



DATE: April 9, 2025
TO: Glynn County Airport Commission
FROM: Robert J. Burr, Executive Director
SUBJECT: Commission Meeting Agenda

The monthly meeting of the Glynn County Airport Commission (GCAC) will be held at **9:00 a.m.** Tuesday, April 15, 2025.

The public is invited to attend at the **Glynn County Airport Commission Annex, 160 Gary L. Moore Court, St. Simons Island Airport, St. Simons Island, Georgia 31522.**

Commission Agenda

- I. Call to Order
- II. Invocation/Pledge of Allegiance
- III. Accept Agenda
- IV. Public Comment
 - A. General Comments
 - B. Request-to-speak forms are available for discussion of specific agenda items.
- V. Pilot Recognition
Wings of Grace Graduates
- VI. Approval of Minutes
Glynn County Airport Commission Meeting Minutes March 18, 2025
Recommendation: Approve the March 18, 2025 Glynn County Airport Commission meeting minutes. (Enclosure A) [Link](#)

Airport Commission Special-Called Strategy Planning Session Minutes March 31, 2025

Recommendation: Approve the March 31, 2025 Special-Called Strategy Planning meeting minutes. (Enclosure B) [Link](#)

VII. Property & Marketing – Terra Winslett, C.M.

Pending Real Estate Update

VIII. Capital Projects Update

A. Safety Improvements Environmental Assessment - St. Simons Island Airport

B. North Apron Expansion and Construction of Taxilane – Brunswick Golden Isles Airport

C. ARFF Station Replacement Project – Brunswick Golden Isles Airport

D. Southeast Apron Sealcoat Project Award of Contract – St. Simons Island Airport

The program includes a Base Bid (Bid Schedule A), and an Additive Bid Schedule (Additive Bid Schedule 01) based on program funding administered through GDOT. The scope of work the Base Bid will extend the life of asphaltic airfield pavements through a comprehensive maintenance program as recommended by FAA guidance. This will extend pavement life by routing, cleaning, and sealing cracks and joints, and apply P-608R seal coat. The program will also include relocation of approximately 550' of airport service roadway. Work will include restoration of disturbed areas and marking of a vehicle access lane across the apron.

Additive Bid Schedule 01 may be awarded at the discretion of the Commission, subject to available funding. This schedule will extend asphalt taxiway pavement life by routing, cleaning, and sealing cracks and joints, and applying P-608R seal coat. Taxiway pavements will be remarked to complete the crack sealing and seal coat.

This project anticipates FAA AIP funding support distributed via GDOT Block Grant authorization as a FY 25 project.

Recommendation: Award contract to JJ Cunningham, LLC of Shavertown Pennsylvania for both Base Bid Schedule A and the Additive Bid Schedule 01 for a total award amount not to exceed \$432,920 and authorize the Executive Director to execute all necessary documentation, subject to timely receipt of grant funding and legal review. (Enclosure C) [Link](#)

IX. Executive Director's Items

- A. Airport Inspections State & FAA – Vernon Bessing, Director of Facilities & Operations**
- B. Loading Bridge Installation – Brunswick Golden Isles Airport**
- C. Golden Isles Air Show Update – Brunswick Golden Isles Airport**
- D. Legislative Update – Terra Winslett, C.M. Director of Property & Marketing**
- E. Patio Door Installation – Vernon Bessing, Director of Facilities & Operations**

X. Activity Report (Enclosure D) [Link](#)

- A. Enplanements**
- B. Airport Operations**
- C. Rental Cars**
- D. Parking Lot – Brunswick Golden Isles Airport**

XI. Upcoming Events

- Coastal Georgia Honor Flight - May 3, 2025 Brunswick Golden Isles Airport
- Legislative Tour Flight – St. Simons Island Airport – May 8, 2025
- Golden Isles Airshow Kick-off Party May 16, 2025 – Downtown Brunswick
- Golden Isles Airshow - May 17 & 18, 2025 – Brunswick Golden Isles Airport
- Glynn County Airport Commission Monthly Meeting – May 20, 2025

XII. Executive Session

Discuss Real Estate Items as permitted by O.G.C.A §50-14-3(b)(1)(B), Personnel as permitted by O.C.G.A. §50-14-2(b)(2) and Legal Items as permitted by O.C.G.A. § 50-14-2.

XIII. Return to Open Session

XIV. Adjournment

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, may contact the Glynn County Airport Commission at 912-265-2070. The Airport Commission will make reasonable accommodations for those persons with at least two business days' notice prior to the meeting.