. Use will be office space for flight examination services.

Recommendation: Approve the proposed lease terms for Calvary Aeronautical Services, LLC, pending legal review.

**Commissioner Neal made a motion to approve the recommendation.
Commissioner Furnish seconded the motion and it carried: 4-0.**

Glynn County and Brunswick Joint Water Sewer Commission Utilities Easements – Brunswick Golden Isles Airport

Glynn County and Brunswick Joint Water Sewer Commission has requested an easement for Lift Stations 4041 and 4046 at the Brunswick Golden Isles Airport. The easements shall include the site occupied by the Lift Stations and all associated downstream infrastructure necessary for its operation and maintenance.

Recommendation: Approve the Glynn County and Brunswick Joint Water Sewer Commission easements at the Brunswick Golden Isles Airport and recommend approval to the Golden Isles Development Authority, pending legal approval.

**Commissioner Furnish made a motion to approve the recommendation.
Commissioner King seconded the motion, and it carried: 4-0.**

Glynn County and Brunswick Joint Water Sewer Commission Utilities Easement – St. Simons Island Airport

Easement for a well and pumpstation - all that tract or parcel of land, lying and being on St. Simons Island being a triangle parcel containing .25 acres, more or less, within what is currently know by the Glynn County Tax Assessor as Map/Parcel 04-02922. Said Easement being bordered on the northwest by the western margin of Johnny Owens Road, on the northeast by the southwestern right-of-way of Demere Road and on the south by the centerline of Demere Annex Road extended eastward.

Recommendation: Approve the Glynn County and Brunswick Joint Water Sewer Commission Utilities Easement at the St. Simons Island Airport and recommend approval to the Golden Isles Development Authority, subject to legal review.

**Commissioner King made a motion to approve the recommendation.
Commissioner Hutson seconded the motion, and it carried: 4-0.**

Facilities & Operations – Vernon Bessing Director of Facilities & Operations

FAA Part 139 Annual Inspection Report – Brunswick Golden Isles Airport

The FAA annual inspection went very well. There were no violations. A few very minor discrepancies were noted such as armadillo holes in the safety area and remarking some of the runway markings. Items are being addressed and resolved. Mr. Bessing complimented Craig Pace for doing a fantastic job with the FAA inspector. A completion report will be sent to the FAA inspector.

Bartow Executive Airport Virtual Digital Control Tower Visit Report

Recently Craig Pace, Ken Gibbs, Commissioner Culwell and Robert Burr travelled to the Bartow Airport to tour the virtual digital control tower to evaluate the feasibility of this type of tower for the St. Simons Island Airport and Brunswick Golden Isles Airport. The system is very sophisticated with enhanced safety features and a 360 degree view of the airfield. This system is very expensive, but much less than what constructing an ATC tower would cost. Staff will meet with Joseph Robinson to discuss the contract tower program.

Executive Director's Items

Georgia Airports Association Legislative Update – Terra Winslett, C.M, Director of Property

The Airspace Protection bill HB 1434 was passed and signed by the Governor. In Fiscal Year 2026 Supplemental budget received an additional \$11 million for a total of \$41 million. Fiscal Year 2027 budget kept the original proposed amount of approximately \$30 million. The proposed additional \$10 million for airports was not approved. GAA legislative flights took place on May 14th to visit Augusta, Sylvania, Metter, Dublin, Milledgeville and Sandersville. Many legislators participated in the airport tours.

Activity Report

Enplanement Report – Enplanements are trending upward. April enplanements were a record high and totaled 5,303.

Flight Reliability Report – Eight-one percent of Delta flights were on time. Delayed flights totaled 19% due to maintenance, weather and crew. There were no cancelled flights. These numbers are in line with Delta and other airlines. The maintenance items were both handled locally by Damon Whitlow.

Airport Operations – In April there were 1,860 operations at BQK which is trending higher. Operations at the St. Simons Island Airport for April were 3,710 as compared to 3,279 last year.

Rental Cars Report – In March , the rental cars gross receipts were strong at \$410,433.

Parking Lot Capacity – Brunswick Golden Isles Airport – The average number of cars in the BQK parking lot was 274 in May. The maximum capacity is 350. The parking lot expansion project has been approved and bids have been received. The contract has been awarded. The addition will increase parking 187 spaces.

Upcoming Events

- **Coastal Georgia Honor Flight – Revised Date: Saturday June 13, 2026 – Brunswick Golden Isles Airport**
- **Glynn County Airport Commission Monthly Meeting – Tuesday, June 16 2026 – St. Simons Island Airport**

Executive Session

Discuss possible Real Estate Items as permitted by O.C.G.A §50-14-3(b)(1)(B), Legal Items as permitted by O.C.G.A. § 50-14-2 and Personnel Itmes as permitted by O.C.G.A. §50-14-3(b)(2).

Commissioner Hutson made a motion to enter Executive Session at 9:27 a.m.
Commissioner King seconded the motion, and it carried: 4-0.

Return to Open Session

Commissioner Hutson made a motion to return to Open Session.
Commissioner King seconded the motion, and it carried: 4-0.

Open session resumed at 10:06 a.m.

Crown Castle Sublease- St. Simons Island Airport

Request to amend the sublease due to due to mergers and acquisitions, and industry changes, Crown Castle does not currently have a tenant on the tower. They have requested we modify their sublease to reduce the rental rate to \$6,000 per year until a new tenant is added to the site. Upon said addition, the rent will resume at \$17,500 annually. In addition, they requested that the escalation clause be 0% until a new tenant joins the tower then it will resume to the 3%. They have also requested the right to terminate the agreement within 12 months' notice and add a 30-year lease extension. The Airport staff are in agreement with the requested modification of terms, and the Airport Commission approved the term modifications at their meeting on May 19, 2026.

Recommendation: Approve the Crown Castle Sublease Amendment with the above terms, based on legal review.

Commissioner Furnish made a motion to approve the recommendation and recommend approval to the Development Authority, pending legal review.

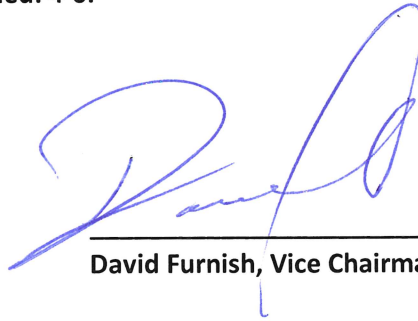
Adjournment

Commissioner Hutson made a motion to adjourn.
Commissioner Furnish seconded the motion, and it carried: 4-0.

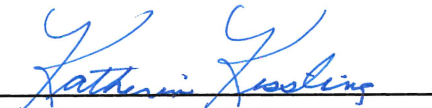
The meeting adjourned at 10:10 a.m.



Ed Farley, Chairman



David Furnish, Vice Chairman



Attest, Katherine Kissling



AFFIDAVIT – CLOSED MEETING

AFFIDAVIT AS REQUIRED UNDER O.C.G.A. §50-14-4(b) (1)

GLYNN COUNTY, GEORGIA

Personally appeared before me the undersigned attesting officer, duly authorized to administer oaths, **Ed Farley** who, after being duly sworn, deposes and, on oath, states the following:

(1) I was the Chairman of a meeting of the Glynn County Airport Commission meeting held on May 19, 2026.

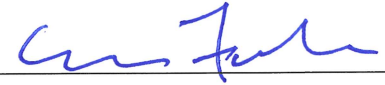
(2) The subject matter of the closed portion of the meeting, which was closed for purpose of the discussion of Real Estate matters as allowed under O.C.G.A. §50-14-3(b)(1)(B), Personnel matters as allowed under O.C.G.A. §50-14-3(b)2 and Legal matters as allowed under O.C.G.A. §50-14-2 and were devoted to matters within these exceptions as provided by law.

(3) This affidavit is being executed for the purpose of complying with the mandate of O.C.G.A. §50-14-4(b) (1) that such an affidavit be executed.

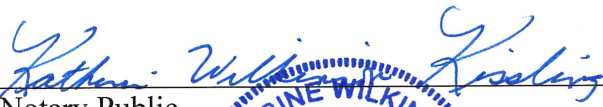
This 19th day of May, 2026.

Sworn to and subscribed before me, who is personally known

this 19th day of May, 2026.



Ed Farley, Chairman



Notary Public

My Commission Expires: May 29, 2029

NOTARIAL SEAL

