



DATE: February 20, 2026
TO: Glynn County Airport Commission
FROM: Robert J. Burr, Executive Director
SUBJECT: Glynn County Airport Commission Meeting Agenda

The monthly meeting of the Glynn County Airport Commission (GCAC) will be held at **9:00 a.m. Tuesday, February 24, 2026.**

The public is invited to attend at the **Glynn County Airport Commission Annex, 160 Gary L. Moore Court, St. Simons Island Airport, St. Simons Island, Georgia 31522**

Commission Agenda

- I. Call to Order
- II. Invocation/Pledge of Allegiance
- III. Accept Agenda
- IV. Public Comment
 - A. General Comments
 - B. Request-to-speak forms are available for discussion of specific agenda items.
- V. Pilot Recognition

Bryse Albright – Commercial Pilot
Training was completed with Makayla O’Brien, High Tide Aviation, St. Simons Island Airport

Cameron Crepeau – Private Pilot
Training was completed with Alex Bouvier, High Tide Aviation, St. Simons Island Airport

VI. Approval of Minutes

Glynn County Airport Commission Meeting Minutes - January 20, 2026

Recommendation: Approve the January 20, 2026 Glynn County Airport Commission meeting minutes. (Enclosure A) [Link](#)

VII. Financial Items – Shawna Williams, C.M. Director of Finance and Administration

A. Nichols Cauley Audit Report FY 24/25 – Commissioner King, Audit Committee

Recommendation: Accept the Glynn County Airport Commission Audit for Fiscal Year 2024/2025. (Enclosure B) [Link 1](#) [Link 2](#)

B. Quarterly Financial Report – Shawna Williams, C.M. – Director of Finance and Administration (Enclosure C) [Link](#)

VIII. Property & Marketing – Terra Winslett, C.M. Director of Development

A. Frederica Hangar #4 Assignment from Fish N Grits, Inc. to VK Aviation LLC– St. Simons Island Airport - Ernest Knight, owner of Fish N Grits, Inc. has requested to assign Frederica Hangar #4 sublease to VK Aviation LLC. The assignment would transfer ownership with the understanding that the new sublease will abide by all the terms of the current sublease. The practice of the Airport Commission has been to allow such assignments provided the use is consistent with the airports' land use policies.

B. Recommendation: Approve the request to assign Frederica Hangar Unit #4 from Fish N Grits to VK Aviation LLC. and recommend approval by the Brunswick Golden Isles Development Authority, subject to legal and financial reviews.

C. Skylane Hangar Development Request for Proposals (RFP) Update – St. Simons Island Airport

D. FBO and Passenger Surveys Update

E. Lot L and Lot N Subleases – Assignments from 3809 Kilo LLC to Odyssey GIA Holdings LLC – St. Simons Island Airport

Recommendation: Approve the request to assign 3809 Kilo LLC Lots L and N subleases to Odyssey GIA Holdings LLC and recommend approval to the Golden Isles Development Authority pending legal review.

IX. Facilities & Operations – Vernon Bessing Director of Facilities & Operations

- A. JAX Center Communications**
- B. Military Operations Area (MOA)**
- C. Hold Room Topsy McFly’s “Grab and Go” Food Concession – Brunswick Golden Isles Airport**
- D. Temporary Tower March 12-20, 2026 - St Simons Island Airport**
- E. Coastal Georgia Honor Flight BQK Revised Date June 13, 2026**

X. Capital Projects

- A. RS&H, Inc. Work Order No. 06 Parking Lot Expansion Phase 2 Design, bidding, and limited construction – Brunswick Golden Isles Airport**

This improvement program seeks to design, bid, and construct expansions of the Passenger Terminal Parking Lot at Brunswick Golden Isles Airport. Documents were prepared in 2020 for four phases of construction (Bid Schedules A, B, C, and D). Two phases of construction (Bid Schedules A and B) have been constructed. This project will revise the program documents as necessary to design, permit, bid and construct the final two phases of the parking lot development program. The project will also develop a new Bid Schedule E for the rehabilitation of the original parking lot pavements. This project is contingent upon the completion of an Independent Fee Estimate (IFE).

Recommendation: Approve RS&H, Inc. Work Order No. 06 for BQK Passenger Terminal Parking Lot Expansion Design, Bidding and Limited Construction Phase Services to provide for expansion of passenger vehicle parking areas and rehabilitation of pavements in an amount not to exceed \$194,784 and authorize the Executive Director to execute all necessary documentation, contingent upon the completion of an IFE. (Enclosure D) [Link](#)

- B. Skylane Development Infrastructure Project Update – St. Simons Island Airport**

XI. Executive Director’s Items

- A. Leadership Glynn Orientation– Brunswick Golden Isles Airport**
- B. Chamber of Commerce State Capitol Visit Report**

C. Georgia Airports Association Legislative Update

XII. Activity Report (Enclosure E) [Link](#)

- A. Enplanement Report**
- B. Flight Reliability Report**
- C. Airport Operations**
- D. Rental Cars Report**
- E. Parking Lot Capacity – Brunswick Golden Isles Airport**

XIII. Upcoming Events

- **Temporary Tower - St. Simons Island Airport – March 12 -20, 2026**
- **Glynn County Airport Commission Monthly Meeting – Tuesday, March 17, 2026 – Brunswick Golden Isles Airport**
- **Coastal Georgia Honor Flight – Revised Date: Saturday June 13, 2026 – Brunswick Golden Isles Airport**

XIV. Executive Session

Discuss possible Real Estate Items as permitted by O.G.C.A §50-14-3(b)(1)(B), Personnel as permitted by O.C.G.A. §50-14-2(b)(2) and Legal Items as permitted by O.C.G.A. § 50-14-2.

XV. Return to Open Session

XVI. Adjournment

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, may contact the Glynn County Airport Commission at 912-265-2070. The Airport Commission will make reasonable accommodations for those persons with at least two business days' notice prior to the meeting.