



**DATE:** August 13, 2025  
**TO:** Glynn County Airport Commission  
**FROM:** Robert J. Burr, Executive Director  
**SUBJECT:** Commission Meeting Agenda

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The monthly meeting of the Glynn County Airport Commission (GCAC) will be held at **9:00 a.m. Tuesday, August 19, 2025.**

The public is invited to attend at the **Brunswick Golden Isles Airport, 295 Aviation Parkway, Second Floor Conference Room, Brunswick, Georgia 31525.**

#### Commission Agenda

- I. Call to Order
- II. Invocation/Pledge of Allegiance
- III. Accept Agenda
- IV. Affirmation of Commissioner Wayne Neal – Rees Sumerford (Enclosure A) [Link](#)
- V. Public Comment

#### **A. General Comments**

**B. Request-to-speak forms are available for discussion of specific agenda items**

#### VI. Pilot Recognition

**Ava Clark – Private Pilot Airplane Single Engine Land.** Training was completed with Alex Bouvier of High Tide Aviation.

**Benjamin Farnham – Instrument Rating.** Training was completed with Alex Bouvier of High Tide Aviation.

**VII. Approval of Minutes**

**A. Glynn County Airport Commission Meeting Minutes July 15, 2025**

**Recommendation:** Approve the July 15, 2025 Glynn County Airport Commission meeting minutes. (Enclosure B) [Link](#)

**B. Special Called Glynn County Airport Commissioner Meeting Minutes July 22, 2025**

**Recommendation:** Approve the July 22, 2025 Special-Called Glynn County Airport Commission meeting minutes. (Enclosure C) [Link](#)

**VIII. Finance & Administration – Shawna Williams, C.M., Director of Finance & Administration**

**A. Year-End Financials (Enclosure D) [Link](#)**

**Recommendation:** Accept the Fiscal Year 2024/2025 Year-End Unaudited Financials

**B. Strategic Plan Update**

**IX. Property & Marketing – Terra Winslett, C.M., Director of Property & Marketing**

**A. Longview Hangars Transfer Unit #3 – St. Simons Island Airport Unit #3 Transfer from Jim Waldron to Zack Hinton for aeronautical use.**

**B. Velocity FBO Groundbreaking – Lot M – St. Simons Island Airport**

**C. JoBelle Coffee (Robert Deason) - Hangar Sublease - Brunswick Golden Isles Airport – Parcel E – 4,800 square feet of hangar and associated office space. The rental rate will be \$2,408 monthly (\$6.02 per sq. ft.) This is an aeronautical-use annual agreement with annual CPI rate adjustments and automatic renewals. (Enclosure E) [Link](#)**

**X. Facilities & Operations – Vernon Bessing, Director of Facilities & Operations**

**A. Passenger Boarding Bridge Completion – Brunswick Golden Isles Airport**

**B. Terminal Painting Project – Brunswick Golden Isles Airport**

**C. Airfield Generator Installation – St. Simons Island Airport**

**D. Safety Committee Meeting – St. Simons Island Airport**

**E. TSA Meet and Greet – Georgia Federal Security Director Michael Donnelly and Deputy Federal Security Director Lait Lal – Brunswick Golden Isles Airport**

**F. Repair Roof Leaks – Brunswick Golden Isles Airport**

**XI. Capital Projects Update**

**A. ARFF and Fire Station 5 Replacement Project – Brunswick Golden Isles Airport**

**B. Airfield Safety Improvements Project - St. Simons Island Airport**

**C. Skylane Development Project – St. Simons Island Airport**

**D. North Taxiway Development Environmental and Design – Brunswick Golden Isles Airport**

**XII. Executive Director's Items**

**A. Military Operations Area (MOA) Update**

**B. Air Service Committee**

**C. Economic Development Committee**

**D. Exchange Club Presentation**

**XIII. Chairman's Items**

**A. September Public Advertisement for Commissioner King's Seat (First term expires December 31, 2025. Commissioner King is eligible for reappointment.)**

**B. Travel to the Georgia Chamber of Commerce Congressional Luncheon in Columbus – Commissioner King**

**Recommendation: Approval travel expenses for Commissioner King to attend the Georgia Chamber of Commerce Congressiona Luncheon in Columbus August 20, 2025.**

**C. Travel to the Georgia Airports Association Annual Conference– Chairman Farley and Commissioner King**

**Recommendation: Approve travel expenses for Chairman Farley and Commissioner King to attend the Georgia Airport Association Annual Conference October 15-17, 2025.**

**D. Chamber of Commerce Washington Fly-In September 8 - 11, 2025 – Commissioners King and Culwell**

**Recommendation: Approve travel expenses for Commissioners King and Culwell to attend the Chamber of Commerce Washington Fly-in Legislative event September 8-11, 2025.**

**XIV. Activity Report (Enclosure F) [Link](#)**

- A. Enplanement Report**
- B. Flight Reliability Report**
- C. Airport Operations**
- D. Rental Cars Report**
- E. Parking Lot Capacity – Brunswick Golden Isles Airport**

**XV. Upcoming Events**

- **Chamber of Commerce Washington Fly-In September 8-11, 2025**
- **Glynn County Airport Commission Monthly Meeting – September 16, 2025 – BQK**
- **Georgia Airport Association Annual Conference & Expo - October 15 – 17, 2025 – Macon**
- **The RSM Golf Classic November 20 - 23, 2025**

**XVI. Executive Session**

*Discuss possible Real Estate Items as permitted by O.G.C.A §50-14-3(b)(1)(B), Personnel as permitted by O.C.G.A. §50-14-2(b)(2) and Legal Items as permitted by O.C.G.A. § 50-14-2.*

**XVII. Return to Open Session**

**XVIII. Adjournment**

*Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, may contact the Glynn County Airport Commission at 912-265-2070. The Airport Commission will make reasonable accommodations for those persons with at least two business days' notice prior to the meeting.*