



DATE: April 17, 2026
TO: Glynn County Airport Commission
FROM: Robert J. Burr, Executive Director
SUBJECT: Glynn County Airport Commission Meeting Agenda

The monthly meeting of the Glynn County Airport Commission (GCAC) will be held at **9:00 a.m. Tuesday, April 21, 2026.**

The public is invited to attend at the **Glynn County Airport Commission Annex, 160 Gary L. Moore Court, St. Simons Island Airport, St. Simons Island, Georgia 31522.**

Airport Commission Meeting Agenda

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Accept Agenda

IV. Public Comment

A. **General Comments**

B. **Request-to-speak forms are available for discussion of specific agenda items.**

V. Pilot Recognition

Ben Webb – Commercial Pilot – Training completed with Makayla O’Brien of High Tide Aviation at the St. Simons Island Airport.

Grady Floyd – Private Pilot – Training completed with Peter Weir of High Tide Aviation at the St. Simons Island Airport.

Nathan Baker– Private Pilot – Training completed with Makayla O’Brien of High Tide Aviation at the St. Simons Island Airport.

VI. Approve Glynn County Airport Commission Meeting Minutes February 24, 2026

Recommendation: Approve the Glynn County Airport Commission monthly meeting minutes for February 24, 2026. (Enclosure A) [Link](#)

VII. Airport Commission Strategic Plan Update

VIII. Capital Improvement Projects

A. ARFF Station “Top Out” Celebration and Media Event – Brunswick Golden Isles Airport

B. Passenger Terminal Parking Lot Expansion Phase 2 (Project #194) – Brunswick Golden Isles Airport – The Airport Commission received three bids from Eastern Builders, Curb and Gutter Professionals Inc. and Reeves Construction Company. The lowest bidder was not responsive due to state and federal certification issues. The program provides expansion of the terminal passenger vehicle parking area and rehabilitation of existing pavements. The bid includes construction of 3 schedules: C, D, and E. Bid Schedules C and D include the provision of new asphalt pavement on crushed aggregate base, earthwork and subgrade preparation; concrete curbing, sidewalks and curb ramps, painted pavement marking installation and removal; topsoiling and grassing, tree installation and tree relocation, stormwater system improvements, parking lot lighting improvements, roadway pavement marking and parking lot signage improvements. Rehabilitation of existing lots will be completed in Schedule E. The scope of work for Schedule E includes, but is not limited to, crack sealing, sealcoating, and remarking of existing parking areas. Up to 184 parking spaces will be added under this program. Additionally, Georgia Power is anticipated to extend the existing lighting system to the new areas. This project anticipates FAA federal and state funding.

Recommendation: Award the contract to the most responsive bidder: Curb & Gutter Professionals Inc. of Jesup, in an amount not to exceed \$1,588,408 and authorize the Executive Director to execute all necessary documentation, subject to receipt of grant funding and legal review. (Enclosure B) [Link](#)

C. Skylane Hangar Development Infrastructure Project (220C) Bid Award - St. Simons Island Update

D. Safety Project Update (Project 215C) – St. Simons Island Airport

IX. Finance – Shawna Williams, C.M., Director of Finance and Administration

Capital Budget Amendment #2526-04

This amendment adjusts the capital program to encumber necessary costs to complete the ARFF facility construction project and special engineering services for a contract tower. It increases the airport share of capital expense and decreases capital reserves.

Recommendation: Approve the adjustments to the designated accounts to adjust the capital budget as follows: Adjust the Capital expenditures not to exceed \$227,638. Additionally authorize the Executive Director to execute the budget amendment, associated Change Orders, and all necessary documentation upon final approval by the Development Authority. (Enclosure C) [Link](#)

X. Property & Marketing – Terra Winslett, C.M. Director of Development

Davis Love III Foundation, Inc. - RSM Classic Golf Tournament – St. Simons Island Airport

The Davis Love Foundation has requested a land use agreement for approximately 11.7 acres at the St. Simons Island Airport for the annual RSM Classic Golf Tournament. Use includes RSM Golf Tournament staging, storage, and transportation hub. Rates will be adjusted annually at 2.5%. The lease term is renewable for 4 years beginning 2026 and ending 2030 during the annual RSM Classic Golf Tournament. Compensation of \$138,660.00 will include cash and airport promotions/marketing.

Recommendation: Approve the Davis Love Foundation land use agreement terms and request the Golden Isles Development Authority approval, subject to legal review, FAA, and GDOT approval.

XI. Facilities & Operations – Vernon Bessing Director of Facilities & Operations

A. JAX Center Communications

B. Hold Room Tippy McFly's "Grab and Go" Food Concession Grand Opening – Brunswick Golden Isles Airport

C. Temporary Tower Report March 12-20, 2026 - St Simons Island Airport

D. Tabby House Parking Lot – St. Simons Island Airport

XII. Chairman's Items

Travel Approval – Chairman Farley to attend the Georgia/South Carolina Legislative Coalition events in Washinton D.C. March 25-26, 2026

Recommendation: Approve travel expenses for Chairman Farley to attend the Georgia/South Carolina Legislative Coalition in Washington D.C. March 25 – 26, 2026.

XIII. Executive Director's Items

- A. Georgia Airports Association Legislative Update – Terra Winslett, Director of Development**
- B. TSA Support – BQK – Topsy McFly's lunches provided by Airport Commission, Second Harvest food donations, Okfenokee Electric special payment arrangements, community gift card donations**
- C. Community Presentation– Golden Isles Rotary April 8, 2026**
- D. Fiscal Year 2026/2027 Budget Update**

XIV. Activity Report – Tiffany Landry, Assistant Director of Finance and Administration (Enclosure D) [Link](#)

- A. Enplanement Report**
- B. Flight Reliability Report**
- C. Airport Operations**
- D. Rental Cars Report**
- E. Parking Lot Capacity – Brunswick Golden Isles Airport**

XV. Upcoming Events

- **Glynn County Airport Commission Monthly Meeting – Tuesday, May 19, 2026 – Brunswick Golden Isles Airport**
- **Coastal Georgia Honor Flight – Revised Date: Saturday June 13, 2026 – Brunswick Golden Isles Airport**
- **Woody Woodside Memorial Terminal Dedication & Bust Unveiling – Monday, June 22, 2026 6:00 – 8:00 p.m. – Brunswick Golden Isles Airport**

XVI. Executive Session

Discuss possible Real Estate Items as permitted by O.C.G.A §50-14-3(b)(1)(B), Legal Items as permitted by O.C.G.A. § 50-14-2 and Personnel Itmes as permitted by O.C.G.A. §50-14-3(b)(2).

XVII. Return to Open Session

XVIII. Adjournment

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, may contact the Glynn County Airport Commission at 912-265-2070. The Airport Commission will make reasonable accommodations for those persons with at least two business days' notice prior to the meeting.