



MINUTES
GLYNN COUNTY AIRPORT COMMISSION
December 16, 2025

COMMISSIONERS PRESENT

ED FARLEY, Chairman
DAVID FURNISH, Vice Chairman
DOUG HUTSON, Secretary-Treasurer
JEFF CULWELL
CEDRIC KING
WAYNE NEAL

STAFF PRESENT

ROBERT BURR
VERNON BESSING
CRAIG PACE
SHAWNA WILLIAMS
TERRA WINSLETT
JOHN DUNCAN
KATHERINE KISSLING
TIFFANY LANDRY
LEIGH NEWTON
PATRICIA YONCE

LEGAL

HILLARY STRINGFELLOW
REES SUMERFORD

TENANTS AND PUBLIC PRESENT

PAM SHIERLING
JERRY LATVALA
BRIAN THOMPSON
BRAD WENTE
COUNTY COMMISSIONER
BOB DUNCAN

CECILIA MARTIN
KEVIN KNIGHT
JEFF GRIFFITH
ANGELA WITT

WILL NEWTON
SUMMER GARCIA
SHERRI PRUITT
LARRY WADE

The monthly meeting of the Glynn County Airport Commission (GCAC) was held at **9:00 a.m. on Tuesday, December 16, 2025** at the Brunswick Golden Isles Airport, 295 Aviation Parkway, second floor conference room, Brunswick, Georgia 31525.

Call to Order – The meeting was called to order at 9:00 a.m. by Chairman Farley. He welcomed attendees and thanked everyone for coming.

Invocation and Pledge of Allegiance – Chairman Farley gave the invocation and led the Pledge of Allegiance.

Accept Agenda – The meeting agenda was sent out to the Airport Commissioners the previous week. Chairman Farley requested any changes to the meeting agenda. None were stated.

**Commissioner Hutson made a motion to accept the agenda.
Commissioner Culwell seconded the motion, and it carried: 5-0.**

Public Comment

Chairman Farley asked for any public comments or requests to speak. None were requested.

Approval of Minutes

Chairman Farley presented the November 18, 2025 Glynn County Airport Commission meeting minutes for approval and asked for any corrections or changes. None were stated.

**Commissioner Furnish made a motion to approve the November 18, 2025 meeting minutes.
Commissioner Hutson seconded the motion, and it carried unanimously: 5-0.**

Property & Marketing – Terra Winslett, C.M., Director of Development

Happy Hangars Unit B-8 Transfer – St. Simons Island Airport – Happy Hangar Unit B-8 was transferred from Zip Hinton to Wilson Keene for aeronautical use.

Facilities & Operations

RSM Golf Classic Report – St. Simons Island Airport

Craig Pace reported that coordination for the RSM Golf Classic went very well this year. The Davis Love Foundation gave the Glynn County Airport Commission a commemorative plaque to thank the staff for 15 years of support, commitment, and cooperation. Robert Burr displayed the plaque and presented it to Chairman Farley.

Passenger Hold Room Food and Beverage Concessions – Brunswick Golden Isles Airport

Equipment has been ordered and installed in the hold room to provide passengers with food and drinks. The Topsy McFly's café staff will be trained on the point-sale equipment soon. Once the training is complete, an opening date will be set.

Capital Projects Update

ARFF and Fire Station 5 Replacement Project Update – Brunswick Golden Isles Airport

Staging has begun for the construction phase of the ARFF and Fire Station 5 project. Security barricades have been set up to manage construction traffic. A flagman is on duty to direct construction traffic to the work site.

Skylane Development Project Update – St. Simons Island Airport

The design phase for the Skylane Development project is being finalized and is nearing completion. Staff are working on a Request for Proposal (RFP) document. Bids for hangar infrastructure development are anticipated in April 2026.

St. Simons Island Airport Communication

The St. Simons Island Airport has been using a repeater system for the pilots to communicate with JAX Center on frequency 131.375. FCC rules and regulations do not authorize a frequency for a repeater system. Recently the FAA and FCC have instructed the airport to turn off the repeater. Meetings are being held to find a solution. In the interim small planes getting clearance will be an operational issue. The best long-term solution would be an air traffic control tower. Congressman Buddy Carter's office is involved and collaborating with staff on this issue.

Southeast Apron and Service Road Relocation Project – St. Simons Island Airport

The crack seal project is complete on the southeast apron. The service road has been relocated and paved. The area where the former road was situated has been sodded. The punch list for the project is complete. This project was partially funded with State funding. There are additional funds available for other work.

Executive Director's Items

Legislative Update – MOA Military Operations Area

The request for additional airspace by the Department of Defense was not accepted by the FAA. Another plan will be submitted. This issue will continue to be monitored by the Airport Commission and other involved community groups including the Golden Isles Chamber of Commerce. This issue will be addressed at the upcoming Chamber State Capitol visits in Atlanta.

Community Presentations

On December 10th Robert Burr and Katherine Kissling attended the Jekyll Island Rotary Club meeting. Mr. Burr gave a presentation about the three Glynn County airports. The club membership includes several pilots and retired commercial airline pilots. The audience was very engaged and interested in learning about the airports.

Chairman's Items

Travel Approval for Commissioner King to attend Georgia Chamber Eggs & Issues January 14, 2026 in Atlanta

Recommendation: Approve travel expenses for Commissioner King to attend the Georgia Chamber Egg & Issues conference in Atlanta January 14, 2026.

**Commissioner Culwell made a motion to approve the recommendation.
Commissioner Furnish seconded the motion and it carried: 5-0.**

Travel approval for Commissioner King to attend the Chamber State Capitol visit February 16-18, 2026.

Recommendation: Approve travel expenses for Commissioner King to attend the Chamber State Capitol legislative event February 16-18, 2026.

**Commissioner Hutson made a motion to approve the recommendation.
Commissioner Culwell seconded the motion, and it carried: 5-0.**

Travel Approval for Commissioner King to Attend the ACI-NA/AAAE Washington D.C. Legislative Conference March 18-19, 2025.

Recommendation: Approve travel expenses for Commissioner King to attend the ACI-NA/AAAE Washington D.C. Legislative Conference March 18-19, 2025.

**Commissioner Culwell made a motion to approve the recommendation.
Commissioner Neal seconded the motion, and it carried: 5-0.**

Revise 2026 Airport Commission Meeting Schedule - February Meeting from February 17th to February 24th

Recommendation: Approved the revised 2026 Airport Commission meeting schedule.

**Commissioner Hutson made a motion to approve the recommendation.
Commissioner King seconded the motion, and it carried: 5-0.**

Activity Report

Enplanement Report - Enplanements for November were 4,350. The number of passengers was lower due to the government shutdown which resulted in three cancelled flights. Additionally, people did not have confidence that their travel plans would work out and that was reflected in lower booking.

Flight Reliability Report – 4% of total flights were cancelled in November which was fewer than the national average.

Airport Operations – Operations increased from 1,259 in November of 2024 to 1,806 in November of 2025 at the Brunswick Golden Isles Airport. At the St. Simons Island Airport there were 3,039 operations in November of 2025 compared to 3,304 operations in November of 2024.

Rental Cars Report – Gross receipts in October for all the rental cars was \$348,944 which is higher than October of 2024.

Parking Lot Capacity – Brunswick Golden Isles Airport – The parking lot is monitored twice each day to ensure that our passenger have adequate parking. Planning is underway to expand the parking lot in the next fiscal year.

Upcoming Events

- **Georgia Chamber Eggs & Issues – Atlanta January 14, 2026**
- **Glynn County Airport Commission Monthly Meeting – Tuesday, January 20, 2026 – Brunswick Golden Isles Airport**
- **EAA “State of the Airports” Luncheon – Sunday, January 11, 2026– 12:30 – St. Simons Island Airport**
- **Chamber of Commerce State Capitol Visit - February 16-18, 2026**
- **Temporary Tower - St. Simons Island Airport – Thursday – Sunday, March 12 -15, 2026**

Executive Session

Discuss possible Real Estate Items as permitted by O.G.C.A §50-14-3(b)(1)(B), Personnel as permitted by O.C.G.A. §50-14-2(b)(2) and Legal Items as permitted by O.C.G.A. § 50-14-2.

Commissioner Culwell made a motion to enter into Executive Session at 9:21 a.m.

Commissioner King seconded the motion, and it carried: 5-0.

Commissioner Culwell made a motion to return to Open Session

Commissioner Furnish seconded the motion and it carried: 5-0.

Return to Open Session

Open session resumed at 9:53 a.m.

Adjournment

Commissioner Culwell made a motion to adjourn.

Commissioner Furnish seconded the motion and it carried: 5-0.

The meeting adjourned at 9:54 a.m.



Ed Farley, Chairman



Doug Hutson, Secretary Treasurer

Cedric King



Attest, Katherine Kissling



AFFIDAVIT – CLOSED MEETING

AFFIDAVIT AS REQUIRED UNDER O.C.G.A. §50-14-4(b) (1)

GLYNN COUNTY, GEORGIA

Personally appeared before me the undersigned attesting officer, duly authorized to administer oaths, **Ed Farley** who, after being duly sworn, deposes and, on oath, states the following:

(1) I was the Chairman of a meeting of the Glynn County Airport Commission meeting held on December 16, 2025.

(2) The subject matter of the closed portion of the meeting, which was closed for purpose of the discussion of Real Estate matters as allowed under O.C.G.A. §50-14-3(b)(1)(B), and Personnel matters as allowed under O.C.G.A. §50-14-3(b)(2) were devoted to matters within these exceptions as provided by law.

(3) This affidavit is being executed for the purpose of complying with the mandate of O.C.G.A. §50-14-4(b) (1) that such an affidavit be executed.

This 16th day of December, 2025.

Sworn to and subscribed before me, who is personally known

Ed Farley
Ed Farley, Chairman

this 16th day of December, 2025.

Katherine Wilkerson Kinsling
Notary Public

My Commission Expires: May 29, 2029

NOTARIAL SEAL

