



# Glynn County Airport Commission

## October 21, 2025



# I. Glynn County Airport Commission Call to Order





## II. Invocation Pledge of Allegiance



### III. Accept Agenda

#### Changes:

- Pull Property Item VIII A
- Addition to Capital Projects X.C. Skylene Development project

Approve RS&H Work Order 01 Amendment 03 and Budget Amendment 2526-02



## IV. Public Comment

- A. General Comments
- B. Request to Speak Forms

  Glynn County Airport Commission	
<b>Request to Speak</b>	
Name: _____	
Agenda Item: _____	
_____	

# V. Pilot Recognition



**Brent Patrick**  
**Private Pilot**

Training was completed  
with Makayla O'Brien of  
High Tide Aviation at the  
St. Simons Island Airport



**Kathryn Raabe**  
**Private Pilot**

Training was completed  
with Makayla O'Brien of  
High Tide Aviation at the  
St. Simons Island Airport.

# VI. Approval of Minutes

## A. Glynn County Airport Commission Monthly Meeting Minutes August 19, 2025

**Recommendation: Approve the August 19, 2025  
Glynn County Airport Commission meeting minutes.**

Enclosure A



## VII. Financial Items

Shawna Williams, C.M. – Director of Finance and Administration

**Budget Amendment #01 FY 2025-2026**

### **BQK Terminal Roof Replacement and BQK Chiller Pump Repairs**

**Recommendation:** Approve adjustments to the designated accounts to adjust the capital budget as follows: Adjust the capital expenditures by \$71,785. Additionally, authorize the Executive Director to execute the budget amendment and all necessary documents upon final approval by the Golden Isles Development Authority.

Enclosure B



# VIII. Property & Marketing

## Terra Winslett, C.M., Director of Property

### B. Odyssey GIA Holdings(Velocity), LLC - Lot 1

#### 2<sup>nd</sup> Amendment Request



#### Proposed Changes

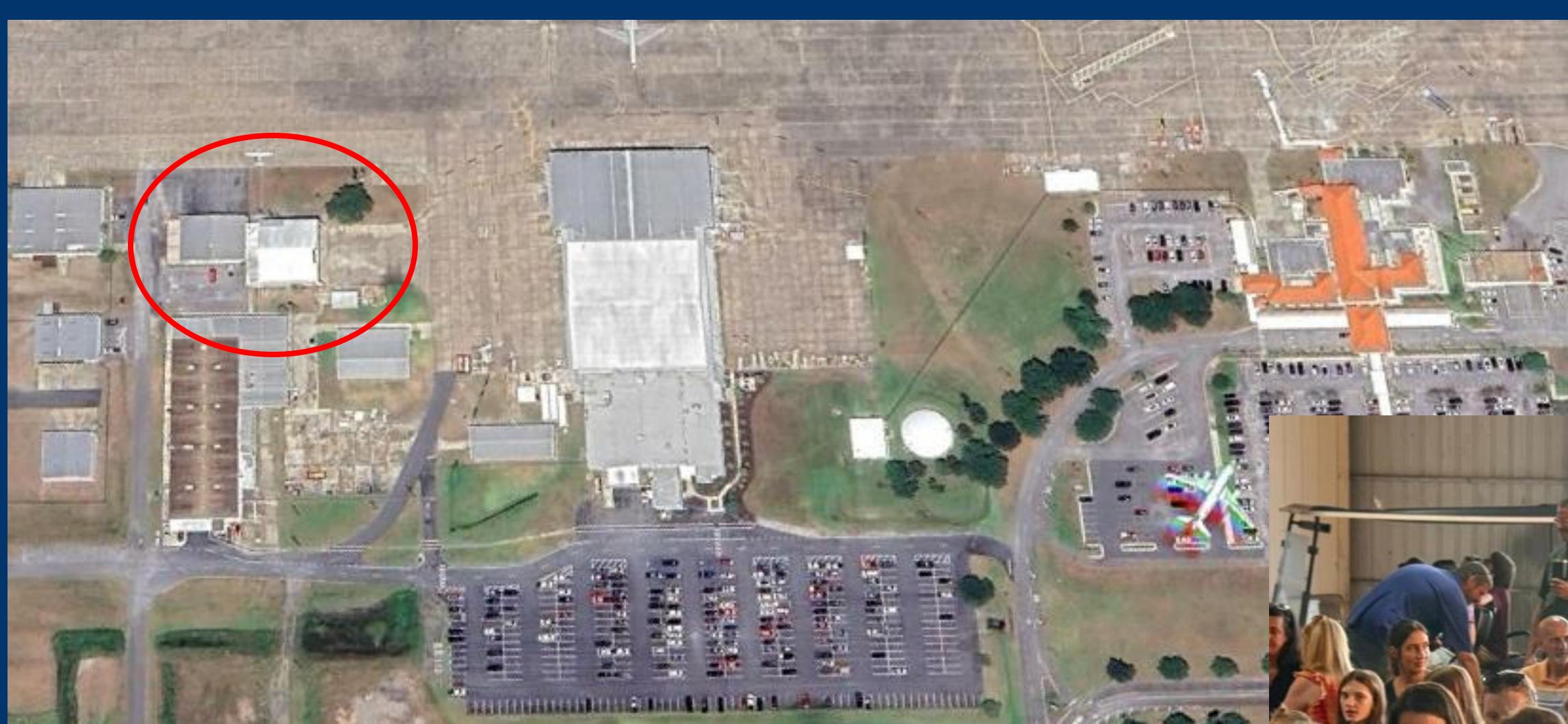
- Proposed \$137,507.10 Capital Investment - Hangar Door. Amend - Additional 20-year term, CPI 1982=100.
- At the expiration of the original lease term on August 31, 2032, the rental rate will be adjusted to the current aeronautical rental rate.

**Recommendation: Approve the Second Amendment to the Odyssey GIA Holdings LLC “Lot 1” sublease contingent upon completion of the project and recommend approval to the Golden Isles Development Authority, pending legal review.**

# VIII. Property & Marketing

## Terra Winslett, C.M., Director of Property

### C. Wings of Grace – BQK



# VIII. Property & Marketing

## Terra Winslett, C.M., Director of Property

D. Robert Deason



- **BQK Hangar Facility:**
  - 4,800 Square Feet of Hangar and Office Space (80 ft. x 60 ft.)
- **Lease Terms:**
  - Rental Rate: \$28,896.00 Annually or \$2,408.00 Monthly.
  - Annual CPI Rate Adjustment.
  - Annual Agreement
  - 60-Day termination.

# VIII. Property & Marketing

## Terra Winslett, C.M., Director of Property

### E. EOP, Inc. (Warren Green) – Assignment & Amendment Lance Toland

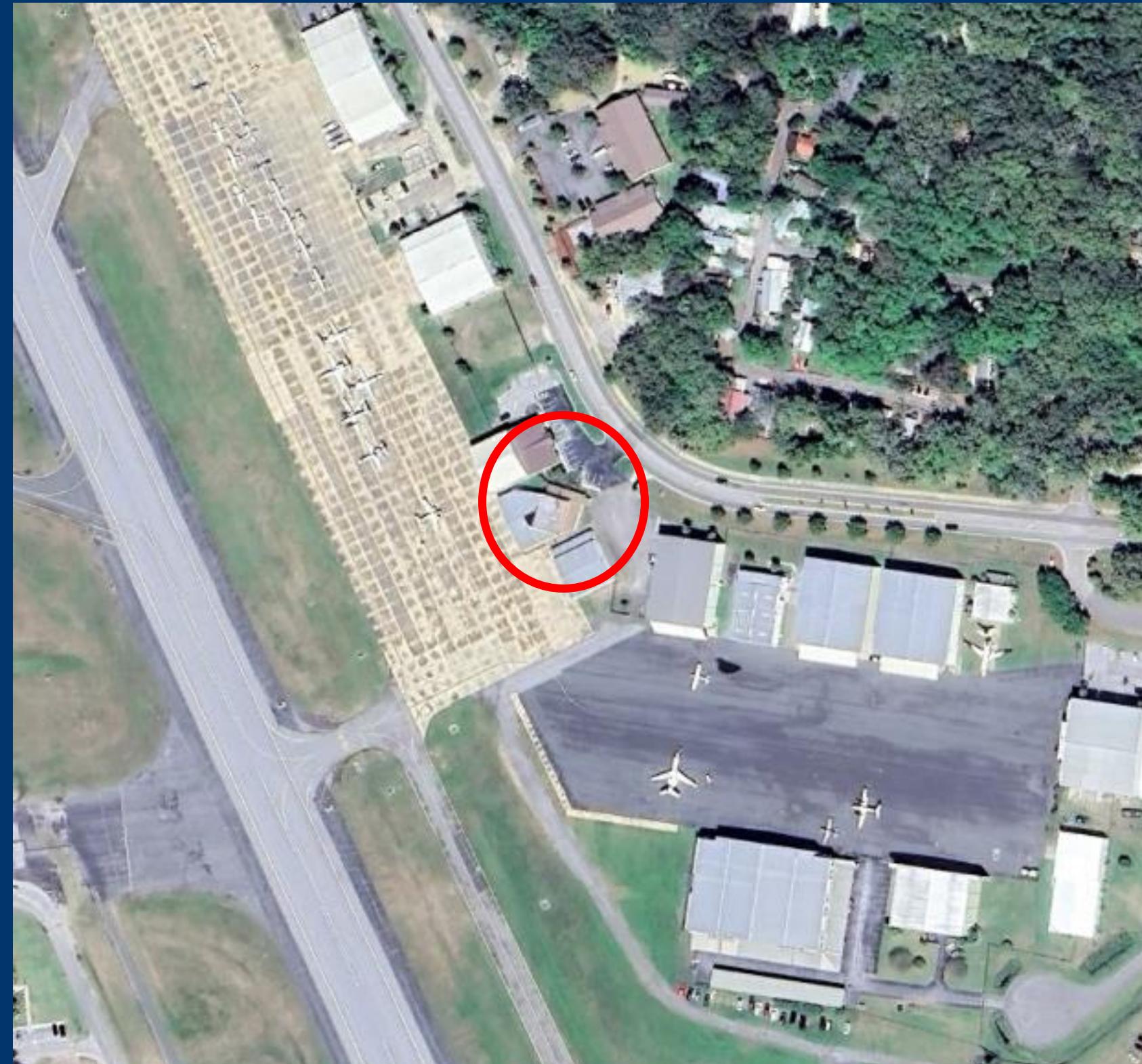
#### Current Lease Terms

- **Premises:** 10,023 square feet.
- **Lease Term:** Expiring on October 31, 2026
- **Rate:** \$10,452.84 annually / \$871.07 monthly  
(Current Aero Rate)

#### Amend Lease Terms

- **Capital Investment:** Approx. \$70,000
- **Lease Extension:** 10-year –Expiring October 31, 2026
- **Use:** Hangar for aircraft storage, sales, and other aviation-related

**Recommendation: Approve the Sublease Assignment and Amendment with the above terms, subject to legal review and recommend approval from the Golden Isles Development Authority.**



# IX. Facilities & Operations

Vernon Bessing, Director of Facilities & Operations

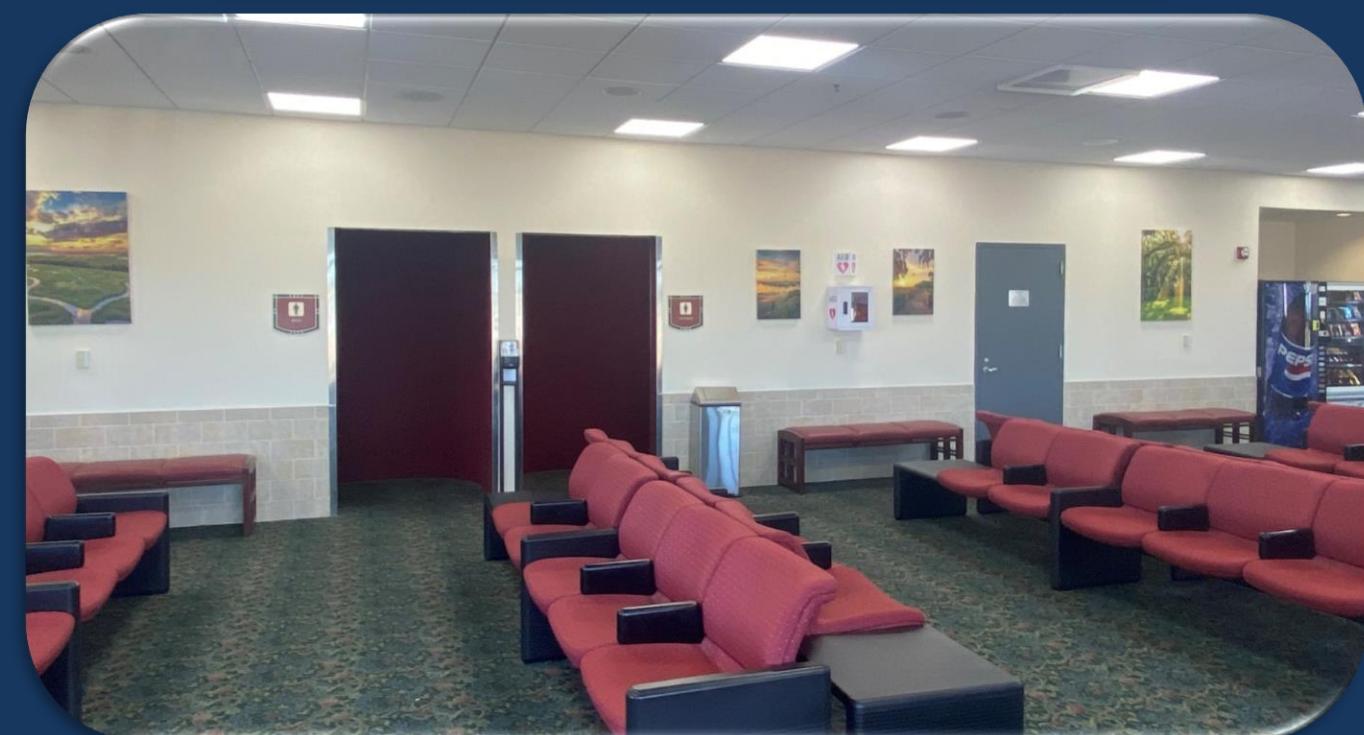
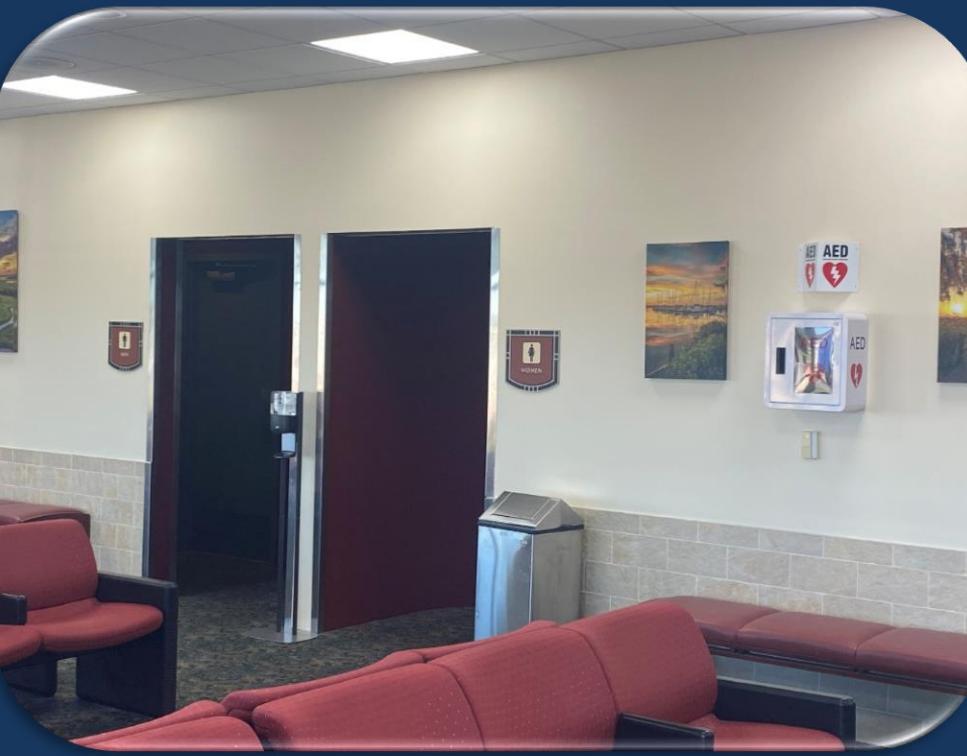
## A. Terminal Painting Project – Brunswick Golden Isles Airport



# IX. Facilities & Operations

Vernon Bessing, Director of Facilities & Operations

## B. Hold Room Painting Project – Brunswick Golden Isles Airport



# X. Facilities & Operations

Vernon Bessing, Director of Facilities & Operations

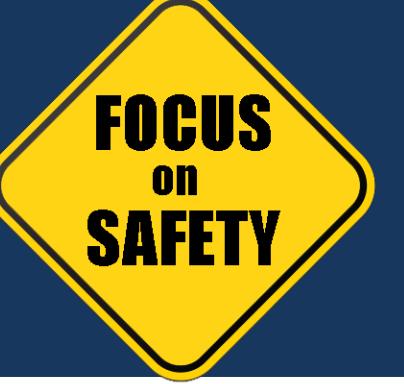
## C. Airfield Generator Installation – St. Simons Island Airport



Installation completed: August 27, 2025

# X. Facilities & Operations

Vernon Bessing, Director of Facilities & Operations



## D. Safety Committee Meeting – St. Simons Island Airport



Glynn County Airport Commission Annex Building  
August 25, 2025

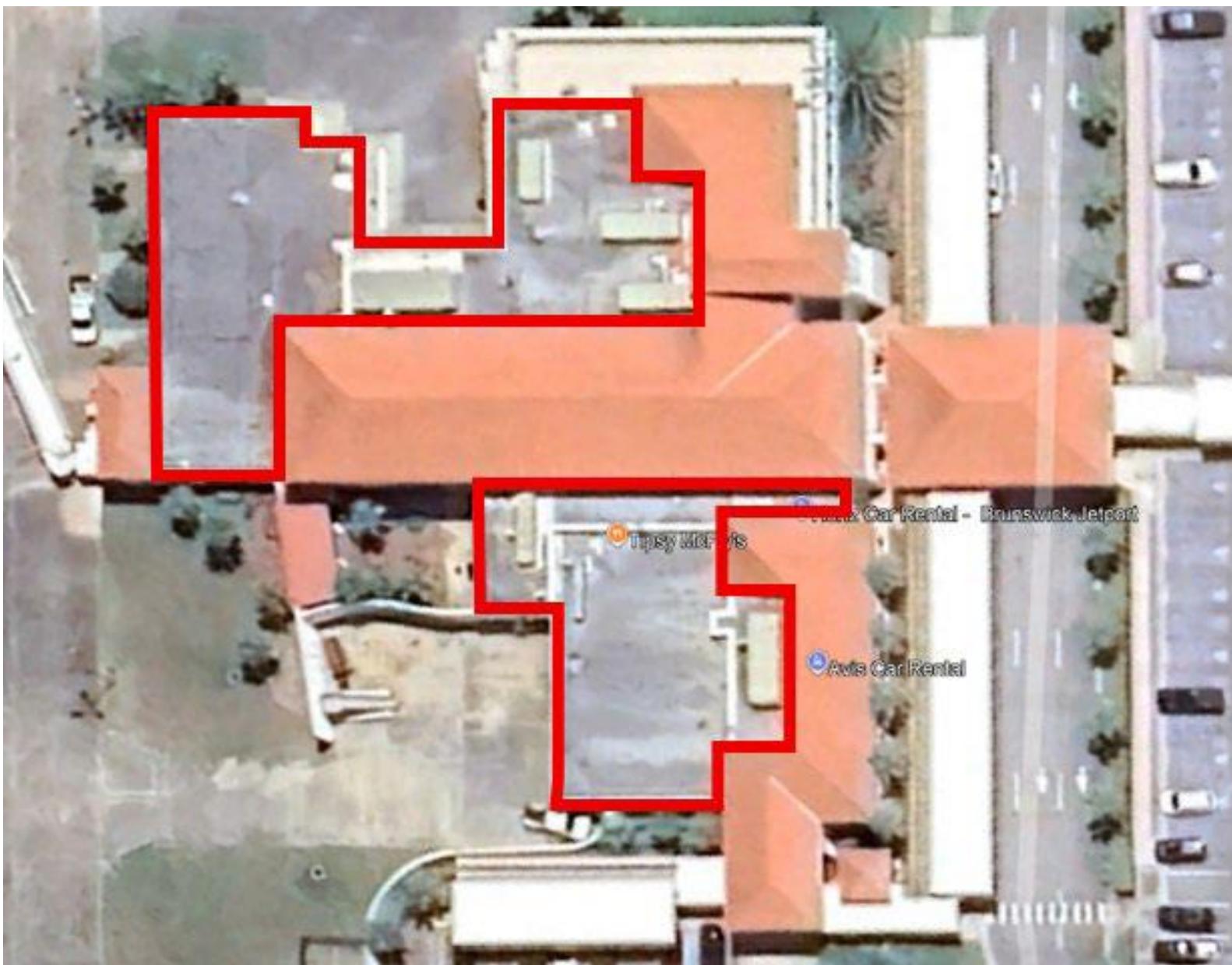


# IX. Facilities & Operations

Vernon Bessing, Director of Facilities & Operations

## Roof Replacement - Brunswick Golden Isles Airport

Red area indicates area included in scope of work.



**Recommendation:**  
**Award contract for roof replacement to Chandler Roofing in an amount not to exceed \$198,000.**

# VIII. Facilities & Operations

Vernon Bessing, Director of Facilities and Operations

## F. A/C Chiller Drive Pump – Brunswick Golden Isles Airport



# IX. Facilities & Operations

## G. Temporary Tower

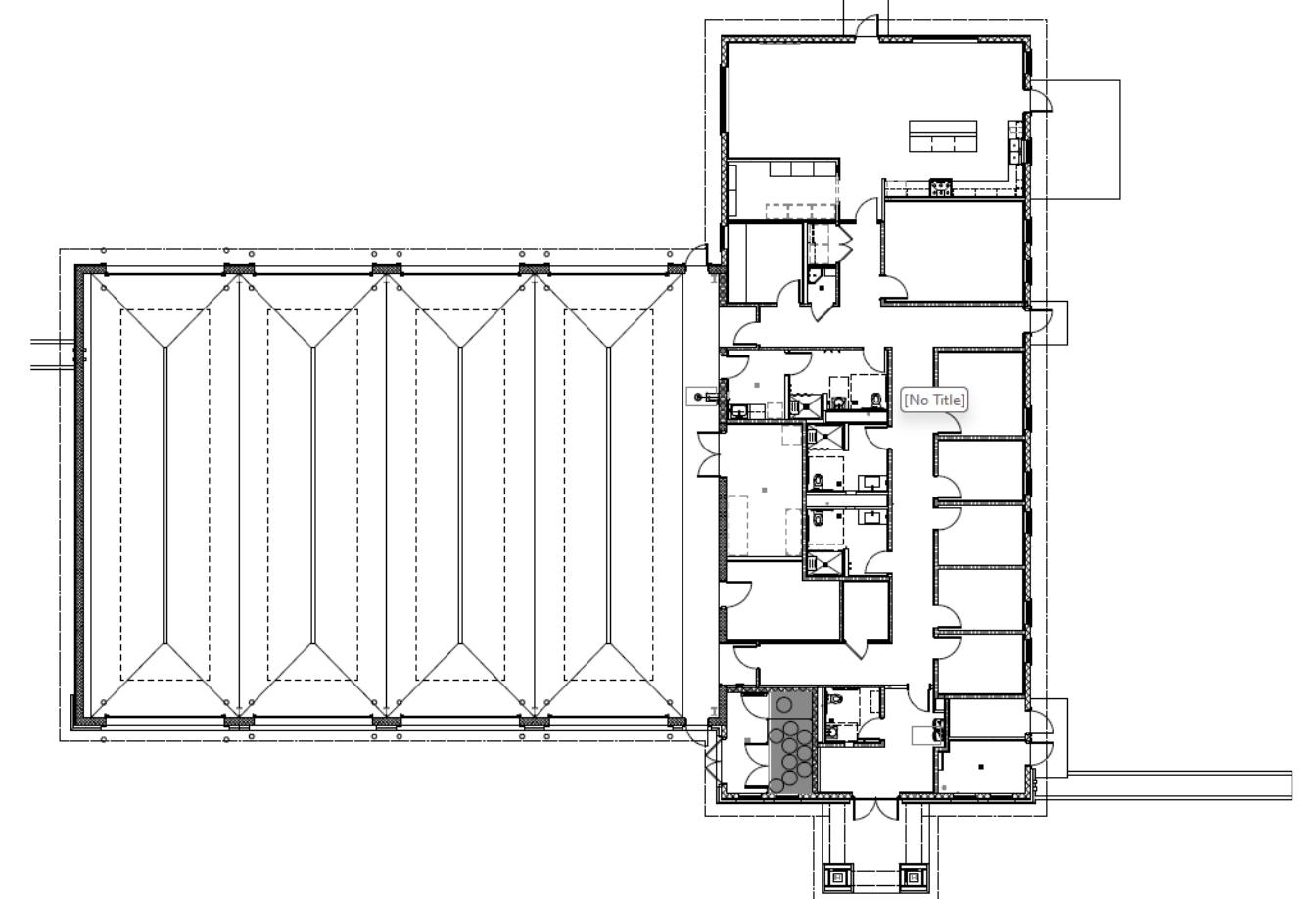
St. Simons Island Airport

March 13 – 15, 2026



# X. Capital Projects Update

## A. Aircraft Rescue & Fire Fighting (ARFF) Station Project Update Brunswick Golden Isles Airport



# X. Capital Projects Update

## B. Southeast Apron Pavement Rehabilitation & Drainage Project St. Simons Island Airport

Project began October 13th

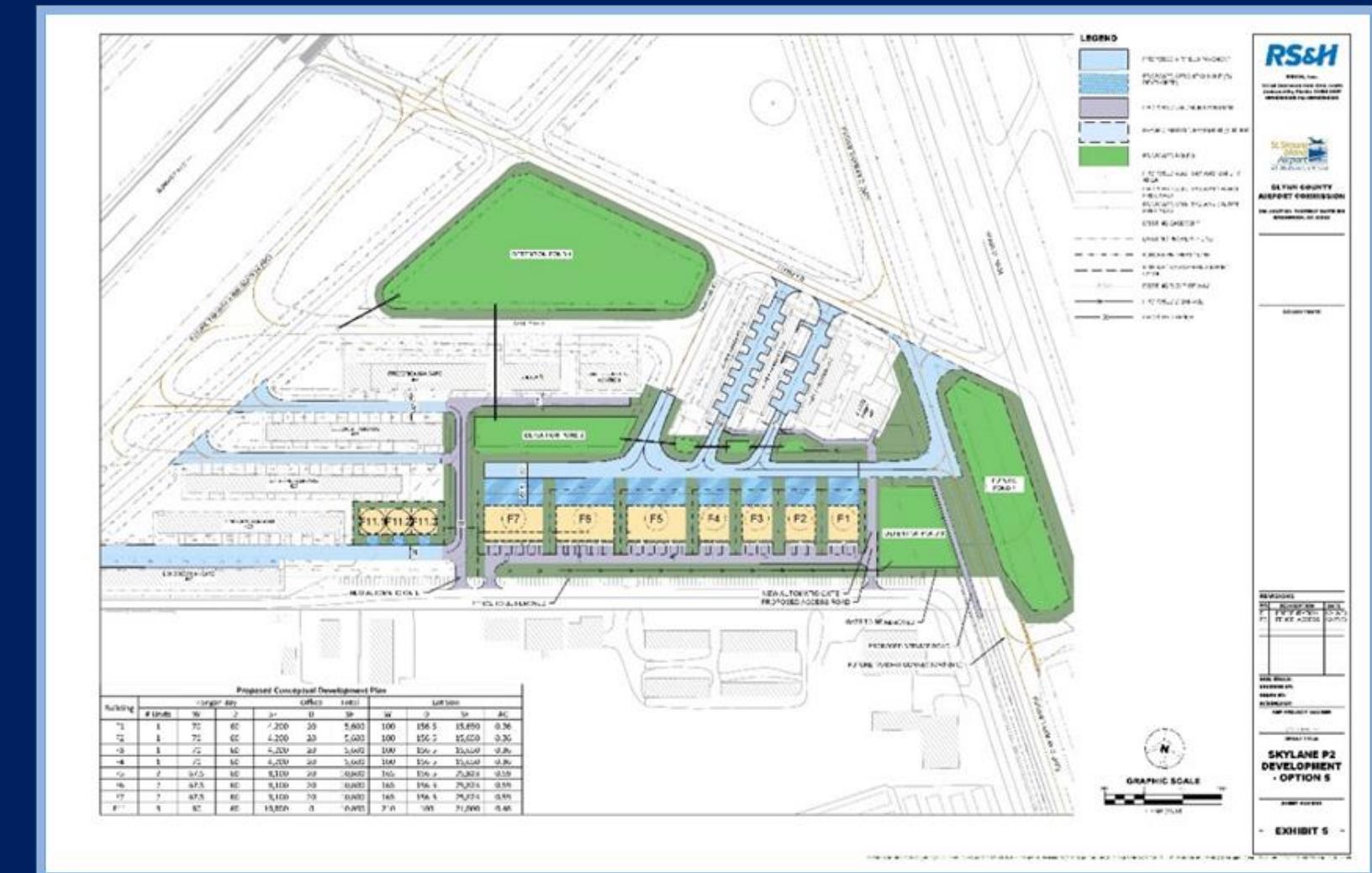


# X. Capital Projects Update

## C. Skylane Development Project – St. Simons Island Airport

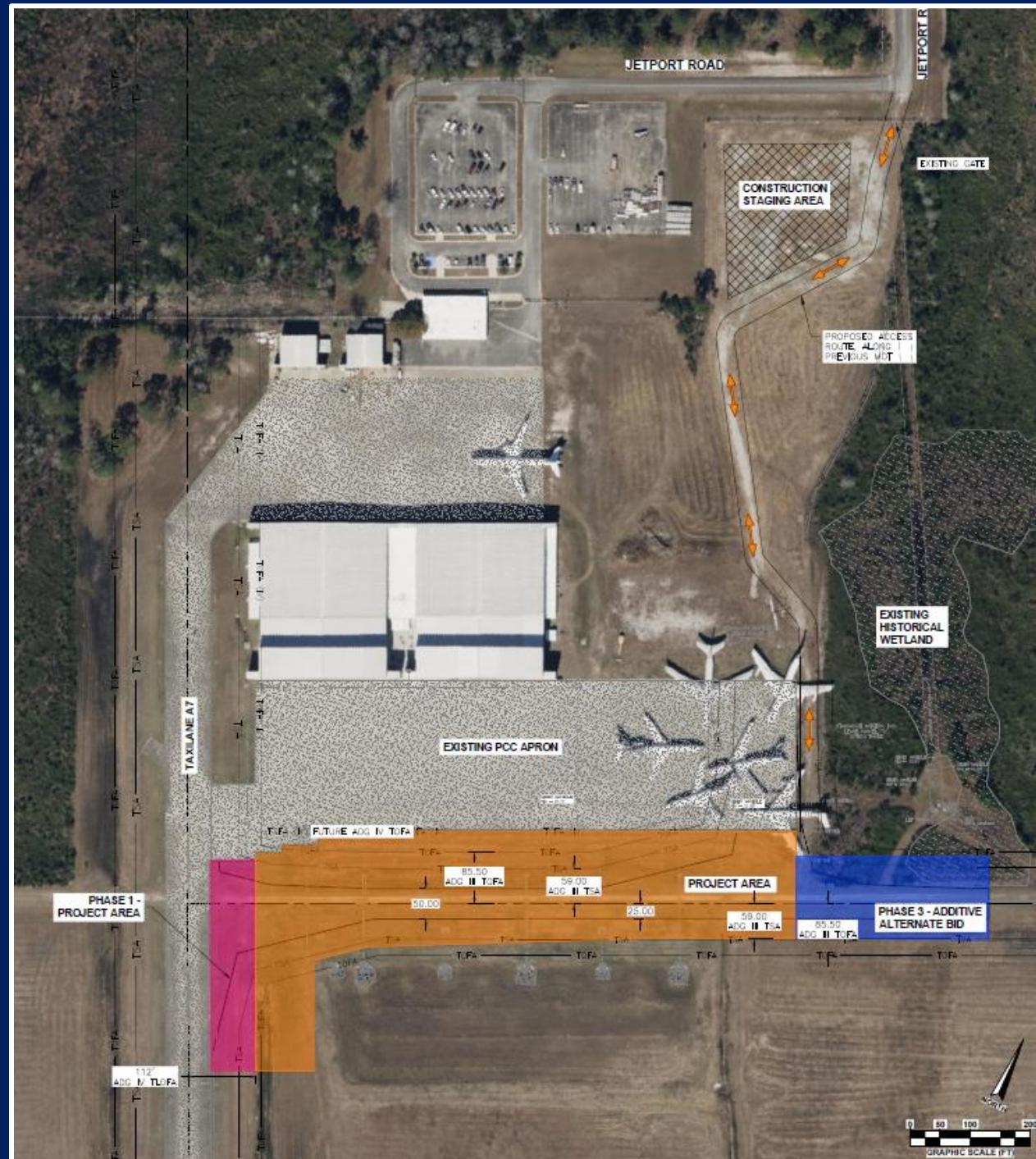
### Recommendation:

**Approve RS&H Work Order 01 Amendment 03  
Taxiway C & Connector Design Services Design  
and Permitting Services Develop Alternate  
Stormwater Outfall and authorize the  
Executive Director to execute all necessary  
documentation and approve Budget  
Amendment #2526-02 to adjust the capital  
program in the amount of \$72,631 to  
complete engineering work and recommend  
approval to the Golden Isles Development  
Authority.**



# X. Capital Projects Update

## D. North Taxiway Development Environmental and Design Brunswick Golden Isles Airport



# XI. Executive Director's Items

## A. Chamber Washington D.C. Fly-In

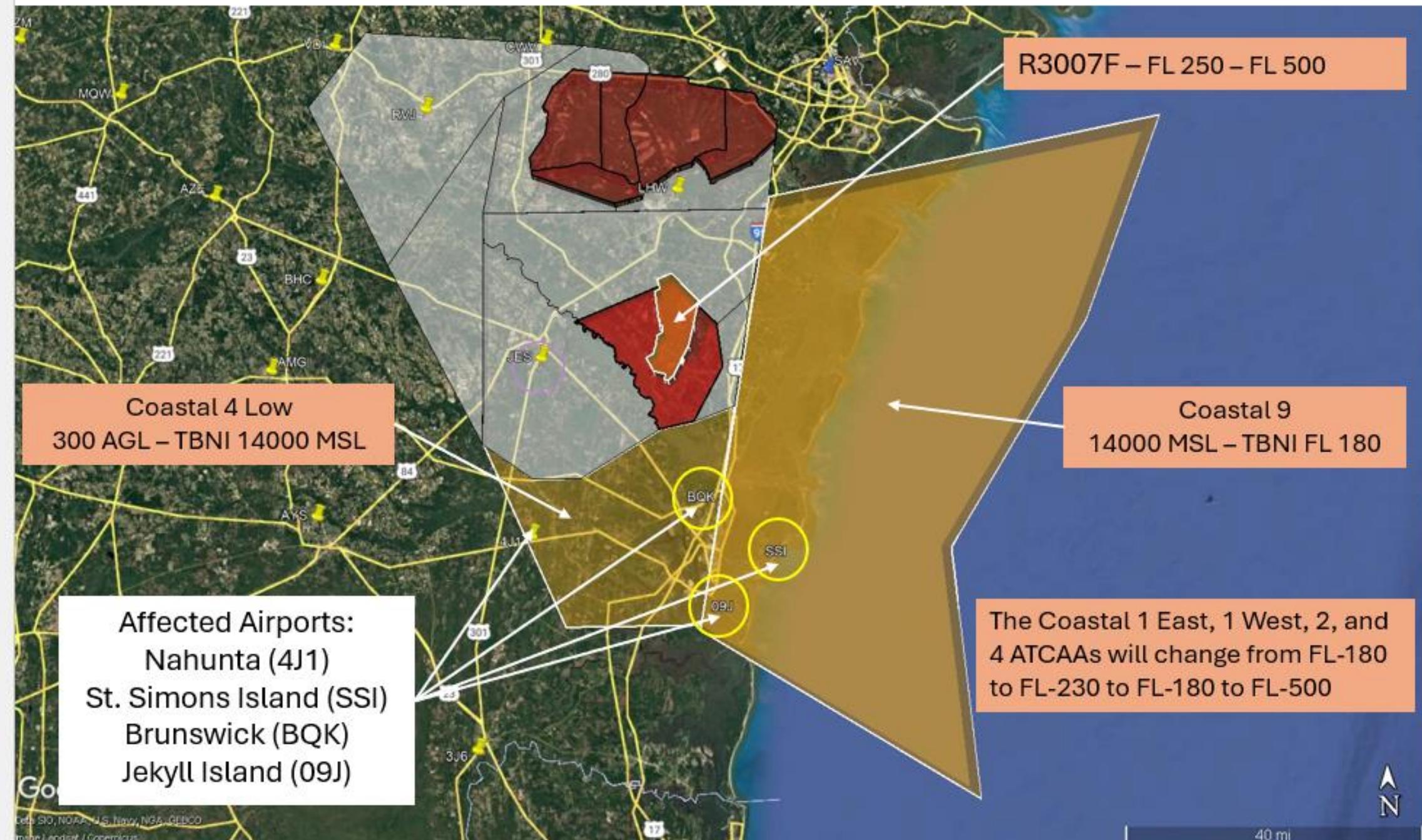
**Congressman Sam Graves  
Office Visit**



# X. Executive Director's Items

## Military Operations Area (MOU) Update

### Proposed Coastal MOA Changes



There will be an exclusion area of 1500' and 3NM for the public airports BQK and 4J1



October 15-17  
Macon, Georgia

# XI. Executive Director's Items



## C. Georgia Airports Association Annual Conference Report

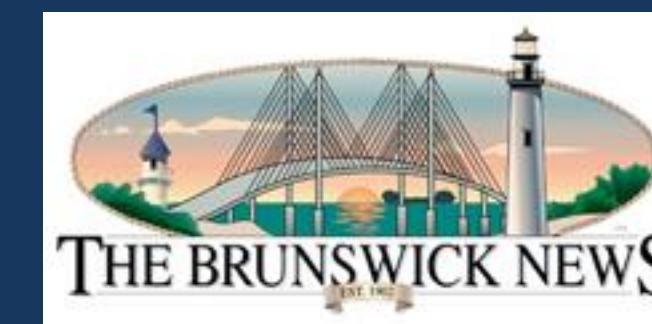


## XII. Chairman's Items

**Commissioner King's first term will expire December 31, 2025.  
He is eligible for reappointment to another 5-year term.**

**Recommend to the Golden Isles Development Authority that  
Commissioner King be appointed to a  
second five-year term  
beginning January 1, 2026.**

Display advertisements were placed in the Brunswick News  
announcing a 30-day application period for interest in the  
Commission seat.



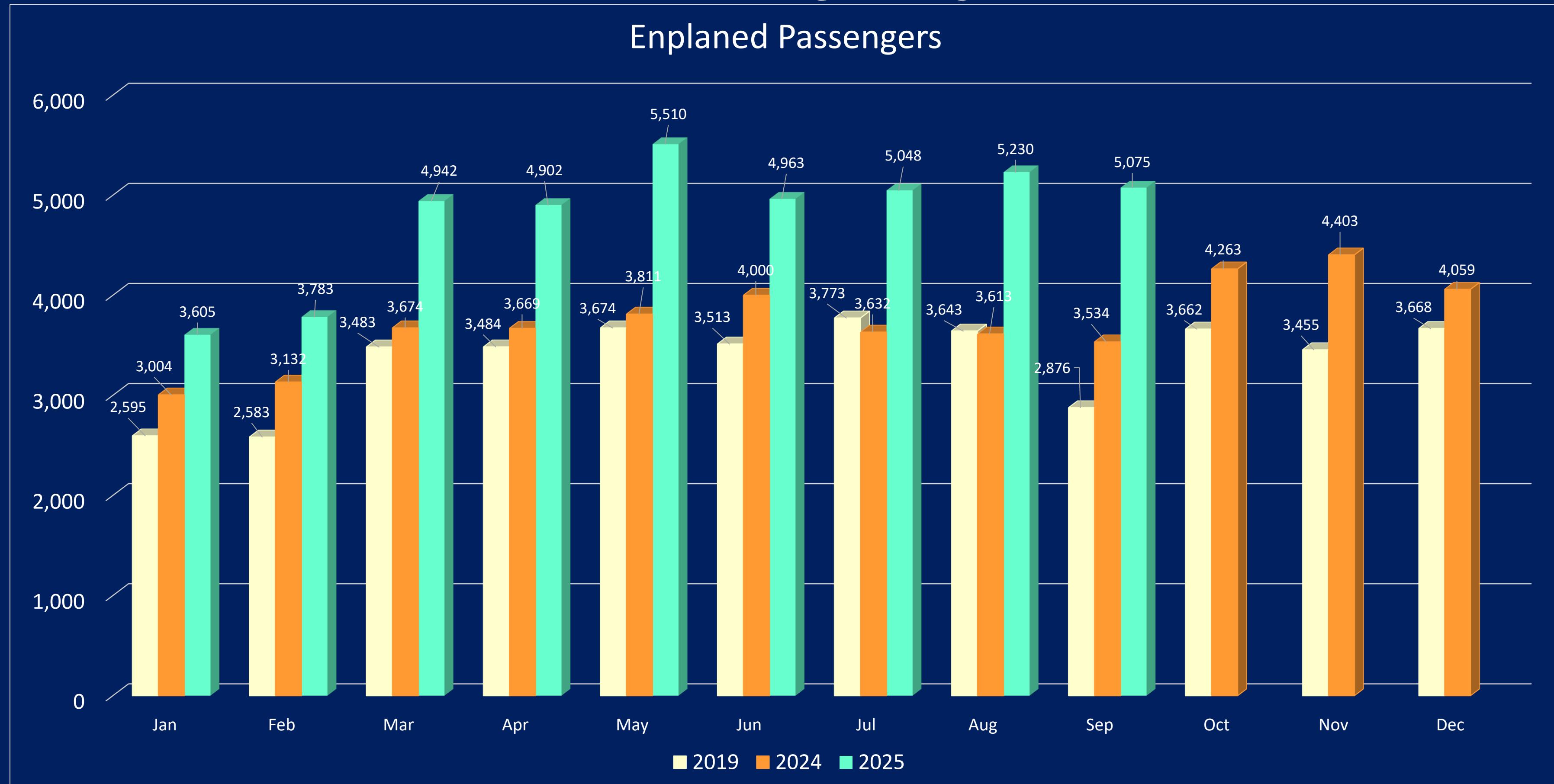
## XII. Chairman's Items

### Glynn County Airport Commission Mission Statement

**The Glynn County Airport Commission is dedicated to enhancing the experience for our traveling customers, employees, aviation partners, and community. We strive to uphold the highest standards of safety, reliability, transparency, and service, while ensuring the long-term integrity and proper use of our airport infrastructure. Through disciplined financial stewardship, strategic partnerships, and a spirit of innovation, we will increase available resources and business opportunities to maximize public benefit, regional connectivity, economic vitality, and ensure our airports remain responsive, resourceful, reliable, and financially sound.**

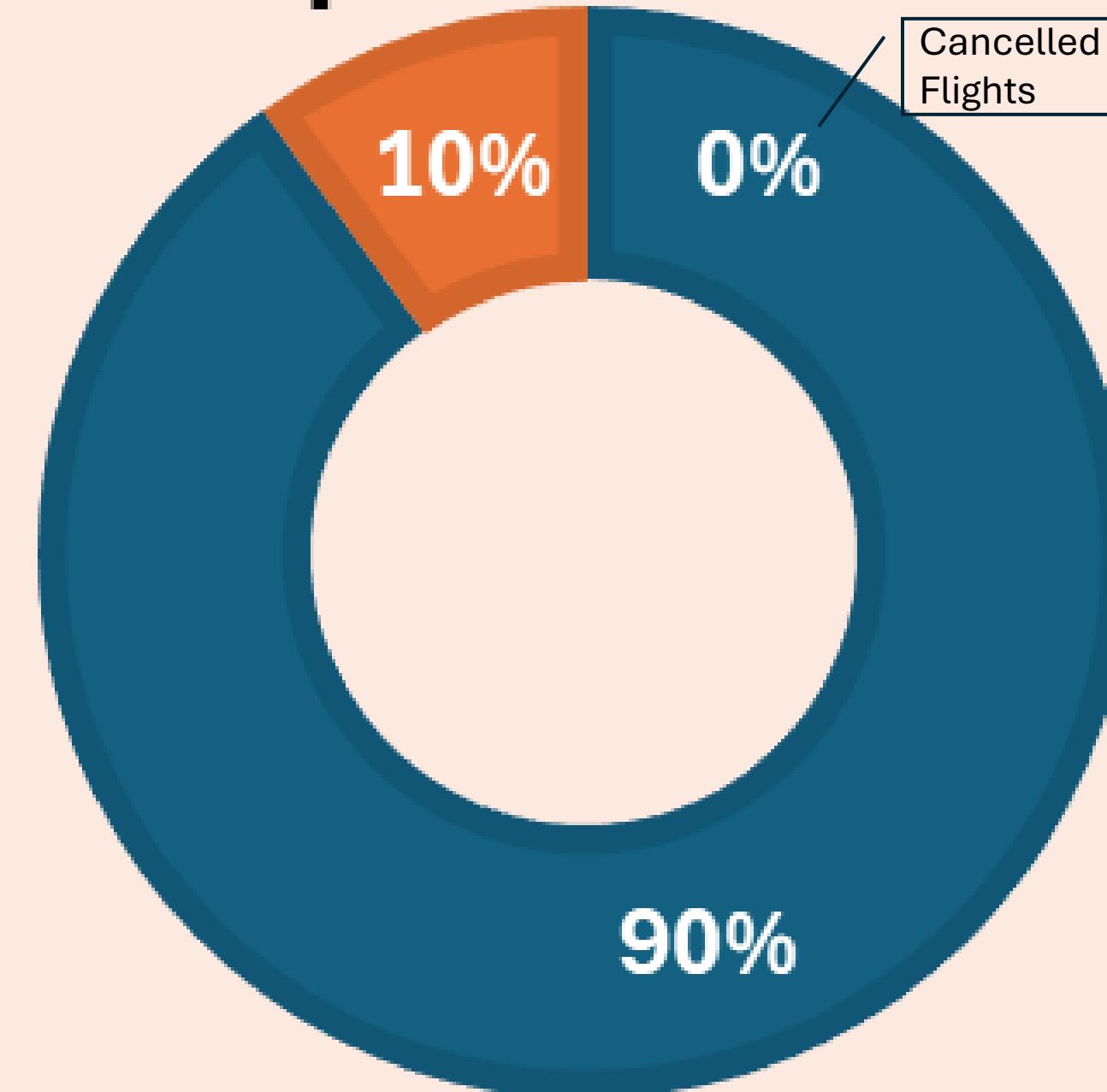
# XIII. Activity Report

## Enplaned Passengers



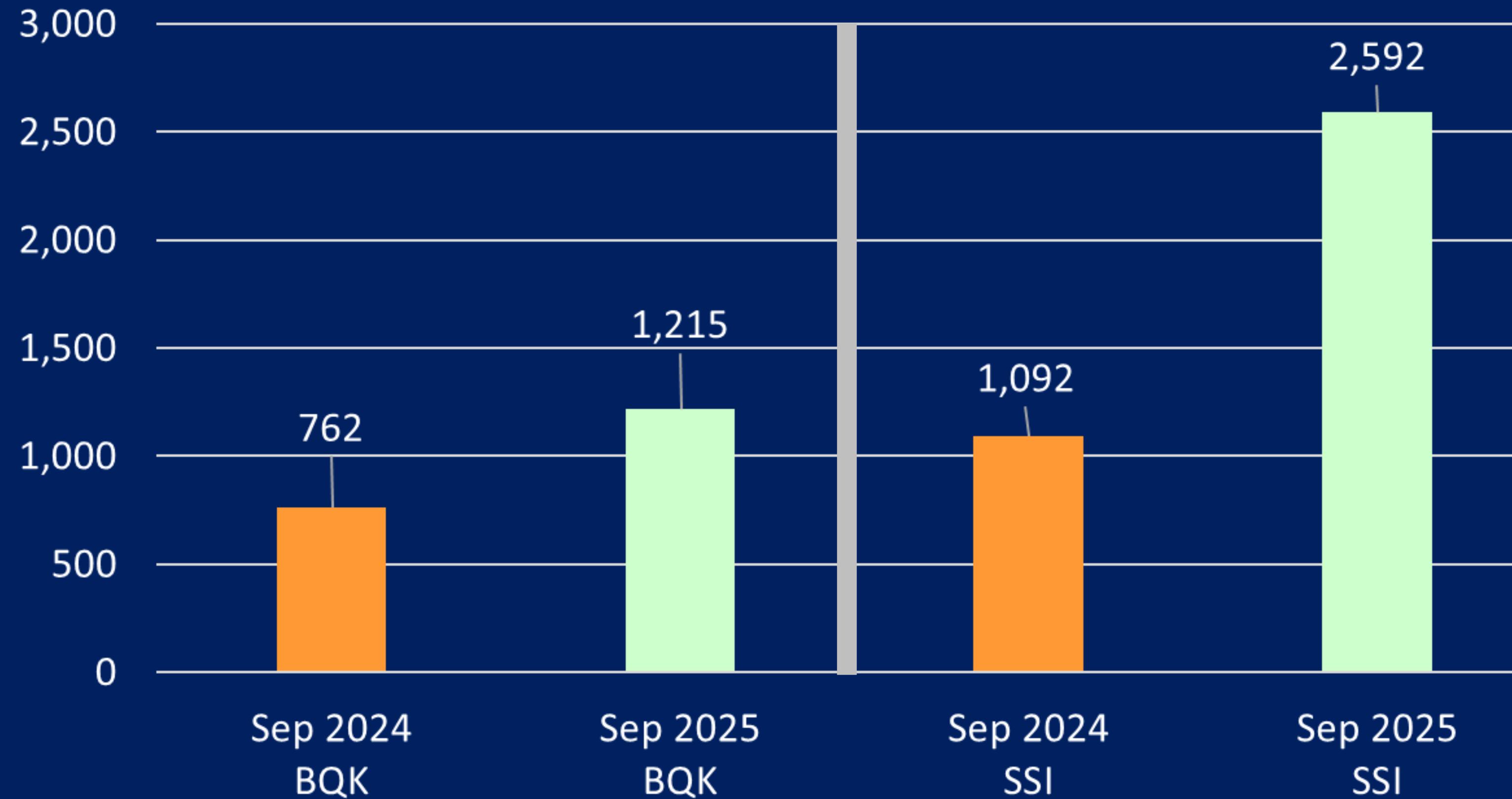
# BQK Passenger Reliability Statistics Departures

## September 2025

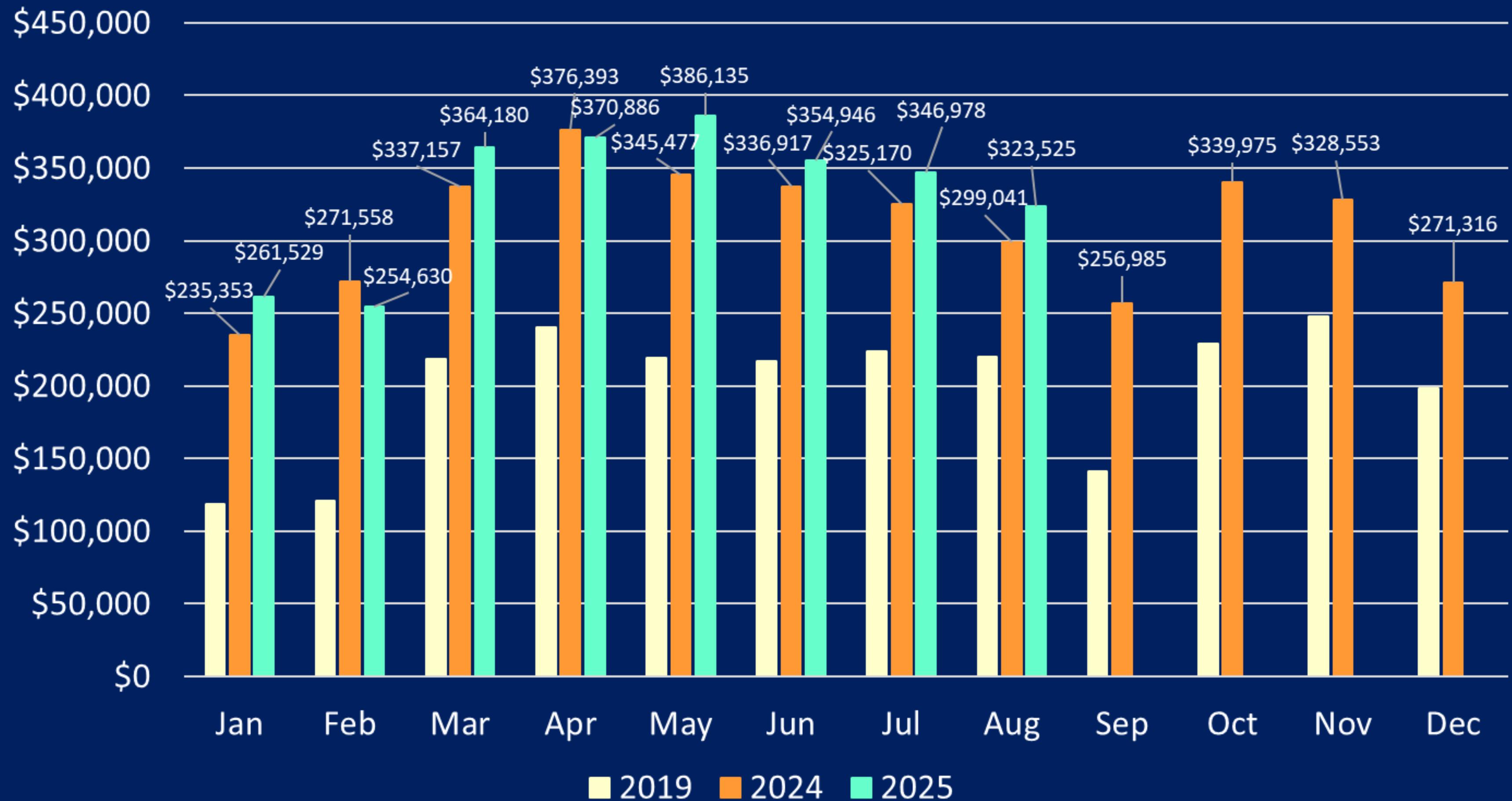


■ Total Flights On-Time ■ Total Flights Delayed ■ Total Flights Cancelled

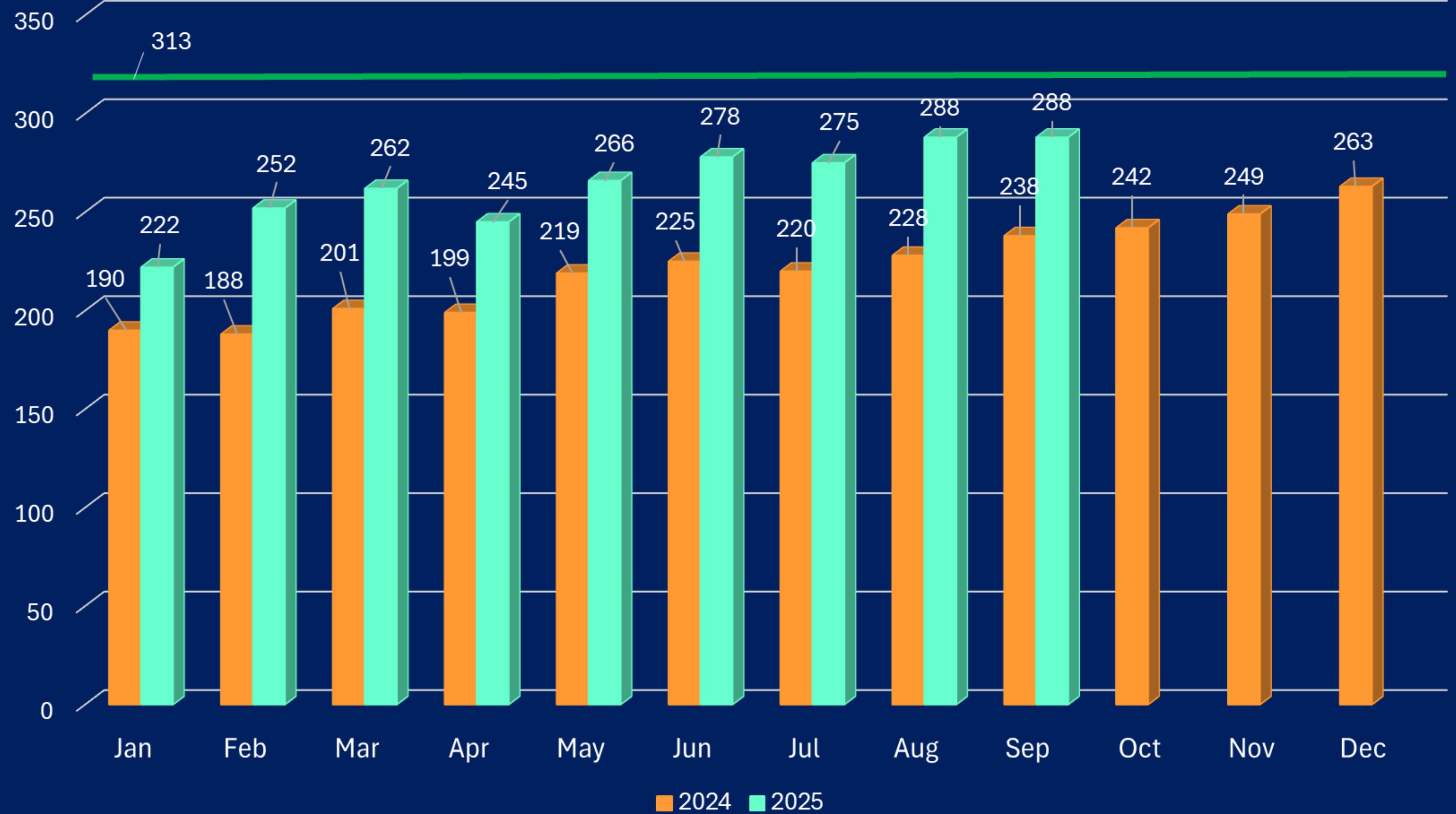
# Aircraft Operations



## Rental Car Gross Receipts - Both Airports



# BQK Parking Lot Average Inventory



## XIV. Upcoming Events



- Shrimp & Grits Festival – Jekyll Island – October 24 & 25
- Glynn County Airport Commission Meeting November 18, 2025  
Brunswick Golden Isles Airport
- RSM Golf Classic November 20 – 23, 2025
- Temporary Tower – St. Simons Island Airport - March 13 – 15, 2026



# XV. Executive Session

❖ *Real Estate*

## XVI. Return to Open Session

# XVII. Adjournment

