



DATE: June 11, 2026
TO: Glynn County Airport Commission
FROM: Robert J. Burr, Executive Director
SUBJECT: Glynn County Airport Commission Meeting Agenda

The monthly meeting of the Glynn County Airport Commission (GCAC) will be held at **9:00 a.m. Tuesday, June 16, 2026.**

The public is invited to attend at the **Glynn County Airport Commission Annex, 160 Gary L. Moore Court, St. Simons Island Airport, St. Simons Island, Georgia 31522.**

Airport Commission Meeting Agenda

- I. Call to Order
- II. Invocation/Pledge of Allegiance
- III. Accept Agenda
- IV. Public Comment
 - A. General Comments
 - B. Request-to-speak forms are available for discussion of specific agenda items.
- V. Pilot Recognition

Leila Burns – Certified Flight Instructor – Instrument
Training was completed with Dan Wilcox, High Tide Aviation, St. Simons Island Airport

Cade Meuse – Certified Flight Instructor – Instrument
Training was completed with Leila Burns, High Tide Aviation, St. Simons Island Airport

VI. Approve Glynn County Airport Commission Meeting Minutes

Glynn County Airport Commission monthly meeting minutes May 19,2026

Recommendation: Approve the Glynn County Airport Commission monthly meeting minutes for May 19, 2026. (Enclosure A) [Link](#)

VII. Finance and Administration – Shawna Williams, C.M. Director of Finance and Administration

- A. **Grant Acceptance - Construct Passenger Terminal Parking Lot Expansion Phase 2 Bid Schedules C,D, and E (BQK Project #194) Brunswick Golden Isles Airport** – Accept forthcoming FAA Grant No. 3-13-0018-054-2026 in an amount not to exceed \$1,300,000 and authorize the Executive Director to execute all necessary documents.

Recommendation: Authorize the Executive Director to execute all necessary documents for FAA Grant No. 3-13-0018-054-2026 in an amount not to exceed \$1,300,000 and recommend approval to Glynn County, subject to legal review. (Enclosure B) [Link](#)

- B. **Ratification of Emergency Work Order for Southeast Georgia Asphalt - Taxi Way Alpha Patch Project – St. Simons Island Airport** – Emergency repairs to Taxiway Alpha Between A-2 and A-3

Recommendation – Ratify the Emergency Repair work order for Southeast Georgia Asphalt in an amount not to exceed \$32,000 and authorize the Executive Director to execute all necessary documentation. (Enclosure C) [Link](#)

- C. **Budget Amendment #2526-5**

This budget amendment adjusts the capital program for 2025/2026 and is necessary to complete emergency repair work on Taxiway Alpha at the St. Simons Island Airport and to complete the construction portion of the Runway 16-34 crack seal, sealcoat, and remarking project(#223). Staff will utilize existing matching state grant funds for Runway 16-34 crack seal, sealcoat and pavement remarking project.

Recommendation: Approve adjustments to the designated accounts to adjust the capital budgets as follows: increase capital expenditures by (not to exceed) \$180,300 and authorize the Executive Director to execute the budget amendment and all necessary documents upon final approval by the Development Authority. (Enclosure C) [Link](#)

VIII. Property – Terra Winslett, C.M. Property Director

A. Webb & Collins, LLC (dba Bone Dry Roofing) – Amendment and Assignment to TSGFD615 LLC (Ben Carter and Brett Flanagan) – St. Simons Island Airport

Assign Webb & Collins LLC sublease to TSGFD615 LLC. Capital investment will be approximately \$336,160. Current lease term is July 1, 2017 to June 20, 2042 with one five-year option: July 1, 2037 to June 30, 2042. Beginning July 1, 2042 add 22 years ending June 30, 2064. The current annual rental rate is \$19,285; the new rental rate will be \$37,000 annually. The premises shall be used solely for the operation of general contractor services, warehouse, and associated office space.

Recommendation: Approve the assignment and amendment to TSGFD615, LLC and recommend approval to the Golden Isles Development Authority, pending legal review. (Enclosure D) [Link](#)

B. Fish & Grits Inc. (Ernie Knight) Frederica Hangar #4 Assignment to FMT Aero, LLC – St. Simons Island Airport - Ernie Knight has requested to assign Frederica Hangar #4 to FMT Aero LLC.

Recommendation: Approve the request to assign Frederica Hangar #4 to FMT Aero LLC and recommend approval to the Golden Isles Development Authority, pending legal review.

IX. Capital Improvement Projects – Vernon Bessing, Director of Facilities and Operations

A. Award Contract to SEC Site Work, LLC – Skylane Infrastructure Development Phase 2 – St. Simons Island Airport (Project 215-C)

The Glynn County Airport Commission seeks to facilitate the continued private aircraft hangar development at the St. Simons Island Airport by the construction of common-use infrastructure. This project includes the construction of infrastructure improvements to include grading, paving (Taxilanes E-1, F and C plus airside and landside service roads, storm water management and conveyance, utility infrastructure (water, sewer, fire protection, communications, and electricity), pavement milling/demolition, pavement markings, fencing, gates, grassing, landscaping and airfield lights and signage. The project includes both FAA and GDOT asphalt materials.

Recommendation: Award the Skylane Development Infrastructure Phase 2 project at the St. Simons Island Airport to SEC Site Work LLC in an amount not to exceed \$8,359,984 and authorize the Executive Director to execute all necessary documentation and recommend approval to the Development Authority, subject to legal review and timely receipt of grant funding.

B. Skylane Hangar Development RS&H, Inc. Work Order No. 08 Construction Administration Services and Limited Resident Project Representative Services – St. Simons Island Airport

RS&H, Inc. will provide construction administration services and limited resident project representative services for the Skylane infrastructure project. The total cost is not to exceed \$563,380.

Recommendation: Approve RS&H, Inc. Work Order No. 08 - Construction Administration Services and Limited Resident Project Representative services in an amount not to exceed \$563,380 and authorize the Executive Director to execute all necessary documentation, pending legal review and timely receipt of grant funding. (Enclosure E) [Link](#)

C. ARFF Station Construction Project Update – Brunswick Golden Isles Airport (Project #185-C)

D. Passenger Terminal Parking Lot Expansion Phase 2 Update (Project #194) – Brunswick Golden Isles Airport

E. Airfield Safety and EMAS Project Update (Project 213C) – St. Simons Island Airport

X. Executive Director's Items

Coastal Georgia Honor Flight June 13, 2026 Report – Brunswick Golden Isles Airport

XI. Activity Report – Tiffany Landry, Assistant Director of Finance and Administration (Enclosure F) [Link](#)

- A. Enplanement Report
- B. Flight Reliability Report
- C. Airport Operations
- D. Rental Cars Report
- E. Parking Lot Capacity – Brunswick Golden Isles Airport

XII. Upcoming Events

- **Glynn County Airport Commission Monthly Meeting – Tuesday, July 21, 2026 – Brunswick Golden Isles Airport**

XIII. Executive Session

Discuss possible Real Estate Items as permitted by O.C.G.A §50-14-3(b)(1)(B), Legal Items as permitted by O.C.G.A. § 50-14-2 and Personnel Items as permitted by O.C.G.A. §50-14-3(b)(2).

XIV. Return to Open Session

XV. Adjournment

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, may contact the Glynn County Airport Commission at 912-265-2070. The Airport Commission will make reasonable accommodations for those persons with at least two business days' notice prior to the meeting.