



Glynn County Airport Commission
November 18, 2025



I. Glynn County Airport Commission Call to Order





II. Invocation Pledge of Allegiance



III. Accept Agenda



IV. Public Comment

- A. General Comments
- B. Request to Speak Forms

  Glynn County Airport Commission	
Request to Speak	
Name: _____	
Agenda Item: _____	

VI. Approval of Minutes

A. Glynn County Airport Commission Monthly Meeting Minutes October 21, 2025

**Recommendation: Approve the October 21, 2025
Glynn County Airport Commission meeting minutes.**

Enclosure A

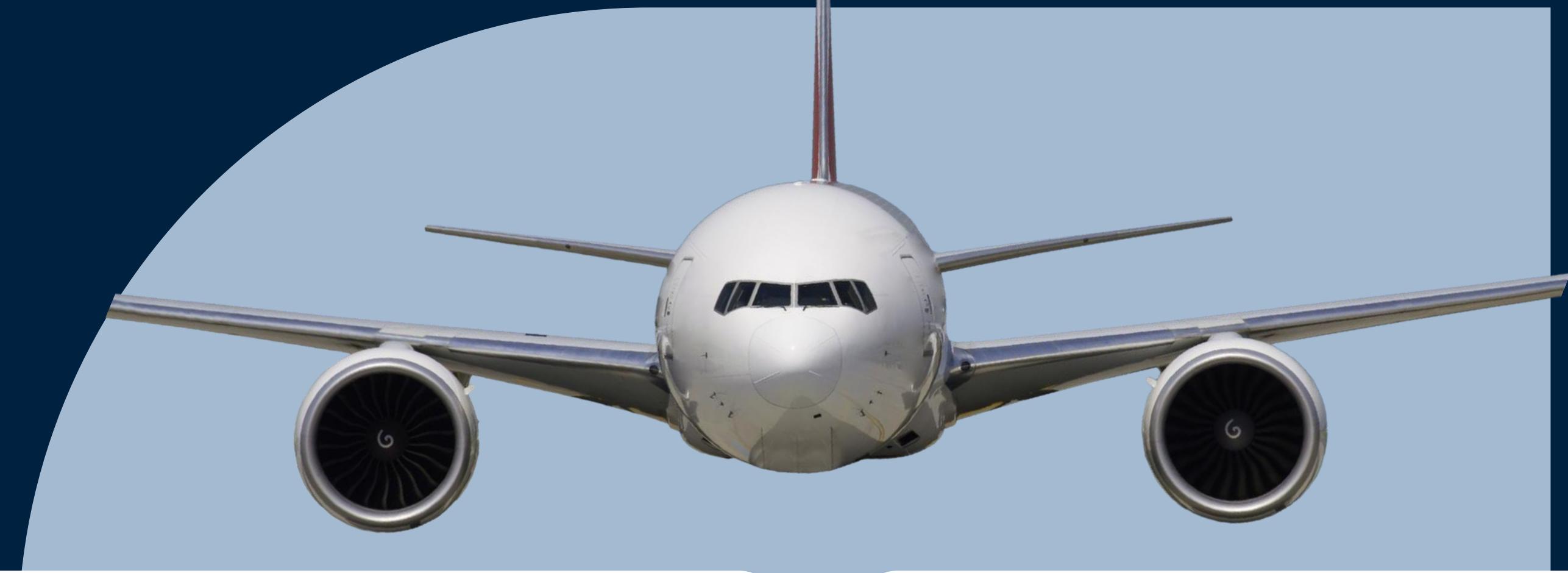


VI. Financial Items

Shawna Williams, C.M.

A. 1st Quarter FY25/26

Financial Report



EARNED REVENUES

1st QTR End

90.06%

-10.57% from last QTR

EXPENSES

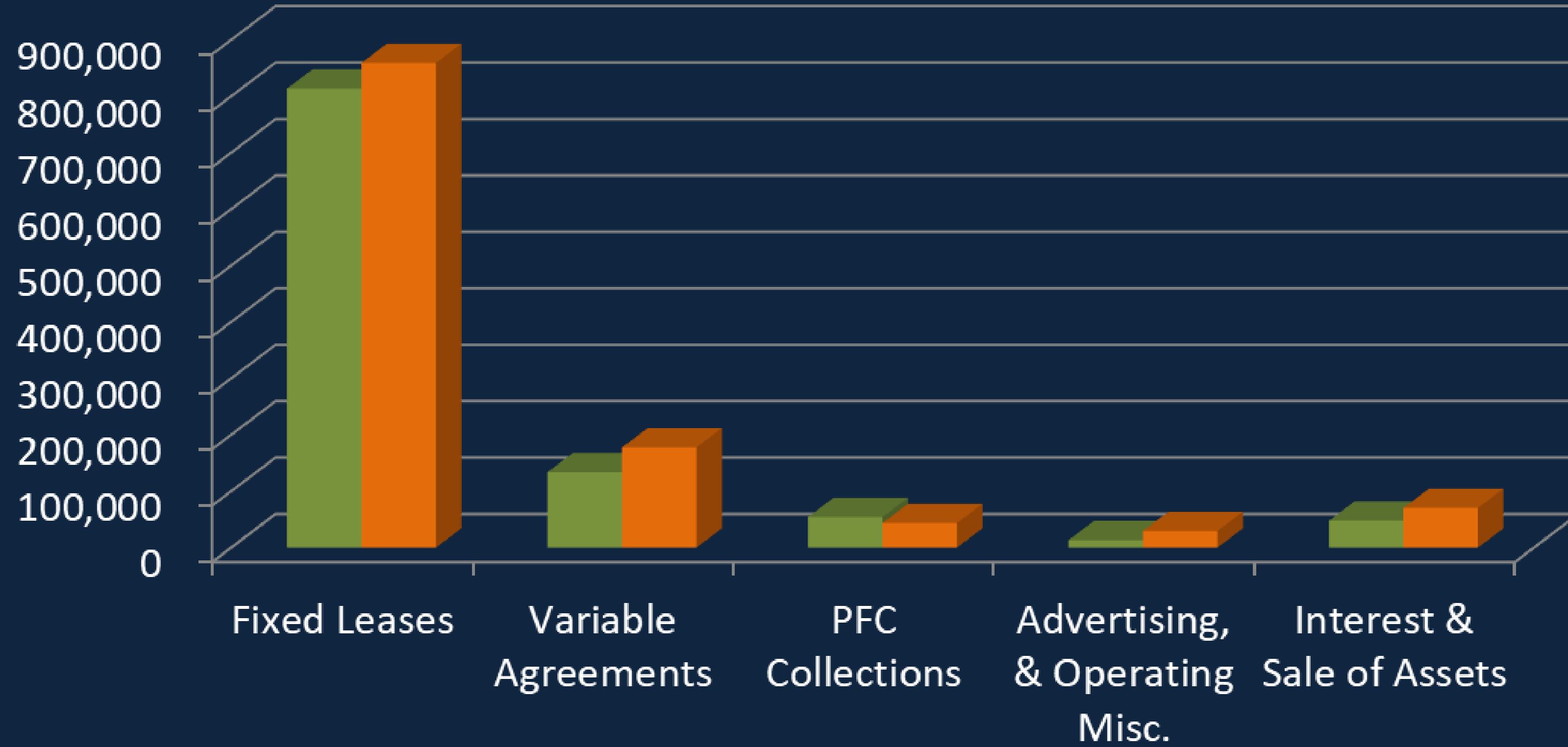
1st QTR END

75.09%

-14.81 % from last QTR

Net to Capital Program \$205,721

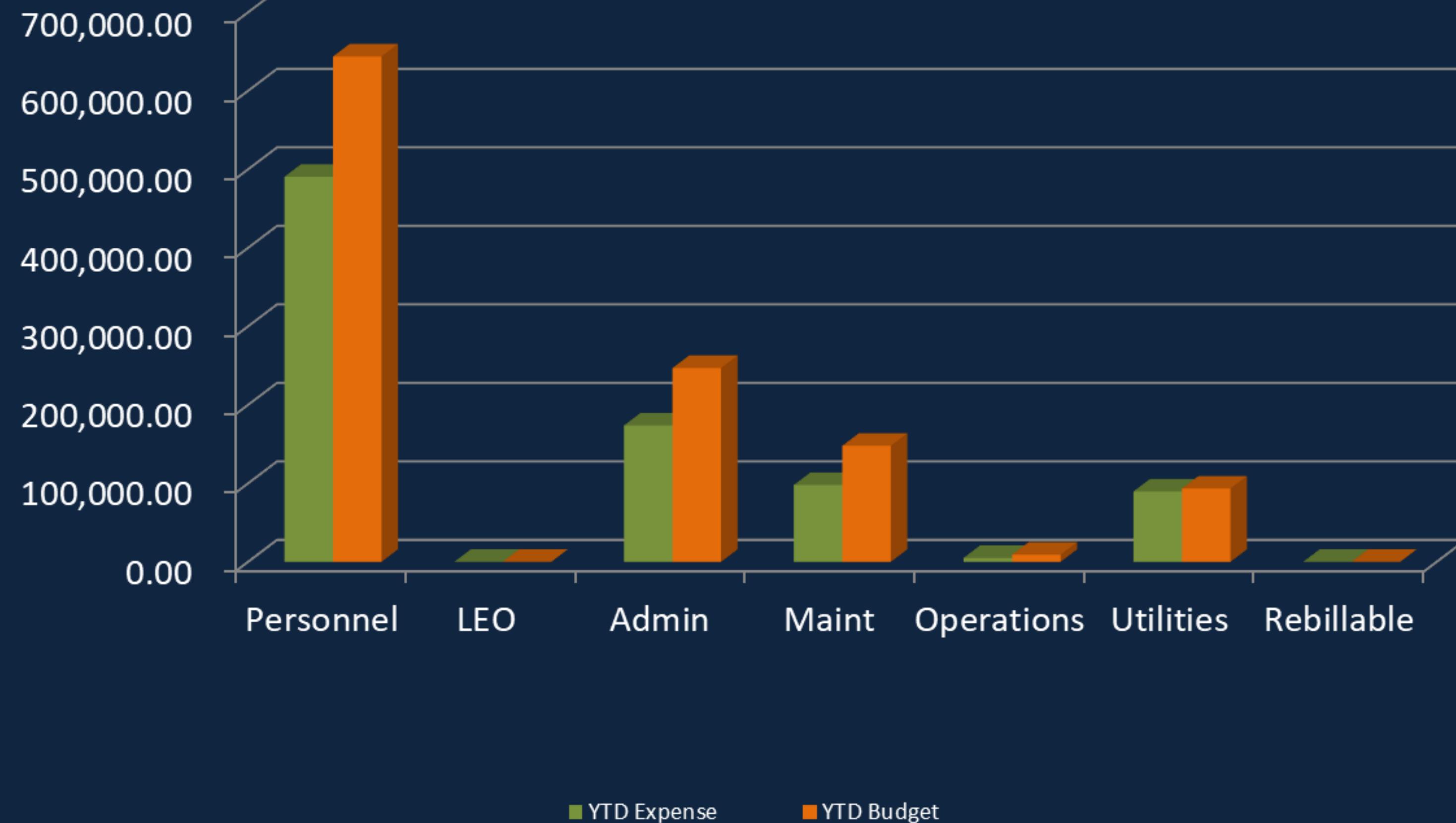
YTD Revenue Budget Comparison



■ YTD Revenue

■ YTD Budget

YTD Expense Budget Comparison



Glynn County Airport Commission

CAPITAL PROJECTS

As of September 30, 2025

TOTAL BUDGET
\$23.369
-3.58%

TOTAL REVENUES
\$1.506
+23.7%

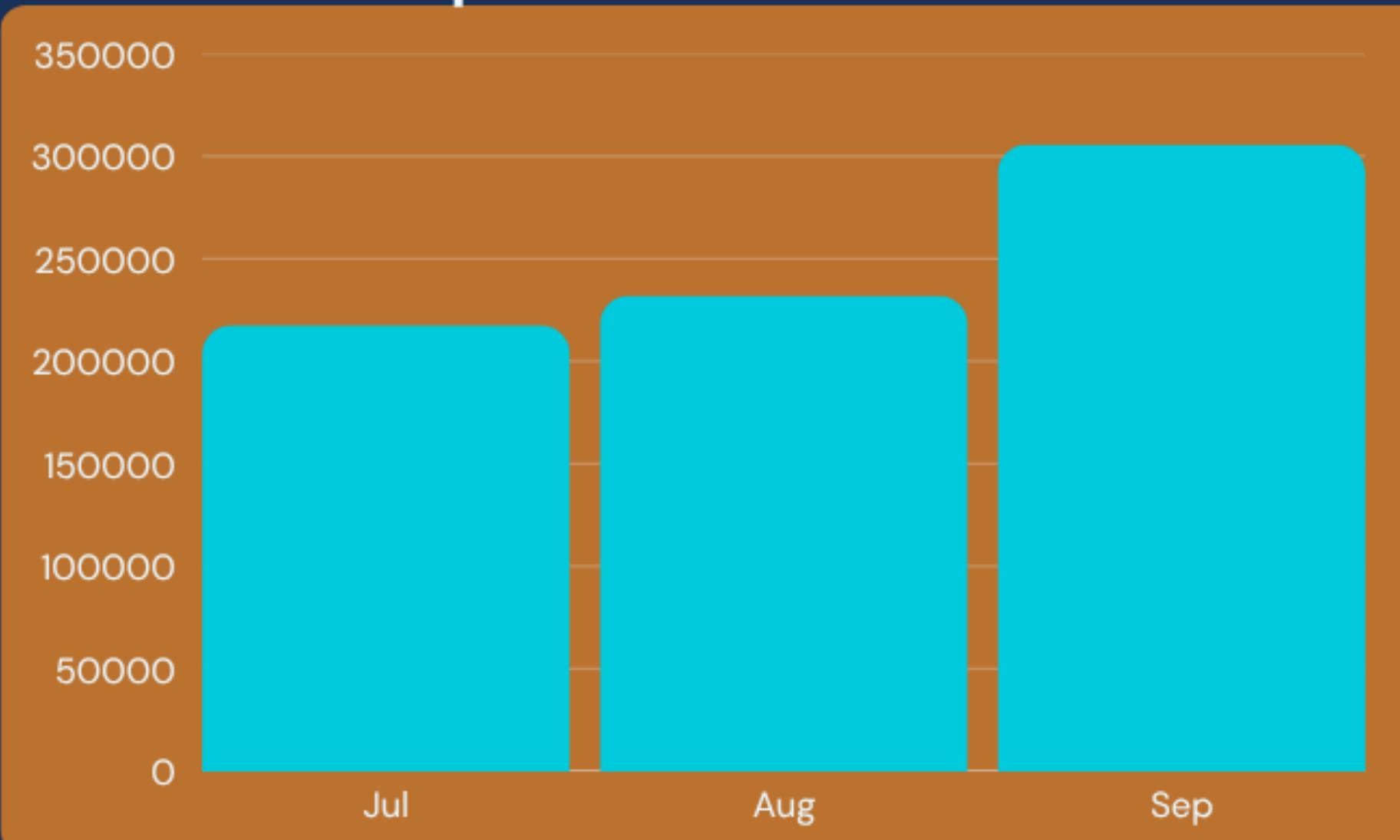
TOTAL EXPENSES
\$4.297
+46.25%

PERCENT COMPLETE
18%
+7.0%

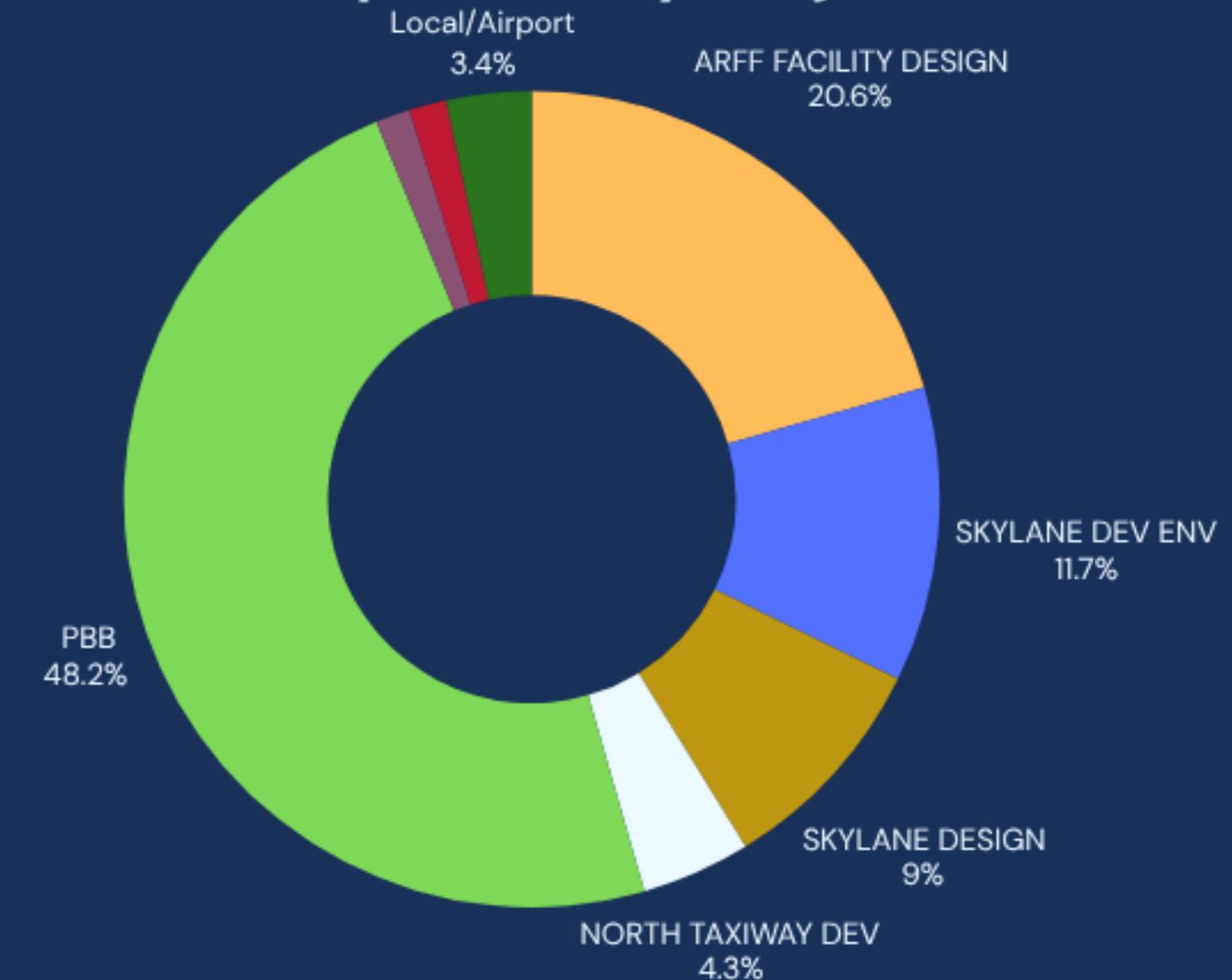
ENCUMBERED
\$19.043
-8.17%

In millions

Expense Stats



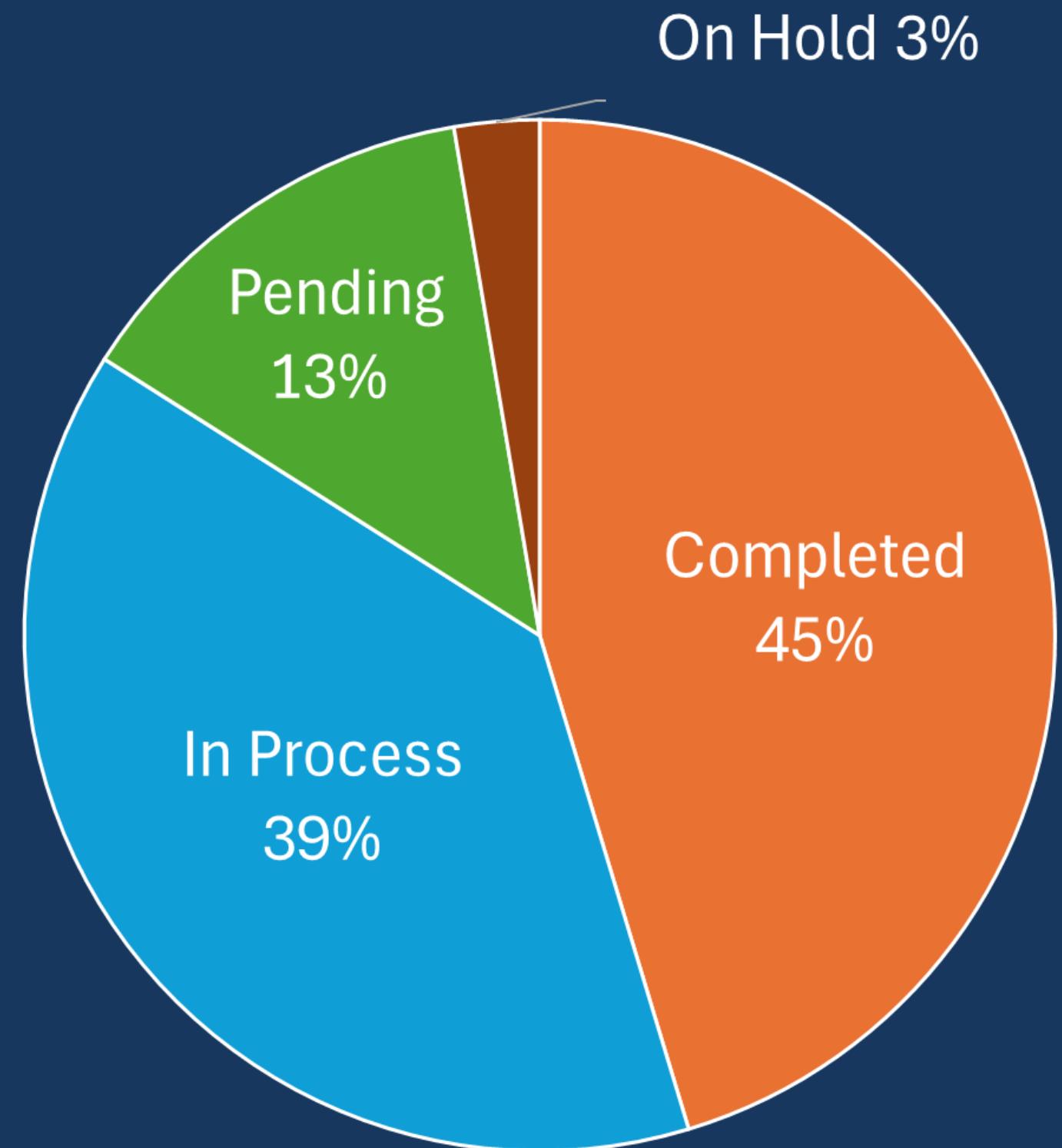
Expenses by Project



VI. Financial Items

Shawna Williams, C.M. – Director of Finance and Administration

B. Strategic Plan Initiatives Update – 75 Major Action Items (+1)



VI. Financial Items

Shawna Williams, C.M. – Director of Finance and Administration

B. Strategic Plan Initiatives Update – 75 Major Action Items

November 18, 2025, Commission Meeting Highlights

- Passenger Boarding Bridge Project
- ARFF Facility, Station 5, Construction Project
- Customer Service Working Group Creation



VII. Property & Marketing

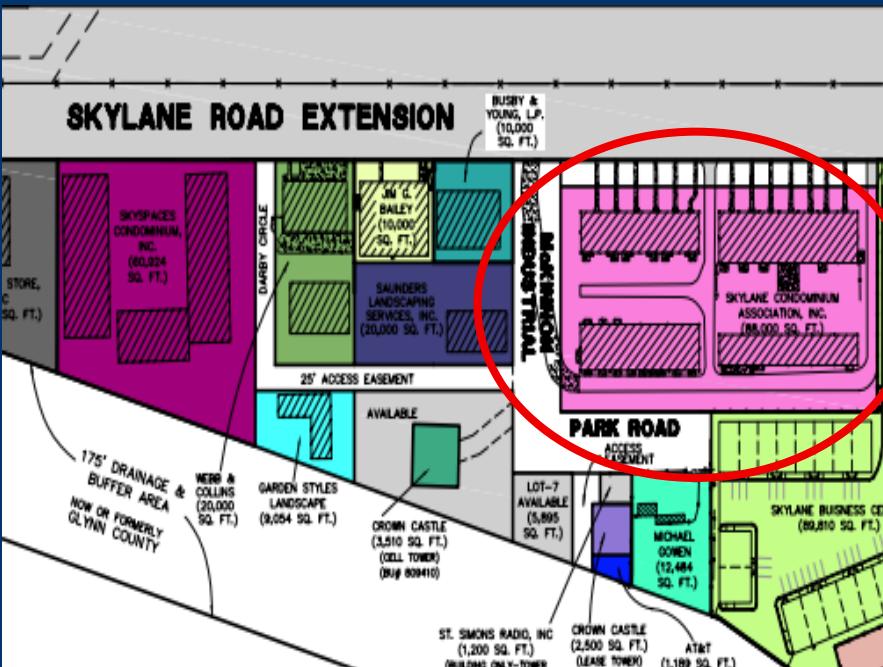
Terra Winslett, C.M., Director of Property

B. Skylan Condominium Association to Royce Leggett Assignment and 2nd Amendment Request



Proposed Changes

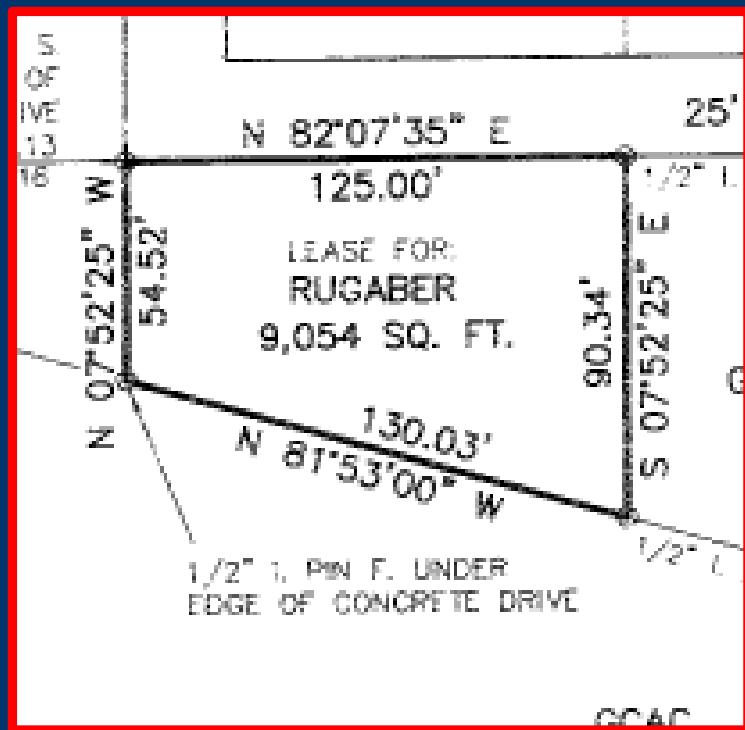
- **Change of Ownership:** From Skylan Condominium Association, Inc. to Royce Leggett.
- **Capital Development:** Capital investment of approximately \$675,850.00
- **Lease Term:** add 30 years expires November 20, 2055
- **CPI Formula:** Annual Adjustment Consumer Price Index – All Urban Consumers 1982-84=100
- **Rental Rate:** Annually - \$163,080.00 Monthly - \$13,590.00



Recommendation: Approve the Skylan Condominium Association Assignment and Amendment and recommend approval to the Golden Isles Development Authority, pending legal review.

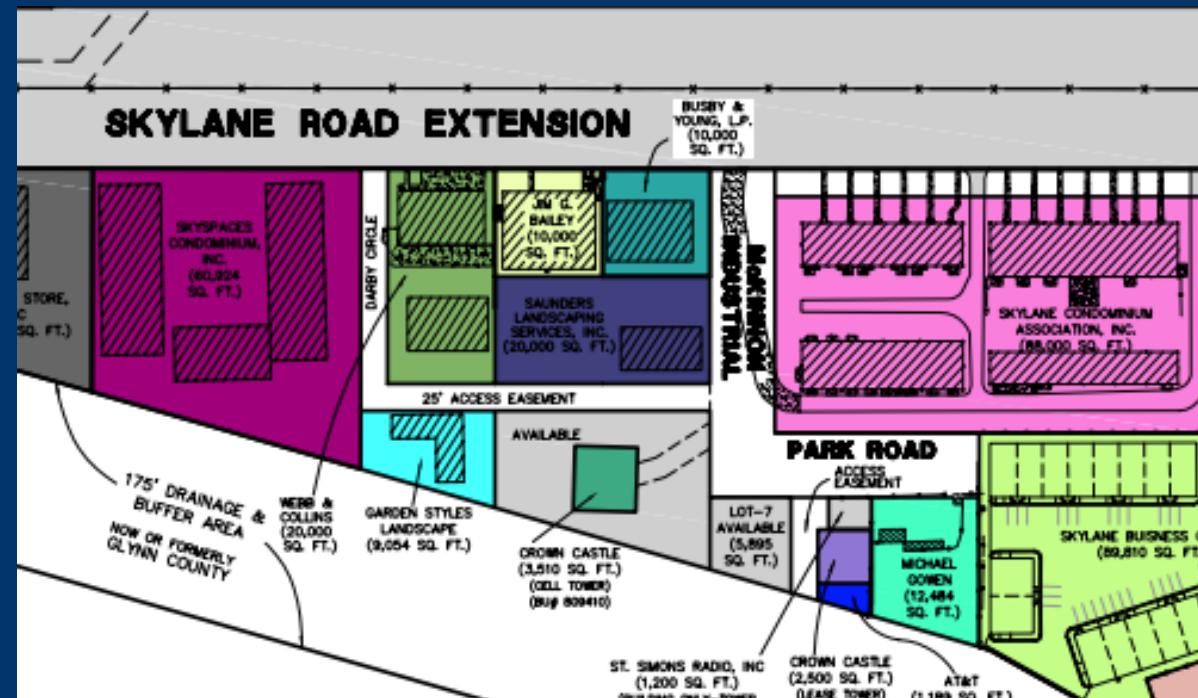
VII. Property & Marketing

C. Garden Style Landscape Inc. to Calla Enterprises, LLC Assignment and 2nd Amendment Request



Proposed Changes

- **Change in Ownership:** From Garden Style Landscapes, Inc. to Calla Enterprises, LLC
- **Capital Development:** Capital investment of approximately \$100,000.00
- **Lease Term:** add 10 years, expires November 3, 2035
- **Rental Rate:** Annually - \$16,749.90 Monthly - \$1,395.83.



Recommendation: Approve the Garden Style Landscape Assignment and Amendment and recommend approval to the Golden Isles Development Authority, pending legal review.

VIII. Facilities & Operations

A. Temporary Tower

St. Simons Island Airport

Thursday - Sunday

March 12 – 15, 2026

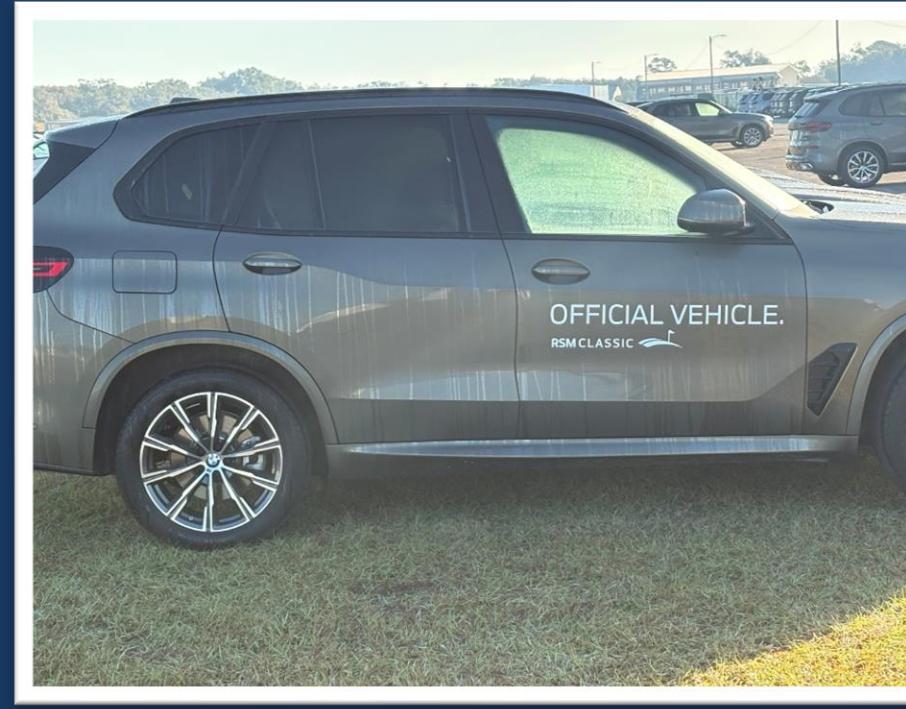


X. Facilities & Operations

Vernon Bessing, Director of Facilities & Operations



B. RSM Golf Classic – St. Simons Island Airport



IX. Facilities & Operations

Vernon Bessing, Director of Facilities & Operations

C. Passenger Hold Room Concessions Project Brunswick Golden Isles Airport



X. Facilities & Operations

Vernon Bessing, Director of Facilities & Operations

D. Federal Government Shut Down Impact



Transportation Security
Administration

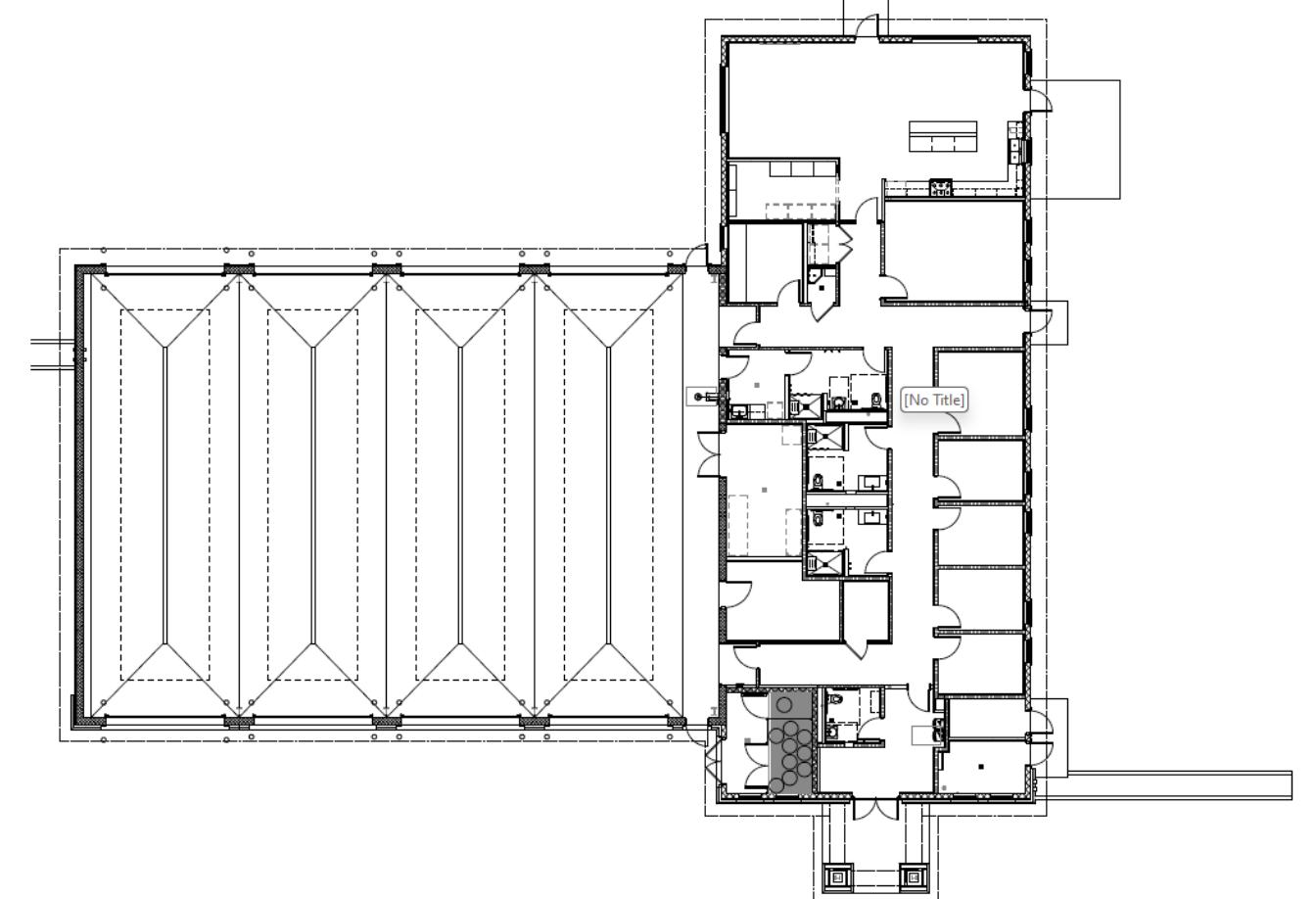


Three Flights Cancelled:

- Saturday
- Wednesday
- Thursday

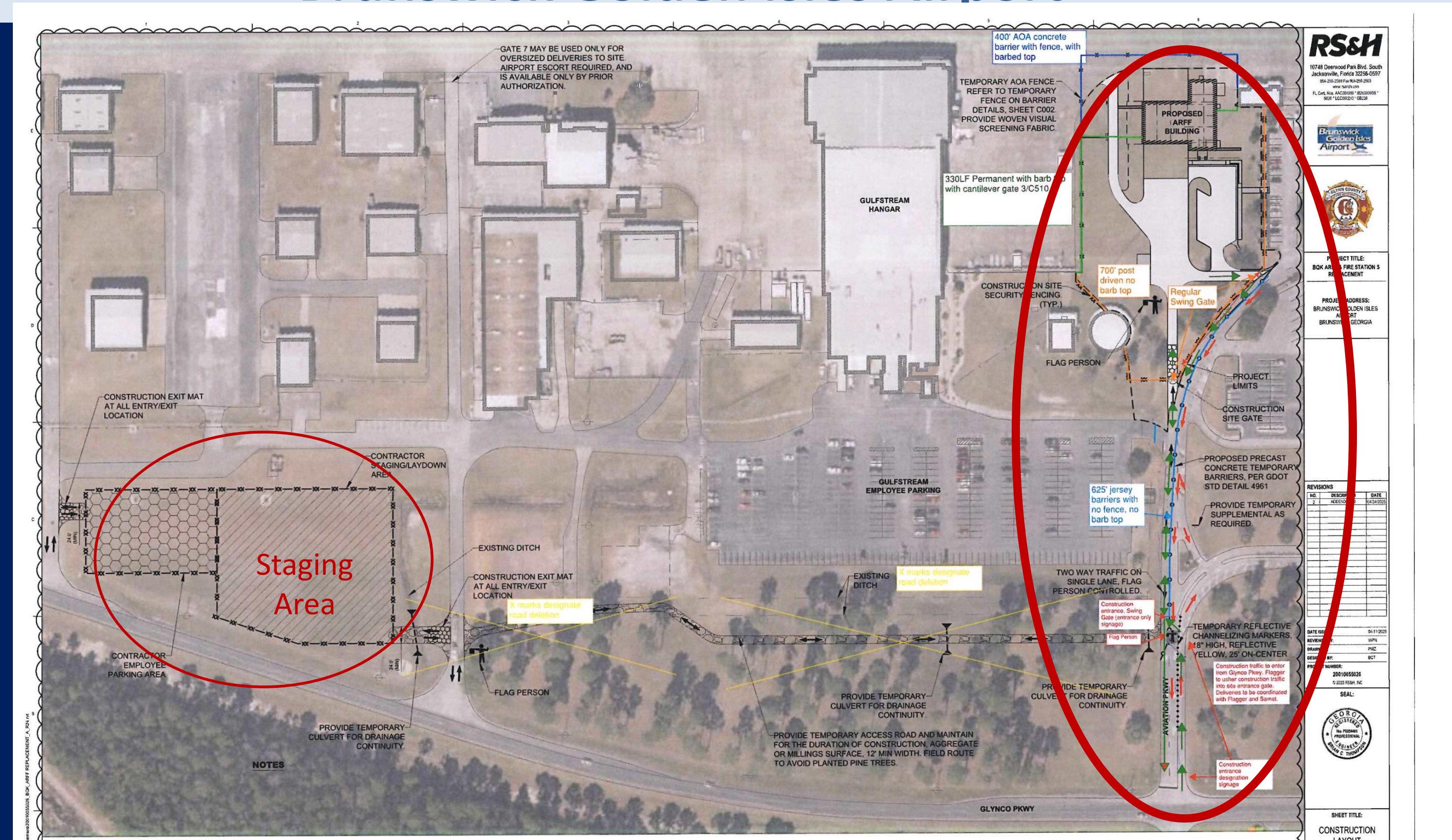
IX. Capital Projects Update

A. Aircraft Rescue & Fire Fighting (ARFF) Station Project Update Brunswick Golden Isles Airport



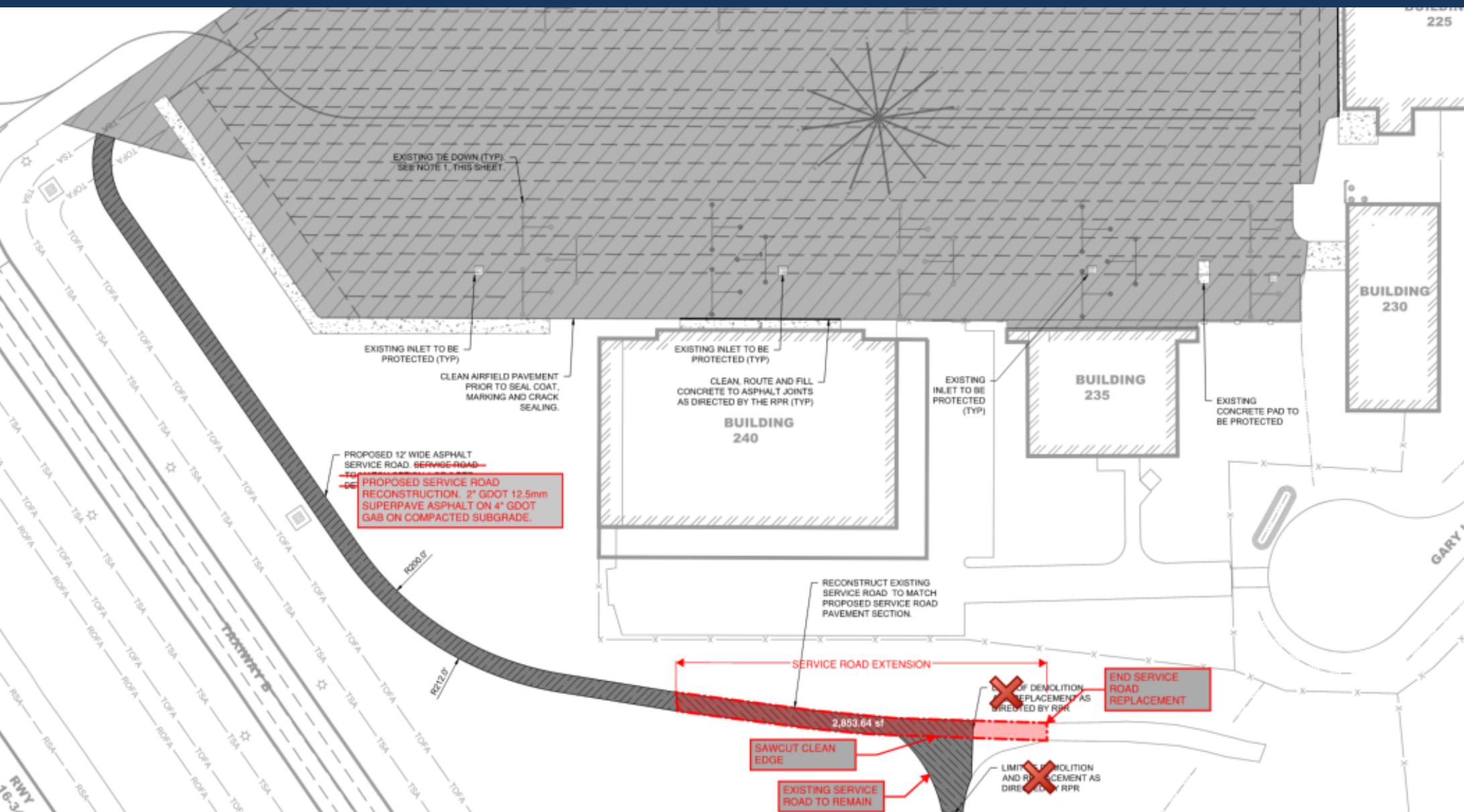
IX. Capital Projects Update

A. Aircraft Rescue & Fire Fighting (ARFF) Station Brunswick Golden Isles Airport



IX. Capital Projects Update

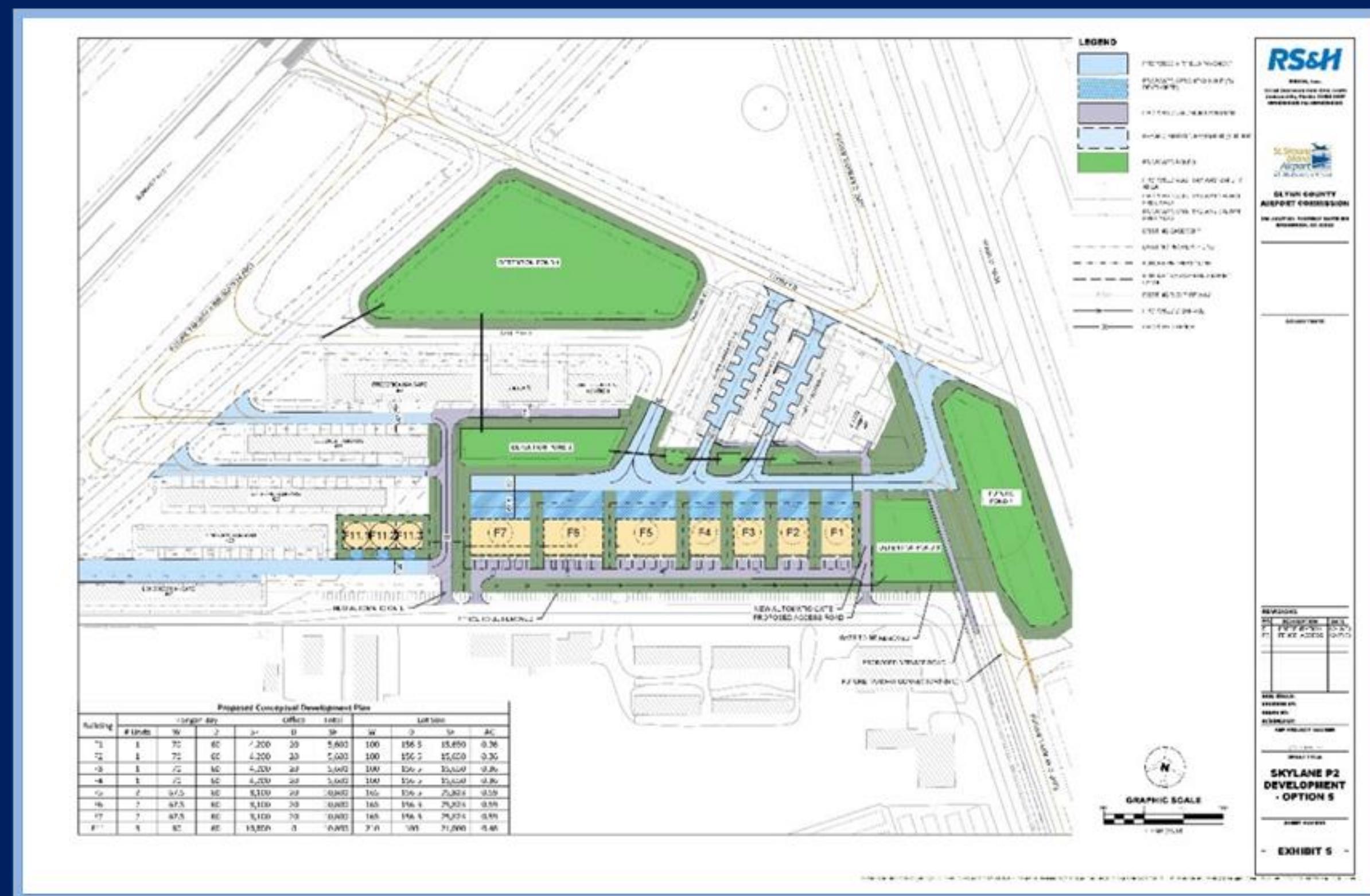
B. Approve Change Order 01 – Southeast Apron Project



Recommendation: Approve Change Order No. 01 in an amount not to exceed \$86,018.00 and authorize the Executive Director to execute all necessary documentation.

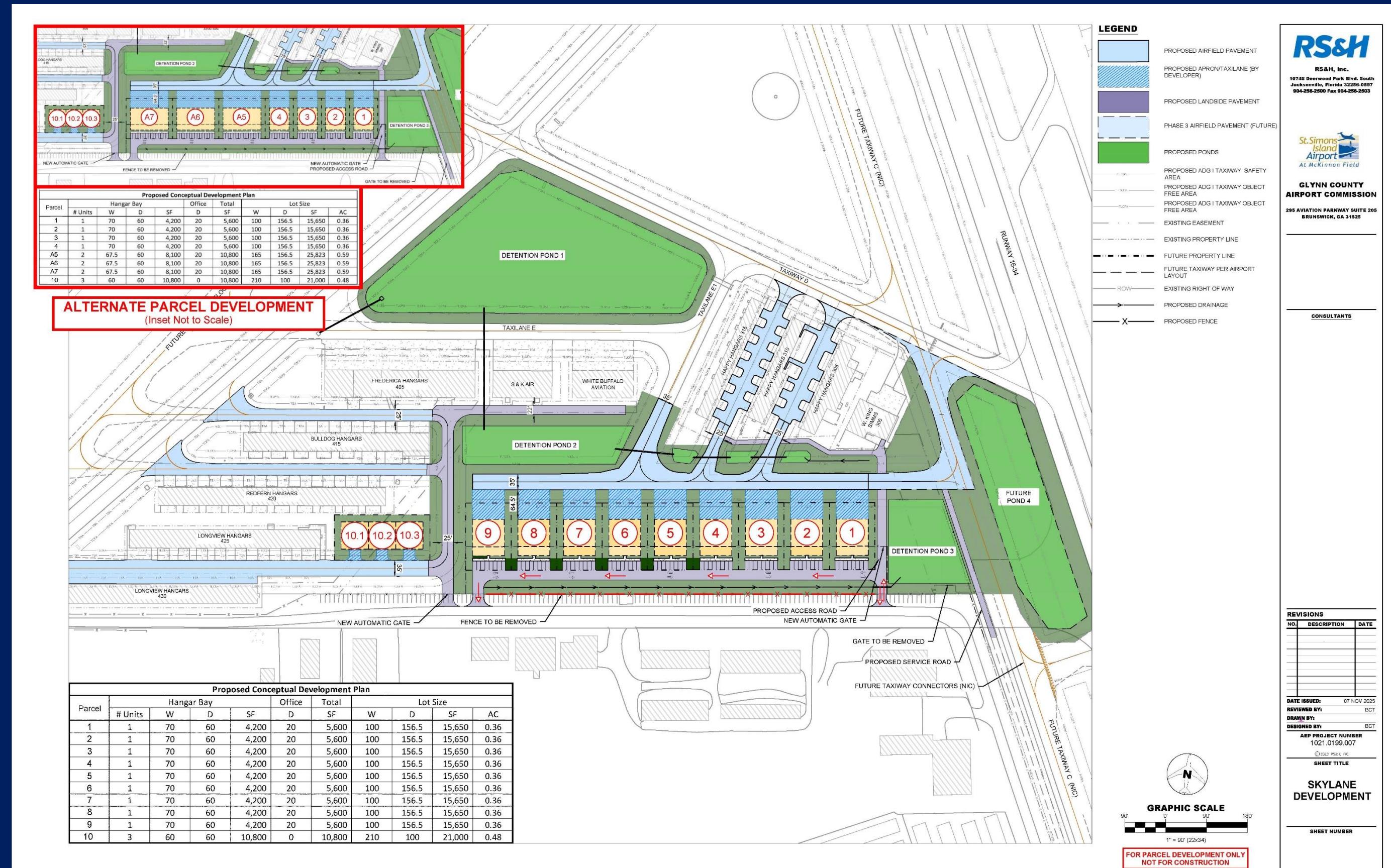
X. Capital Projects Update

C. Skylane Development Project – St. Simons Island Airport



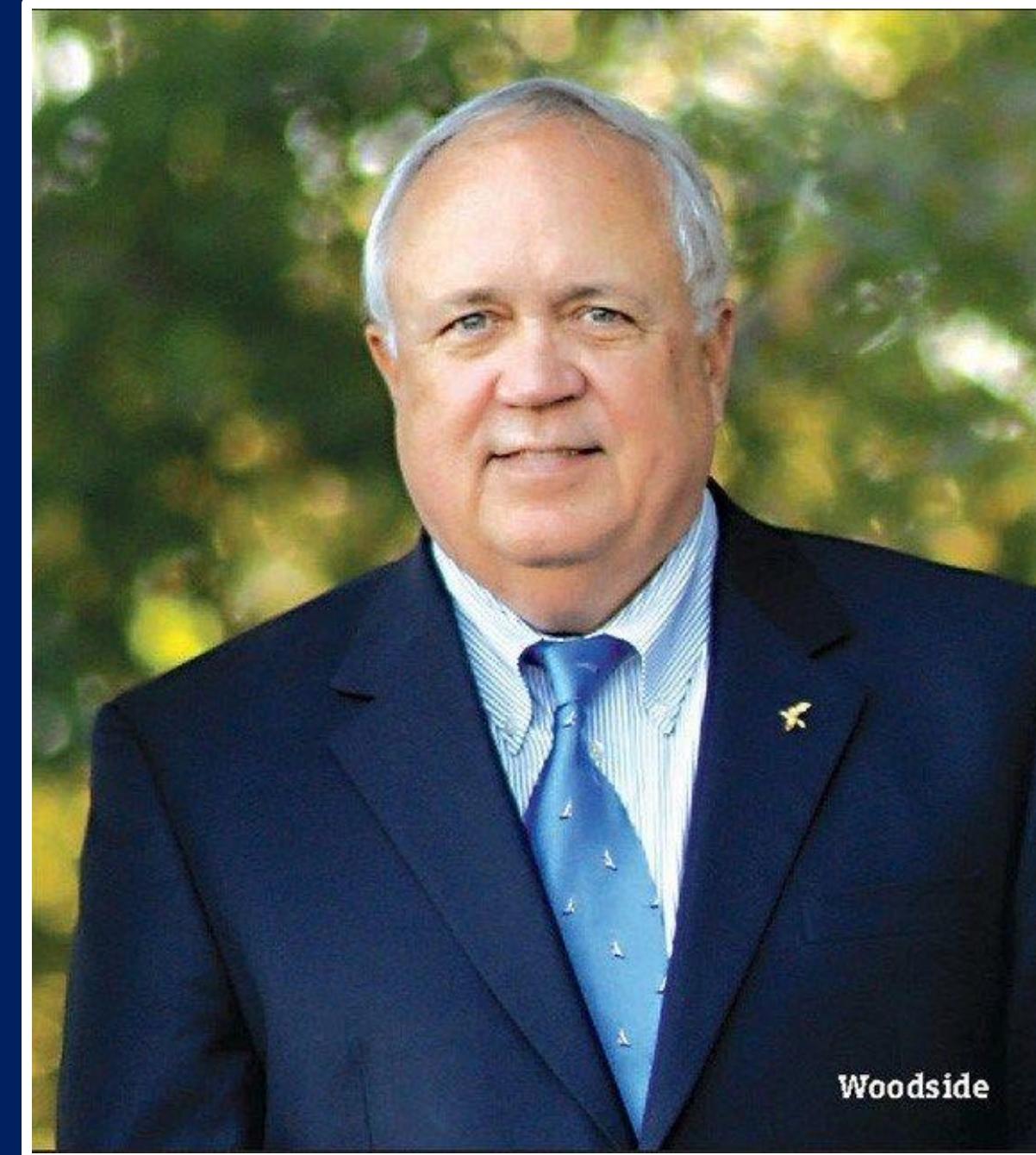
X. Capital Projects Update

C. Skylan Development Project – St. Simons Island Airport



XI. Executive Director's Items

A. Woody Woodside Airport Tribute Update Brunswick Golden Isles Airport



X. Executive Director's Items

B. Legislative Update

1. Military Operations Area (MOA)
2. State Funding for Airports
3. State Height Obstruction Standards



X. Executive Director's Items

C. Community Presentations

1. Rotary Club of St. Simons Island - Airports Presentation

Tuesday, October 28th



2. Rotary Club of Jekyll Island Airports Presentation

Wednesday, December 10th



L-R: Katherine Kissling, Paul Kern Baker, Robert Burr

XI. Chairman's Items

Approve the 2026 Glynn County Airport Commission Meeting Schedule

<u>MONTH</u>	<u>LOCATION</u>	<u>MEETINGS 9:00 A.M.</u>
JANUARY	BQK	TUESDAY, JANUARY 20
FEBRUARY	SSI	TUESDAY, FEBRUARY 17
MARCH	BQK	TUESDAY, MARCH 17
APRIL	SSI	TUESDAY, APRIL 21
MAY	BQK	TUESDAY, MAY 19
JUNE	SSI	TUESDAY, JUNE 16
JULY	BQK	TUESDAY, JULY 21
AUGUST	BQK	TUESDAY, AUGUST 18
SEPTEMBER	BQK	TUESDAY, SEPTEMBER 15
OCTOBER	SSI	TUESDAY, OCTOBER 20
NOVEMBER	BQK	TUESDAY, NOVEMBER 17
DECEMBER	BQK	TUESDAY, DECEMBER 15

XI. Chairman's Items

B. Policies

1. Recommendation: Approve Revised Policy #200

Leasing of Airport Property and Property Sublease Terms Schedule based on Capital Investment for Fiscal Year 2025-2026

(Enclosure G)

2. Recommendation: Approve New Policy #230 GCAC Tenant Signage

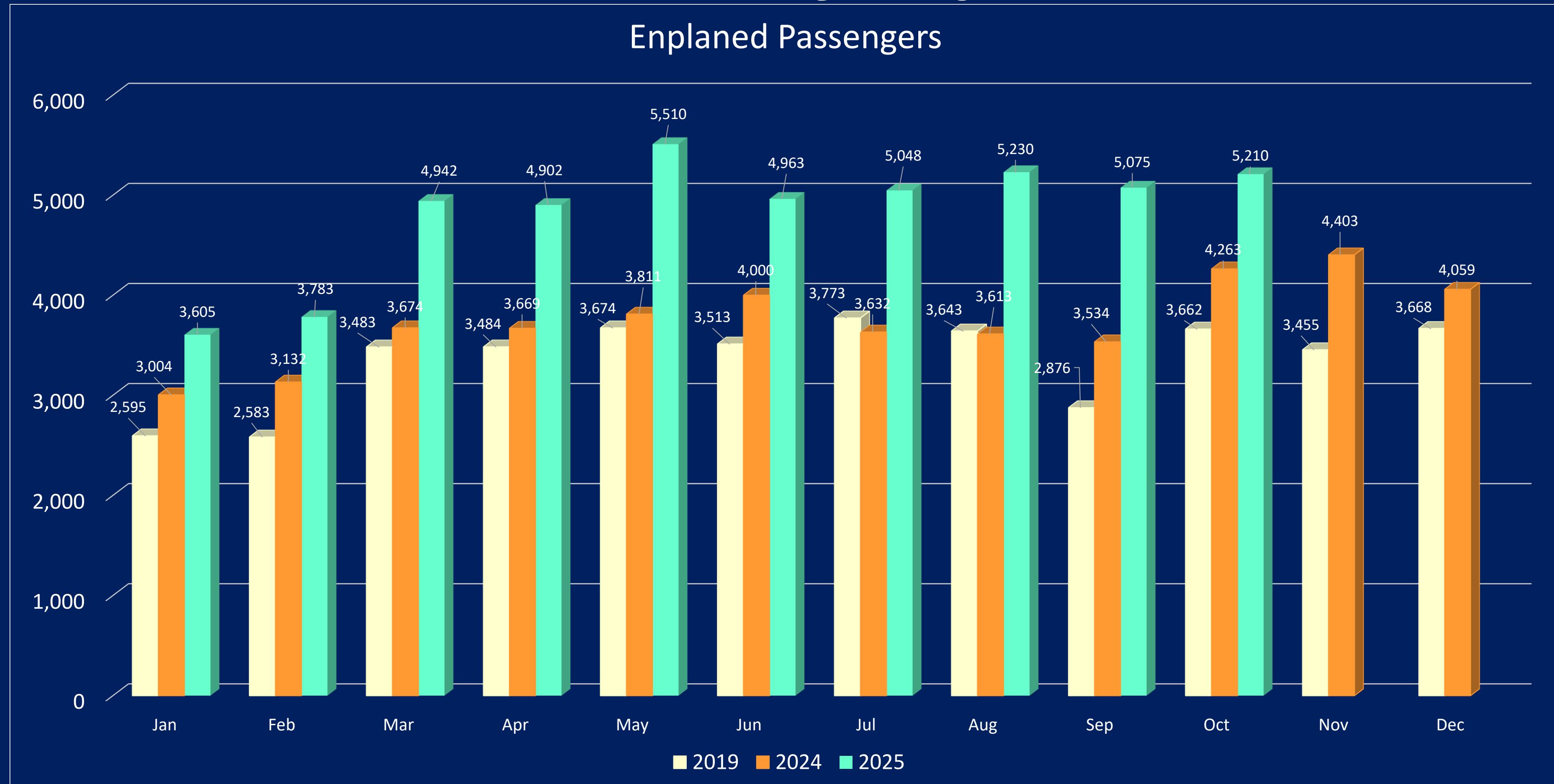
(Enclosure H)



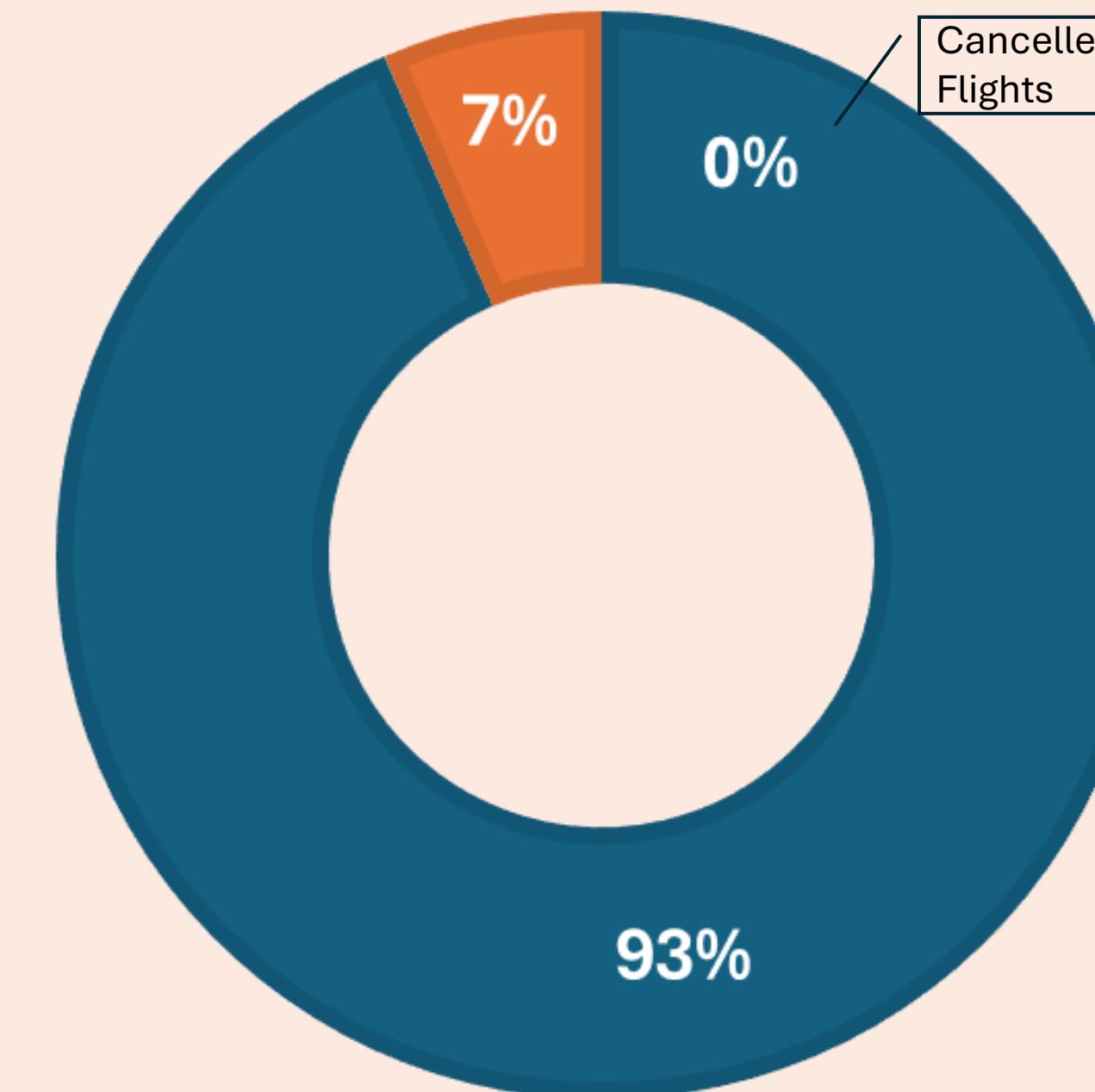


XIII. Activity Report

Enplaned Passengers



BQK Passenger Reliability Statistics Departures October 2025

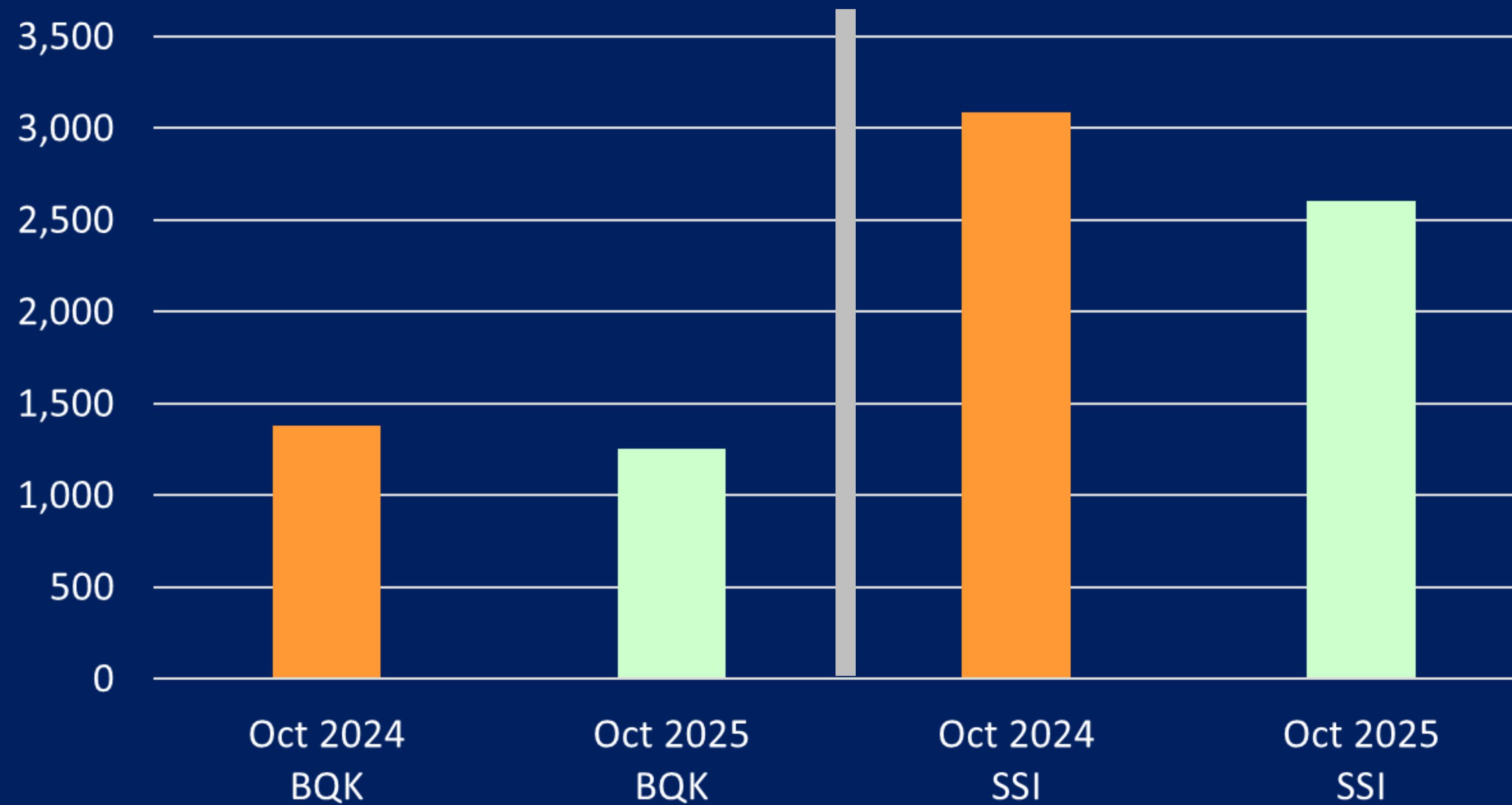


■ Total Flights On-Time

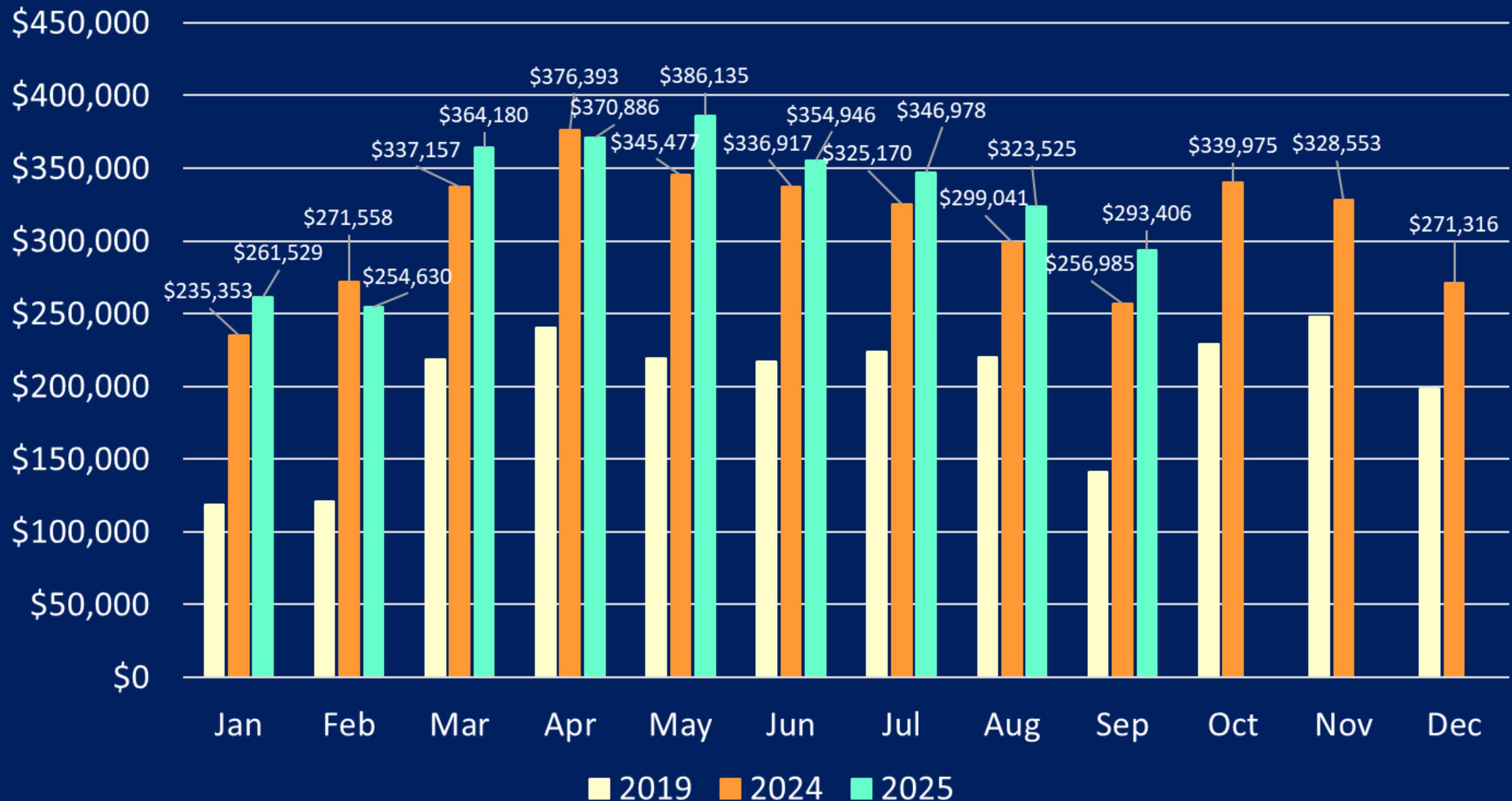
■ Total Flights Delayed

■ Total Flights Cancelled

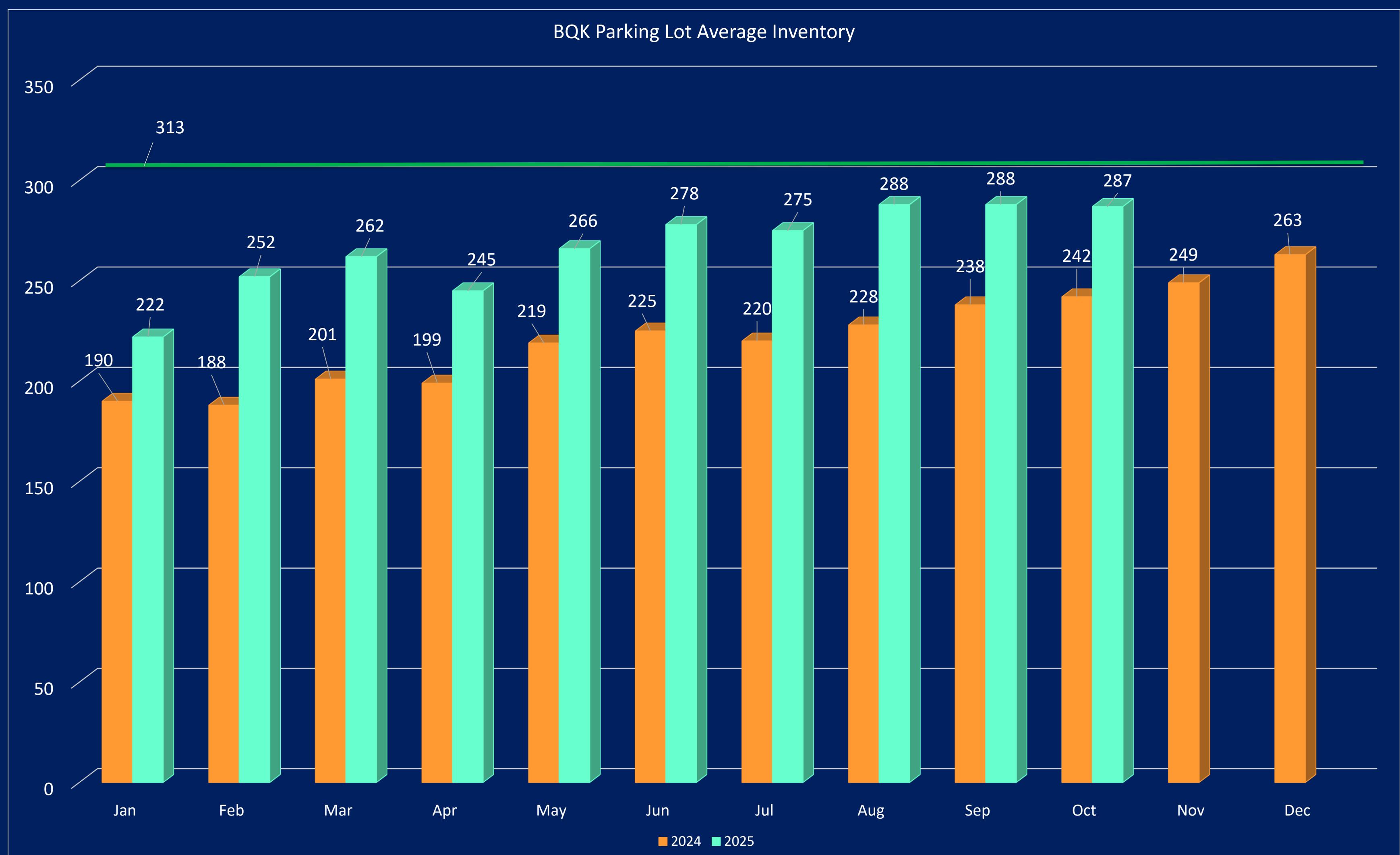
Aircraft Operations



Rental Car Gross Receipts - Both Airports



BQK Parking Lot Average Inventory



XIII. Upcoming Events



- **RSM Golf Classic - Thursday – Sunday, November 20 – 23, 2025**
- **Glynn County Airport Commission Meeting – Tuesday, December 16, 2025**
- **Holiday Brunch – Brunswick Golden Isles Airport 10:00 December 16, 2025**
- **Temporary Tower – St. Simons Island Airport – Thursday – Sunday, March 13 – 15, 2026**



XV. Executive Session

❖ *Real Estate*

XV. Return to Open Session

XVI. Adjournment

