



Glynn County Airport Commission

October 21, 2025



I. Glynn County Airport Commission Call to Order





II. Invocation

Pledge of Allegiance



III. Accept Agenda

Changes:

- Pull Property Item VIII A
- Addition to Capital Projects X.C. Skylane Development project
Approve RS&H Work Order 01 Amendment 03 and Budget Amendment 2526-02



IV. Public Comment

A. General Comments

B. Request to Speak Forms



Request to Speak

Name: _____

Agenda Item: _____

V. Pilot Recognition



Brent Patrick
Private Pilot

Training was completed
with Makayla O'Brien of
High Tide Aviation at the
St. Simons Island Airport



Kathryn Raabe
Private Pilot

Training was completed
with Makayla O'Brien of
High Tide Aviation at the
St. Simons Island Airport.

VI. Approval of Minutes

A. Glynn County Airport Commission Monthly Meeting Minutes August 19, 2025

**Recommendation: Approve the August 19, 2025
Glynn County Airport Commission meeting minutes.**

Enclosure A



VII. Financial Items

Shawna Williams, C.M. – Director of Finance and Administration

Budget Amendment #01 FY 2025-2026

BQK Terminal Roof Replacement and BQK Chiller Pump Repairs

Recommendation: Approve adjustments to the designated accounts to adjust the capital budget as follows: Adjust the capital expenditures by \$71,785. Additionally, authorize the Executive Director to execute the budget amendment and all necessary documents upon final approval by the Golden Isles Development Authority.

Enclosure B

VIII. Property & Marketing

Terra Winslett, C.M., Director of Property

B. Odyssey GIA Holdings(Velocity), LLC - Lot 1 2nd Amendment Request



Proposed Changes

- Proposed \$137,507.10 Capital Investment - Hangar Door. Amend - Additional 20-year term, CPI 1982=100.
- At the expiration of the original lease term on August 31, 2032, the rental rate will be adjusted to the current aeronautical rental rate.

Recommendation: Approve the Second Amendment to the Odyssey GIA Holdings LLC “Lot 1” sublease contingent upon completion of the project and recommend approval to the Golden Isles Development Authority, pending legal review.

VIII. Property & Marketing

Terra Winslett, C.M., Director of Property

C. Wings of Grace – BQK



VIII. Property & Marketing

Terra Winslett, C.M., Director of Property

D. Robert Deason



- **BQK Hangar Facility:**
 - 4,800 Square Feet of Hangar and Office Space (80 ft. x 60 ft.)
- **Lease Terms:**
 - Rental Rate: \$28,896.00 Annually or \$2,408.00 Monthly.
 - Annual CPI Rate Adjustment.
 - Annual Agreement
 - 60-Day termination.

VIII. Property & Marketing

Terra Winslett, C.M., Director of Property

E. EOP, Inc. (Warren Green) – Assignment & Amendment Lance Toland

Current Lease Terms

- **Premises:** 10,023 square feet.
- **Lease Term:** Expiring on October 31, 2026
- **Rate:** \$10,452.84 annually / \$871.07 monthly (Current Aero Rate)

Amend Lease Terms

- **Capital Investment:** Approx. \$70,000
- **Lease Extension:** 10-year –Expiring October 31, 2026
- **Use:** Hangar for aircraft storage, sales, and other aviation-related

Recommendation: Approve the Sublease Assignment and Amendment with the above terms, subject to legal review and recommend approval from the Golden Isles Development Authority.



IX. Facilities & Operations

Vernon Bessing, Director of Facilities & Operations

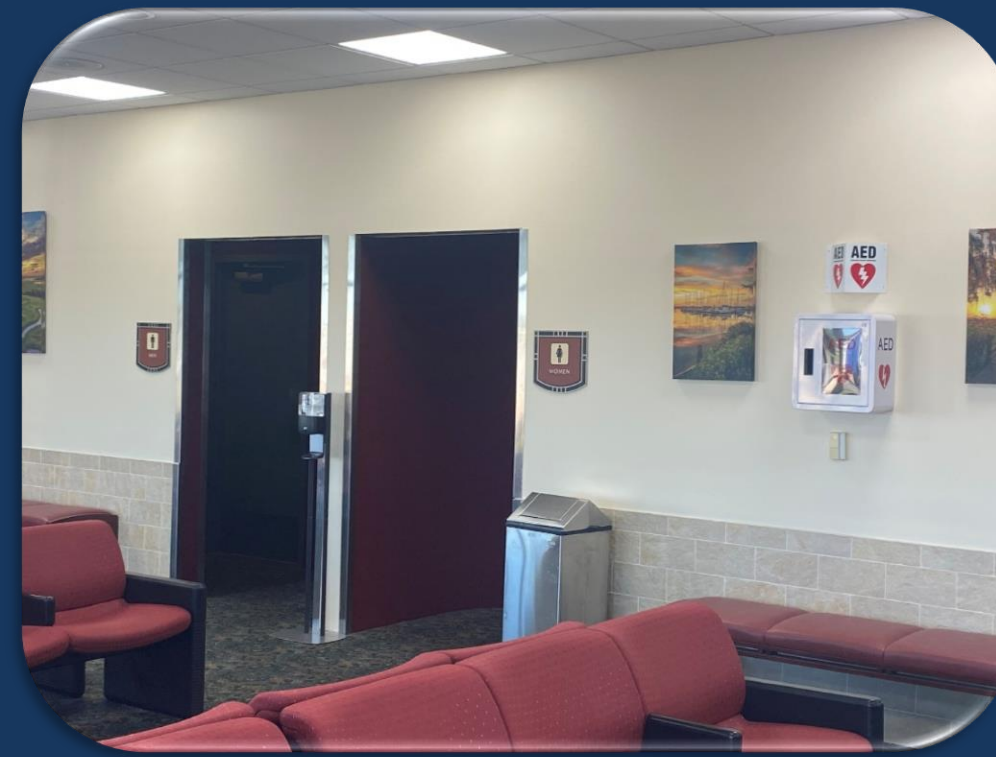
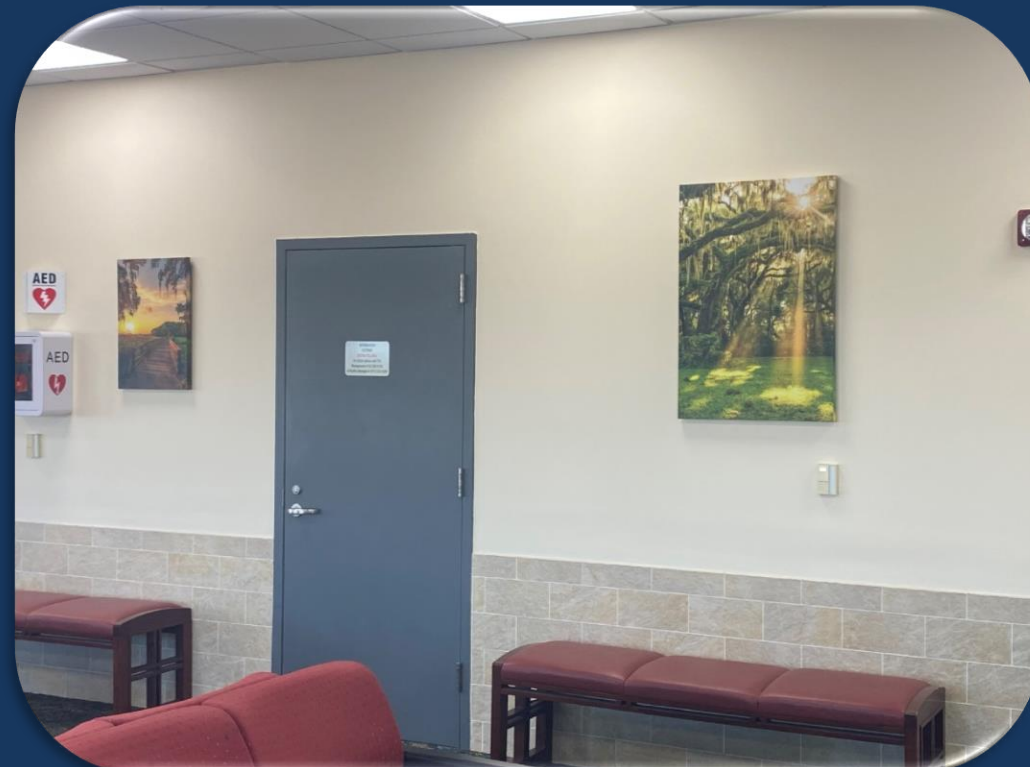
A. Terminal Painting Project – Brunswick Golden Isles Airport



IX. Facilities & Operations

Vernon Bessing, Director of Facilities & Operations

B. Hold Room Painting Project – Brunswick Golden Isles Airport



X. Facilities & Operations

Vernon Bessing, Director of Facilities & Operations

C. Airfield Generator Installation – St. Simons Island Airport



Installation completed: August 27, 2025

X. Facilities & Operations

Vernon Bessing, Director of Facilities & Operations



D. Safety Committee Meeting – St. Simons Island Airport

Glynn County Airport Commission Annex Building
August 25, 2025



IX. Facilities & Operations

Vernon Bessing, Director of Facilities & Operations

Roof Replacement - Brunswick Golden Isles Airport

Red area indicates area included in scope of work.



Recommendation:

Award contract for roof replacement to Chandler Roofing in an amount not to exceed \$198,000.

VIII. Facilities & Operations

Vernon Bessing, Director of Facilities and Operations

F. A/C Chiller Drive Pump – Brunswick Golden Isles Airport



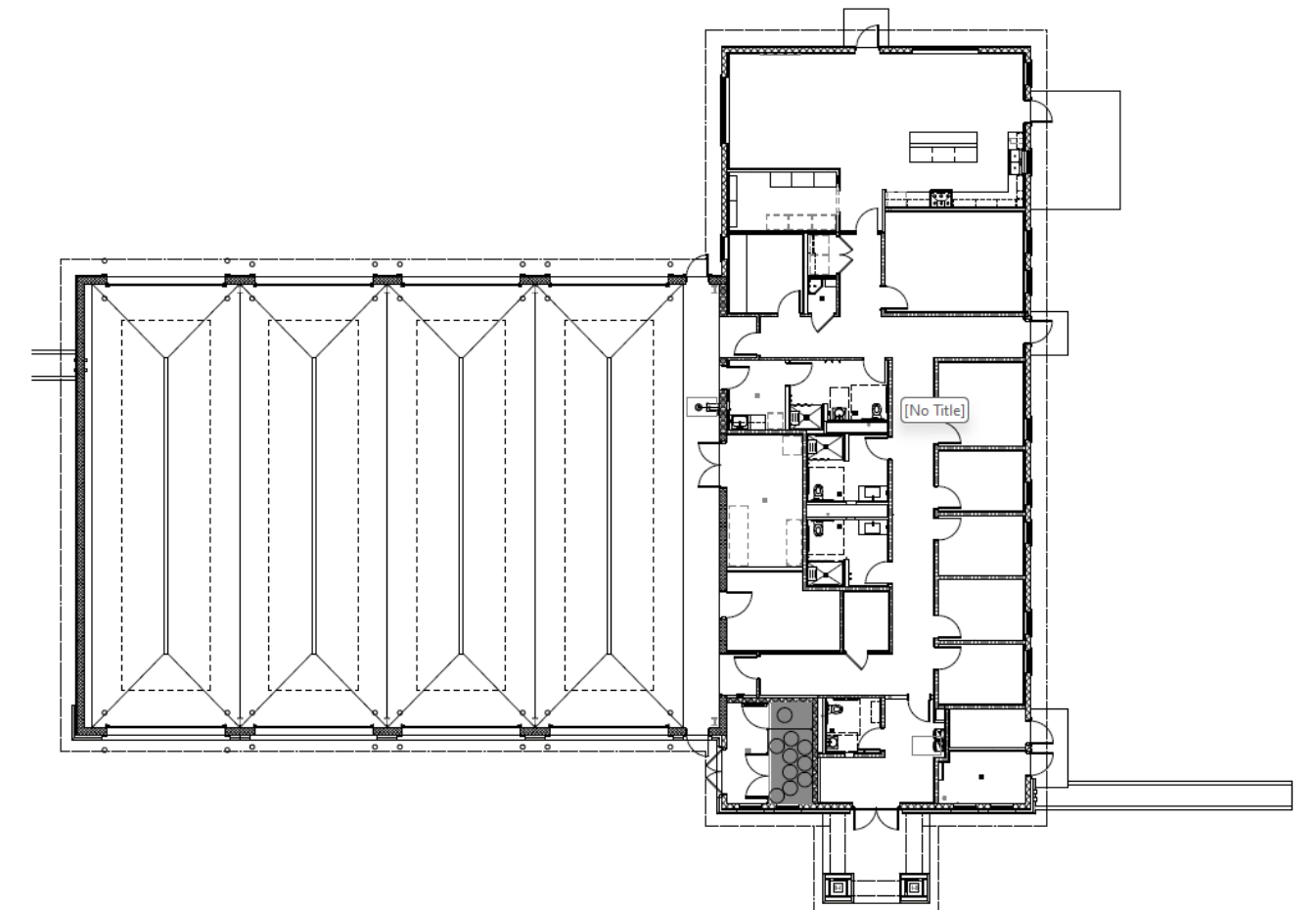
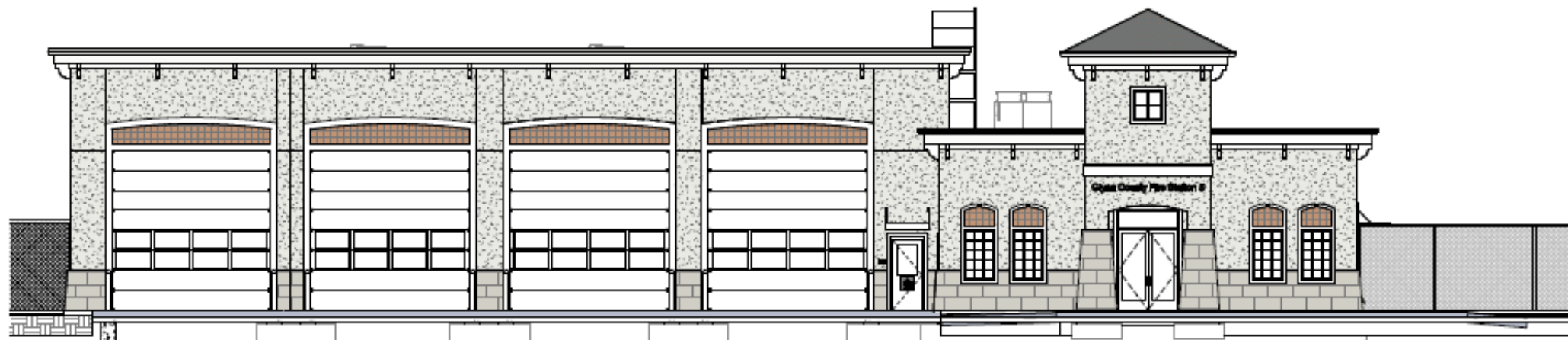
IX. Facilities & Operations

G. Temporary Tower St. Simons Island Airport March 13 – 15, 2026



X. Capital Projects Update

A. Aircraft Rescue & Fire Fighting (ARFF) Station Project Update Brunswick Golden Isles Airport



X. Capital Projects Update

B. Southeast Apron Pavement Rehabilitation & Drainage Project St. Simons Island Airport

Project began October 13th

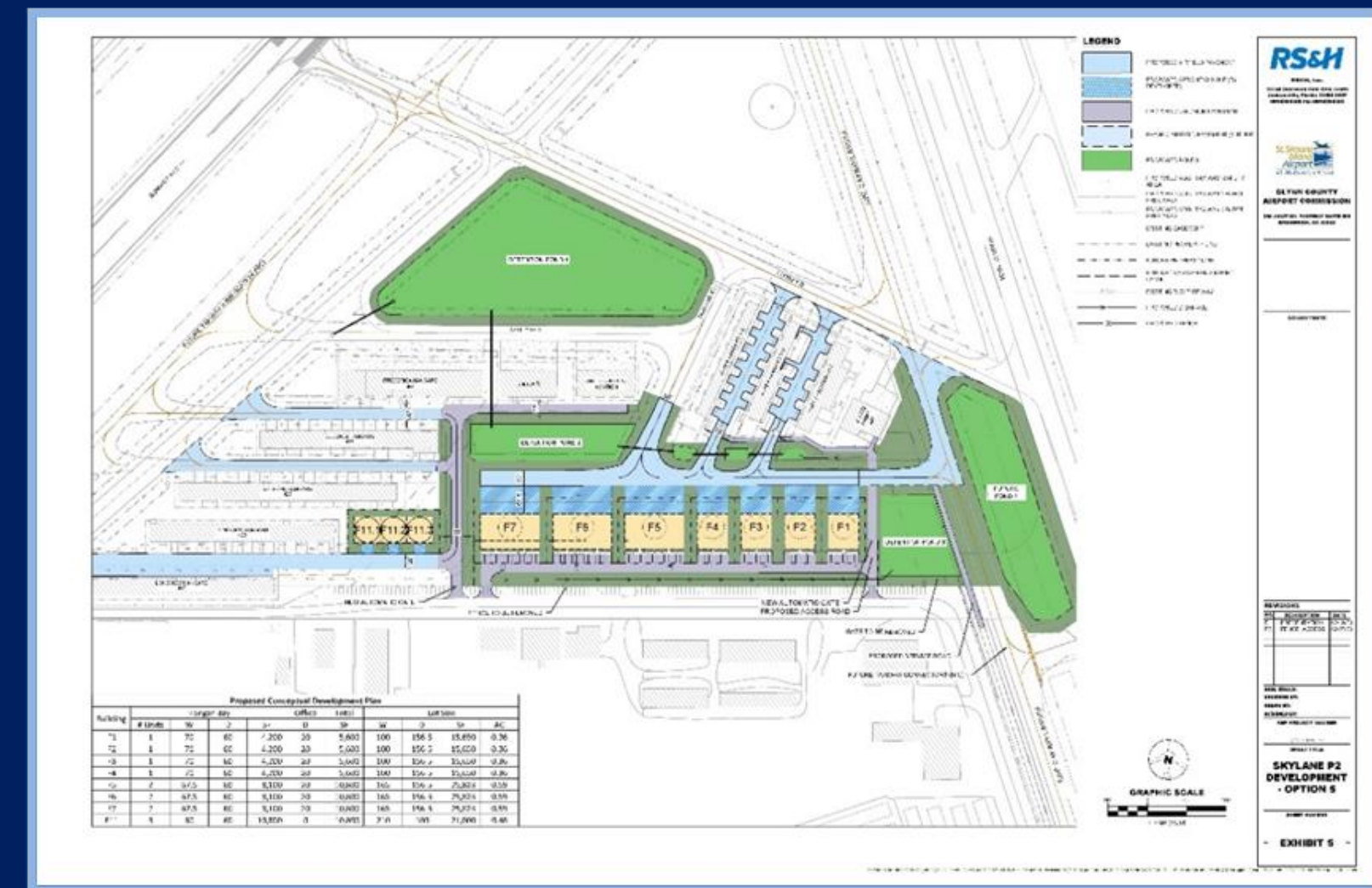


X. Capital Projects Update

C. Skylane Development Project – St. Simons Island Airport

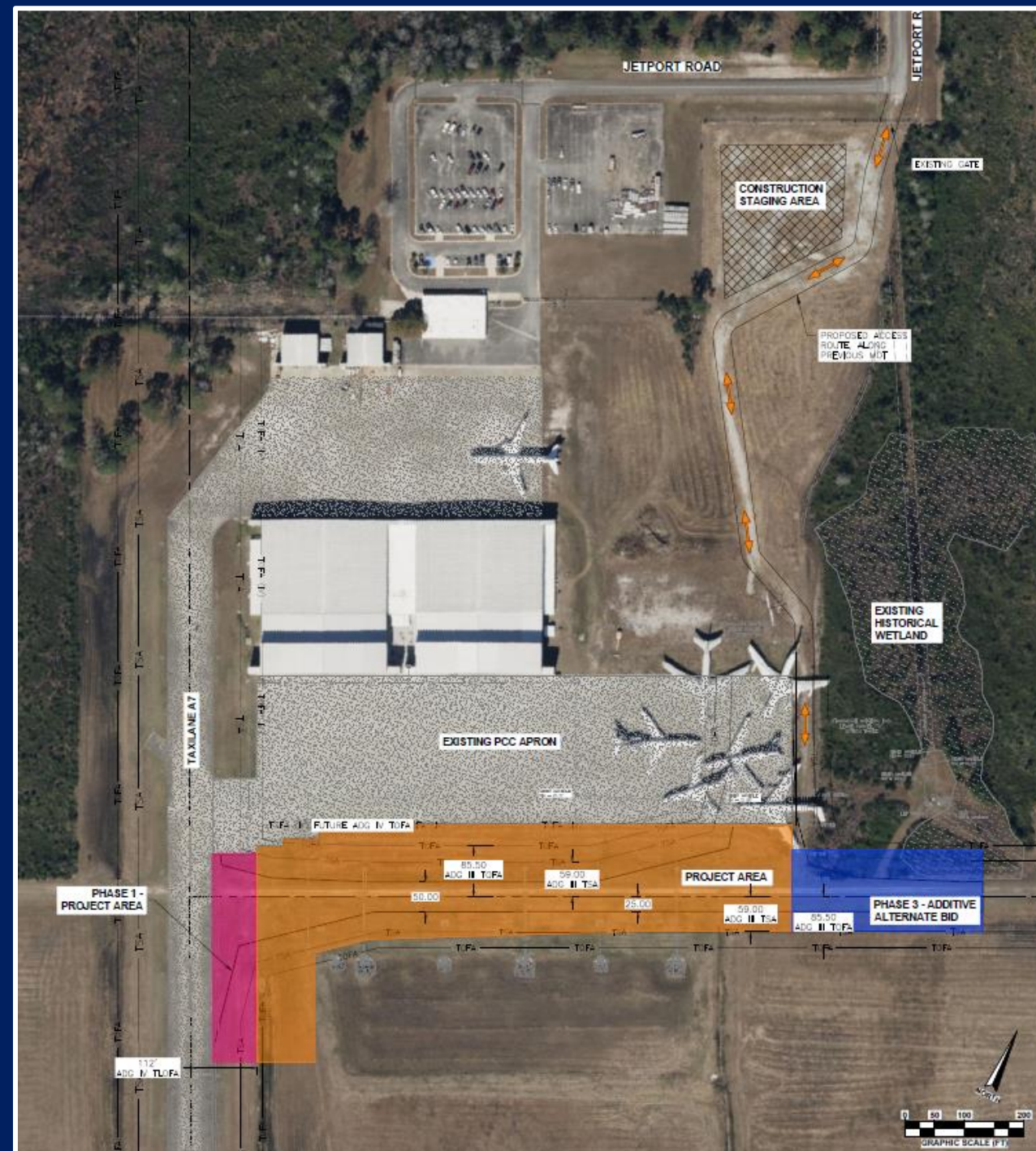
Recommendation:

Approve RS&H Work Order 01 Amendment 03 Taxiway C & Connector Design Services Design and Permitting Services Develop Alternate Stormwater Outfall and authorize the Executive Director to execute all necessary documentation and approve Budget Amendment #2526-02 to adjust the capital program in the amount of \$72,631 to complete engineering work and recommend approval to the Golden Isles Development Authority.



X. Capital Projects Update

D. North Taxiway Development Environmental and Design Brunswick Golden Isles Airport



XI. Executive Director's Items

A. Chamber Washington D.C. Fly-In

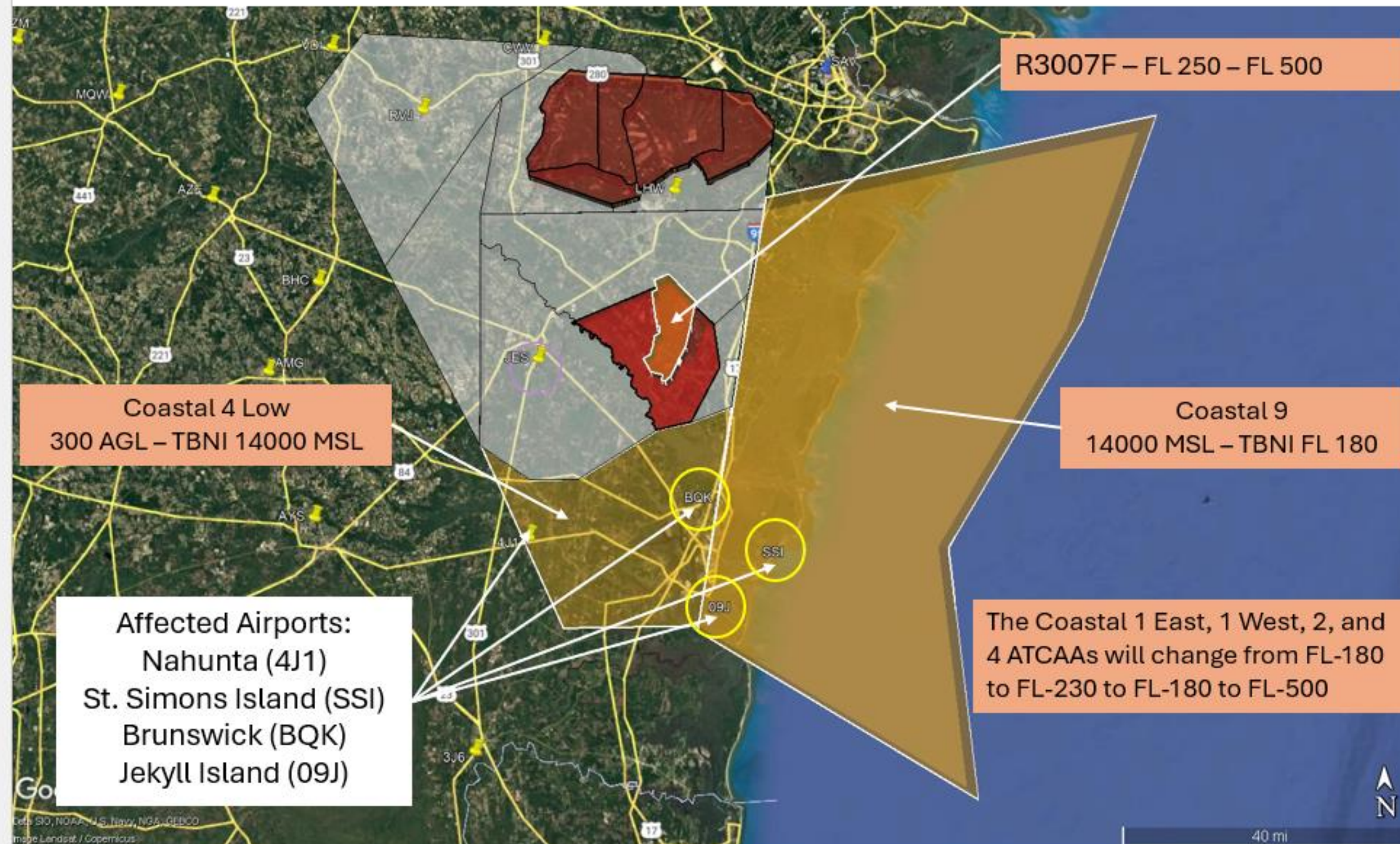
Congressman Sam Graves Office Visit



X. Executive Director's Items

Military Operations Area (MOU) Update

Proposed Coastal MOA Changes



TBNI = TO BUT NOT INCLUDING

There will be an exclusion area of 1500' and 3NM for the public airports BQK and 4J1

2025
Annual Conference & Expo

Macon Georgia Airports Great

October 15-17
Macon, Georgia



XI. Executive Director's Items

C. Georgia Airports Association Annual Conference Report

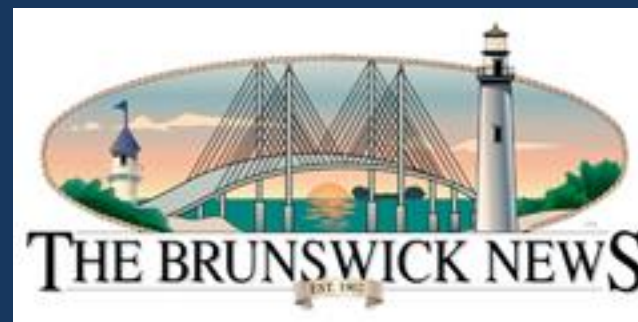


XII. Chairman's Items

Commissioner King's first term will expire December 31, 2025.
He is eligible for reappointment to another 5-year term.

**Recommend to the Golden Isles Development Authority that
Commissioner King be appointed to a
second five-year term
beginning January 1, 2026.**

Display advertisements were placed in the Brunswick News announcing a 30-day application period for interest in the Commission seat.



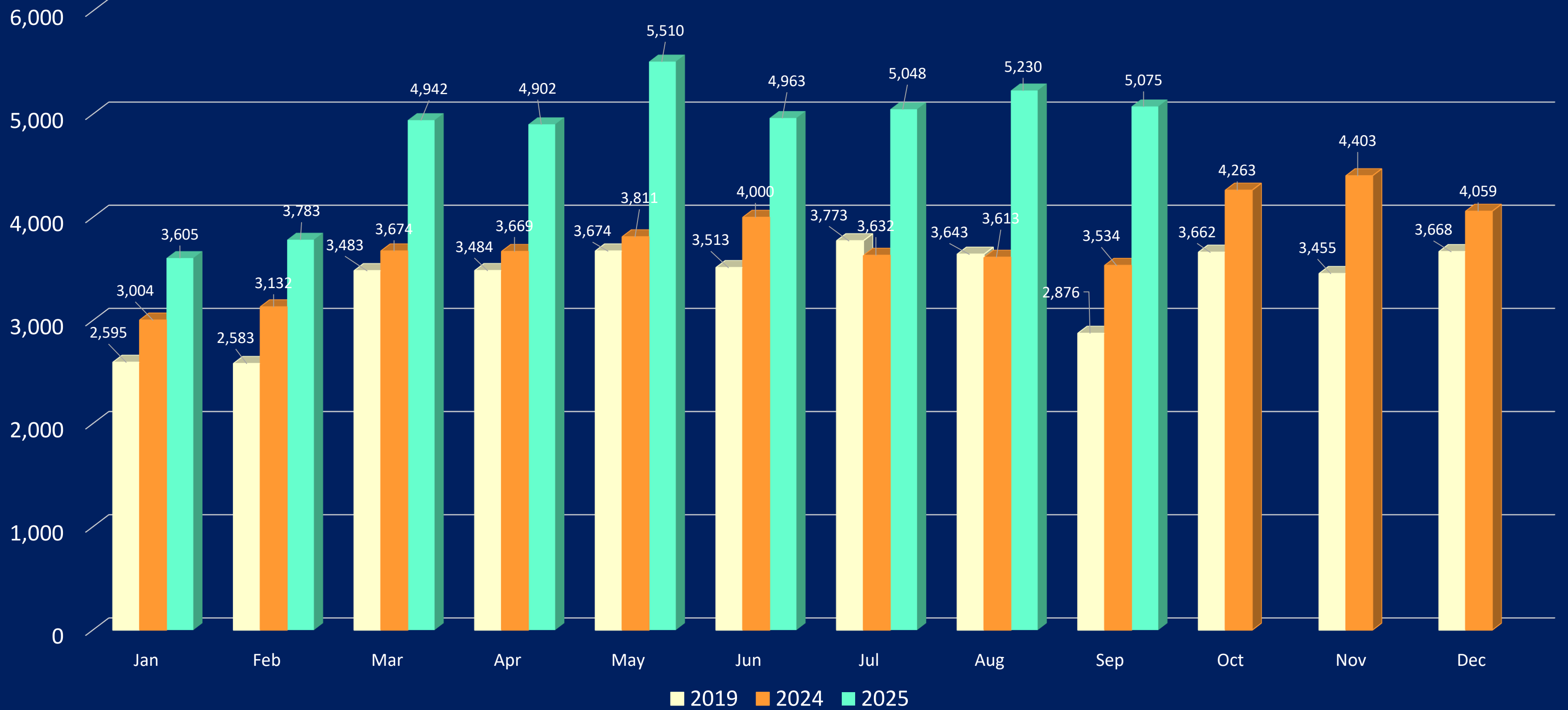
XII. Chairman's Items

Glynn County Airport Commission Mission Statement

The Glynn County Airport Commission is dedicated to enhancing the experience for our traveling customers, employees, aviation partners, and community. We strive to uphold the highest standards of safety, reliability, transparency, and service, while ensuring the long-term integrity and proper use of our airport infrastructure. Through disciplined financial stewardship, strategic partnerships, and a spirit of innovation, we will increase available resources and business opportunities to maximize public benefit, regional connectivity, economic vitality, and ensure our airports remain responsive, resourceful, reliable, and financially sound.

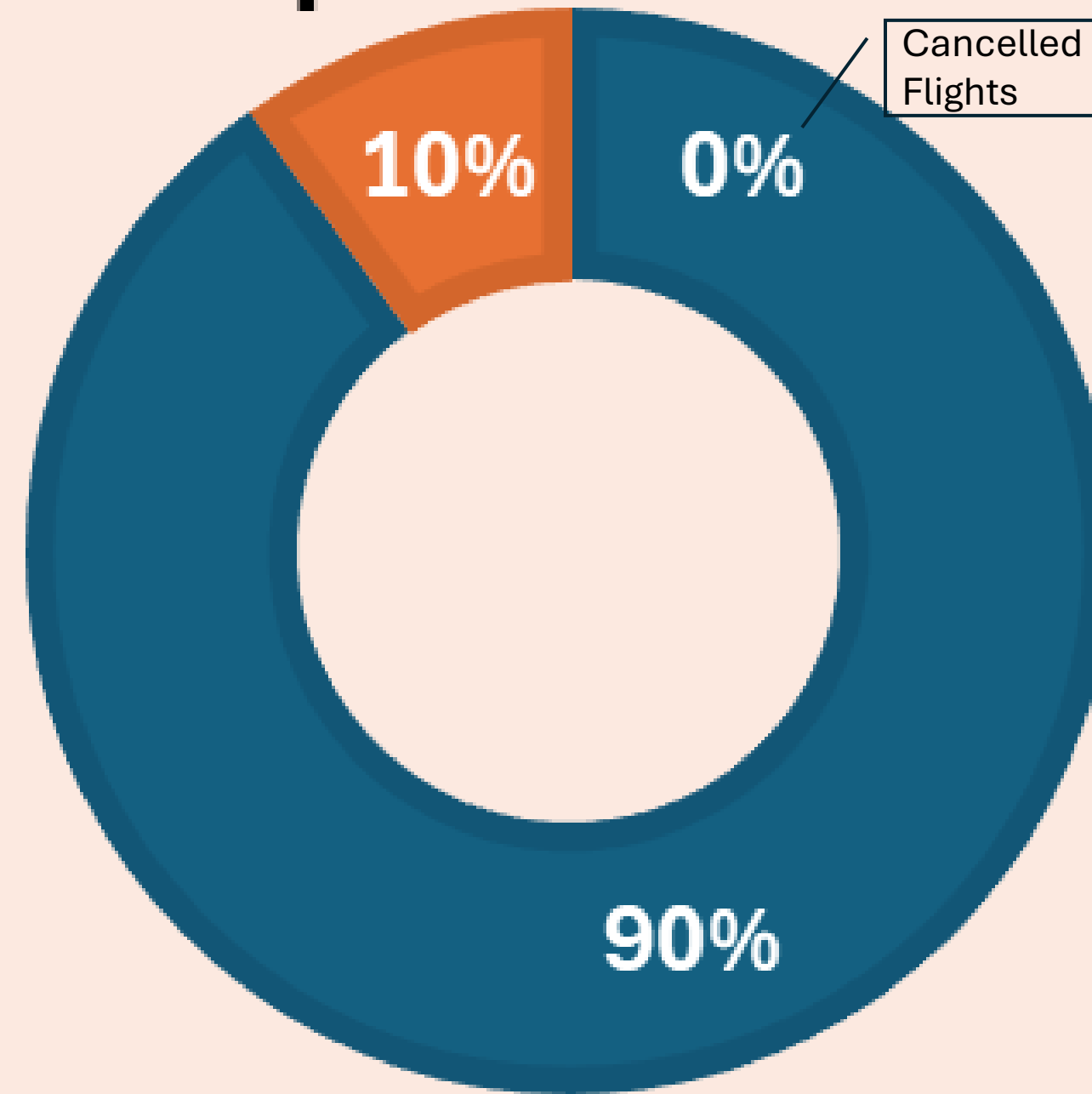
XIII. Activity Report

Enplaned Passengers



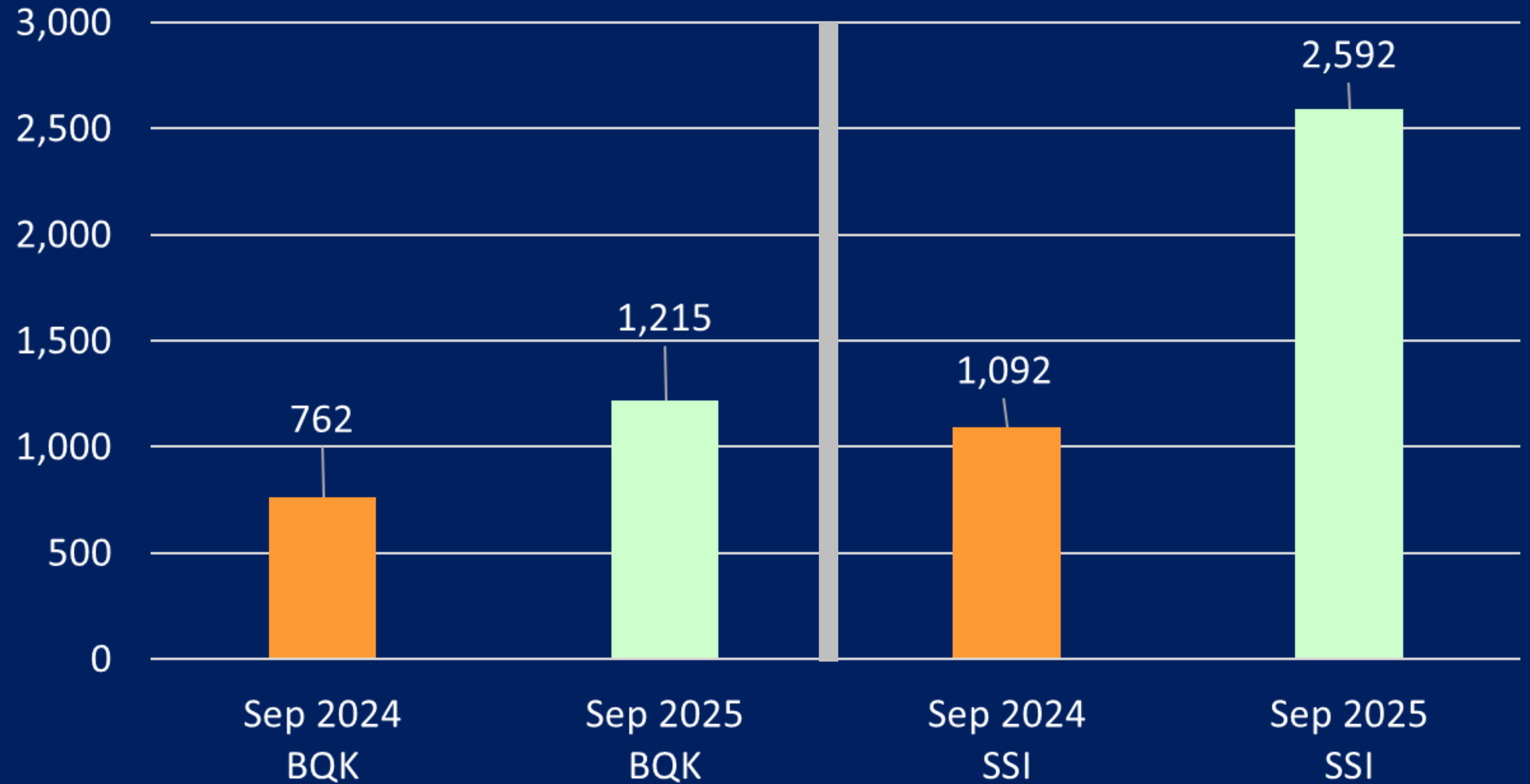
BQK Passenger Reliability Statistics Departures

September 2025

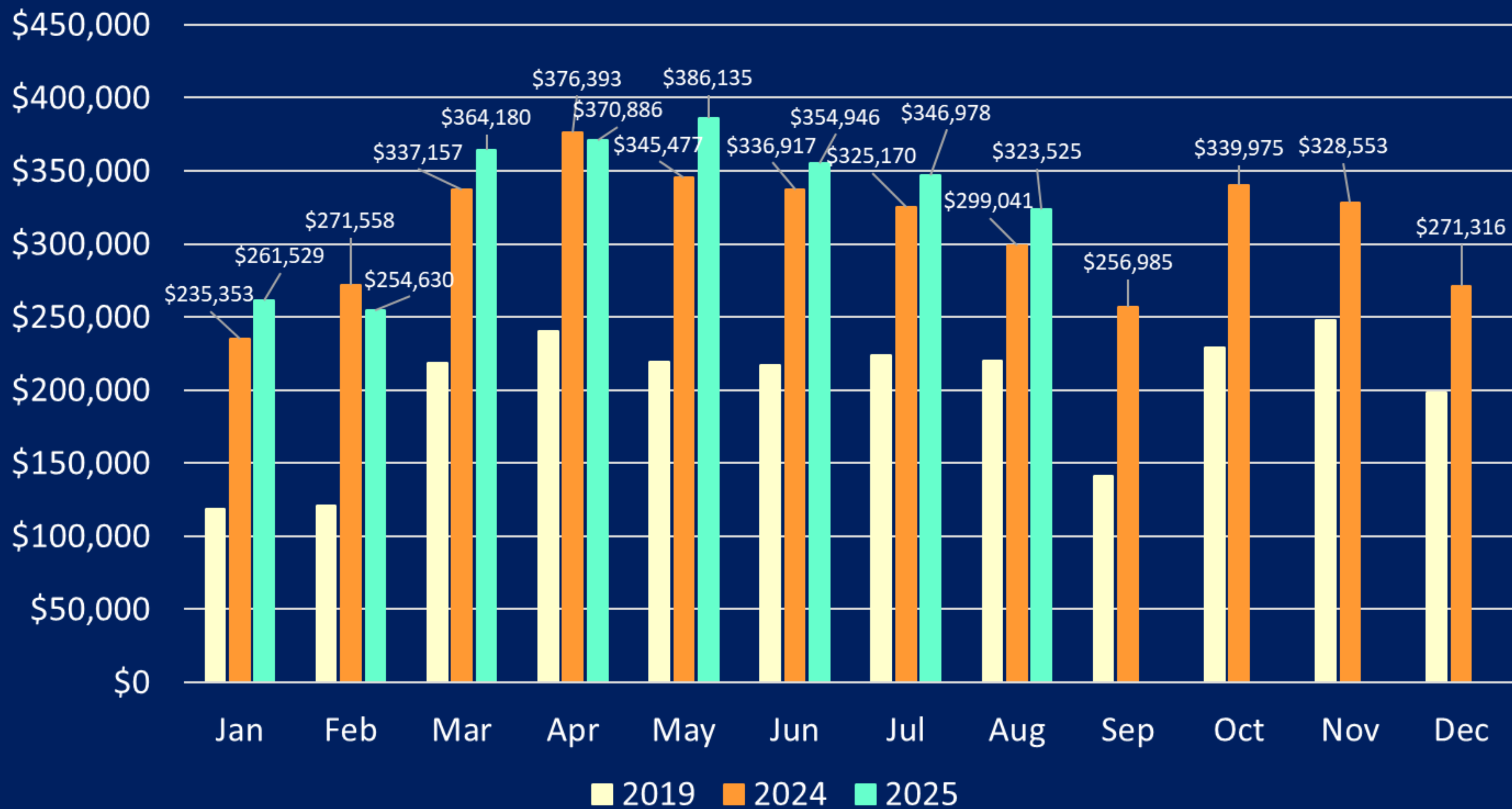


■ Total Flights On-Time ■ Total Flights Delayed ■ Total Flights Cancelled

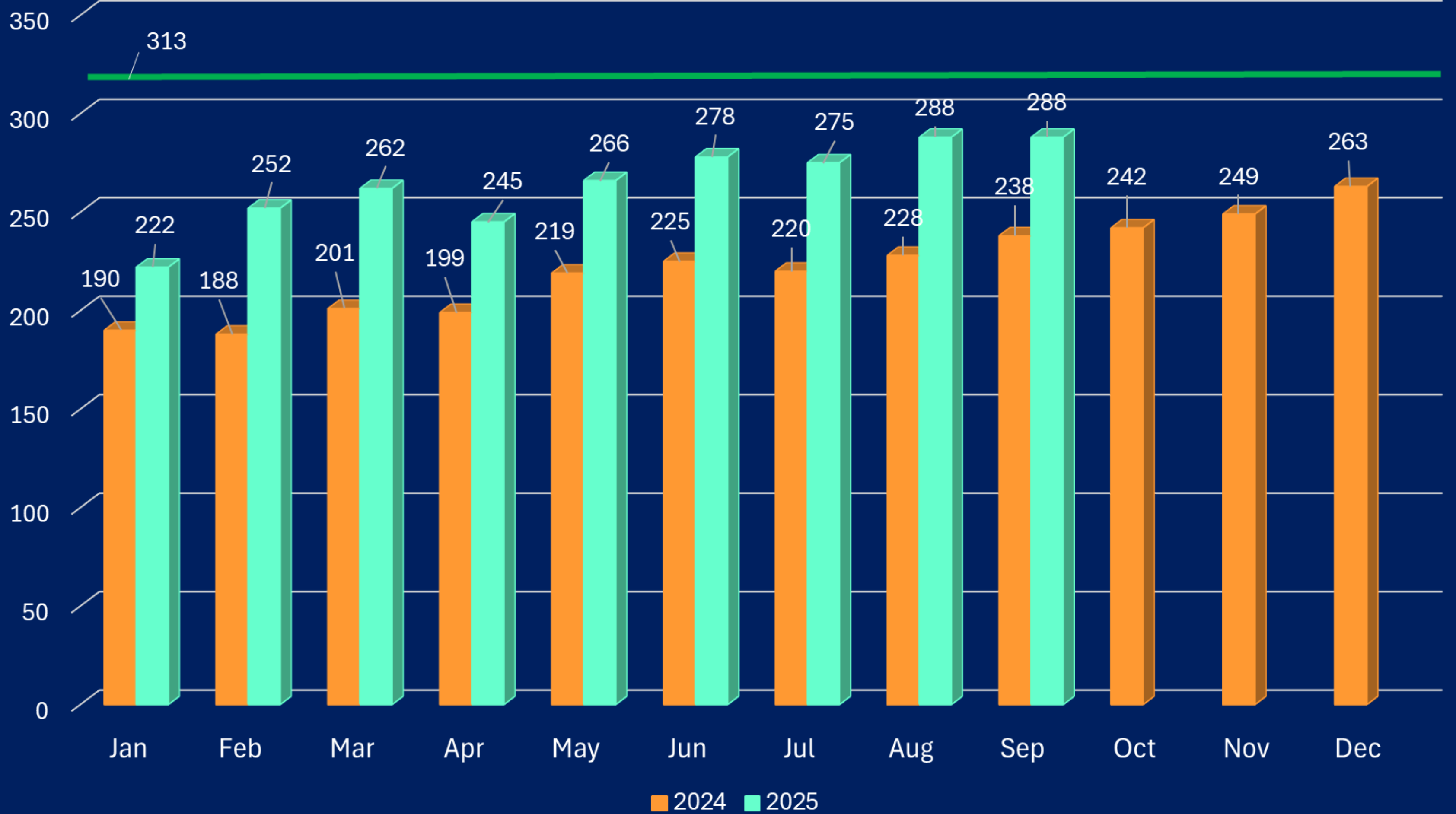
Aircraft Operations



Rental Car Gross Receipts - Both Airports



BQQ Parking Lot Average Inventory



XIV. Upcoming Events



- **Shrimp & Grits Festival – Jekyll Island – October 24 & 25**
- **Glynn County Airport Commission Meeting November 18, 2025**
Brunswick Golden Isles Airport
- **RSM Golf Classic November 20 – 23, 2025**
- **Temporary Tower – St. Simons Island Airport - March 13 – 15, 2026**



XV. Executive Session

❖ *Real Estate*

XVI. Return to Open Session

XVII. Adjournment

