



Glynn County Airport Commission

**DATE:** February 21, 2025  
**TO:** Glynn County Airport Commission  
**FROM:** Robert J. Burr, Executive Director  
**SUBJECT:** Commission Meeting Agenda

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The monthly meeting of the Glynn County Airport Commission (GCAC) will be held at **9:00 a.m.** Tuesday, February 25, 2025.

The public is invited to attend at the **Glynn County Airport Commission Annex, 160 Gary L. Moore Court, St. Simons Airport, St. Simons Island, Georgia 31522**

#### Commission Agenda

- I. Call to Order
- II. Invocation/Pledge of Allegiance
- III. Accept Agenda
- IV. Public Comment
  - A. General Comments
  - B. Request-to-speak forms are available for discussion of specific agenda items.

V. Pilot Recognition

Alexander Bouvier – Certified Flight Instructor, Advanced Ground Instructor,  
Instrument Ground Instructor

Greg Pettigrew – Instrument Flight Rules Rating

- VI. Approval of Minutes

Glynn County Airport Commission Meeting Minutes December 17, 2024

**Recommendation: Approve the December 17, 2024 Glynn County Airport Commission meeting minutes. (Enclosure A) [Link](#)**

**VII. Finance and Administration – Shawna Williams, C.M. Finance and Administration Director**

**A. Airport Commission Audit Report Fiscal Year 2023/2024**

**Recommendation: Accept the Airport Commission Audit Report for Fiscal Year 2023/2024.**

**B. Half Year Financials (Enclosure B) [Link](#)**

**VIII. Capital Projects Update**

**A. Safety Improvements Environmental Assessment - St. Simons Island Airport**

**B. North Apron Expansion and Construction of Taxilane – Brunswick Golden Isles Airport**

**C. ARFF Station Replacement Project – Brunswick Golden Isles Airport**

**IX. Executive Director's Items**

**A. Chamber State Capitol Trip Report**

**B. EAA State of the Airports Luncheon Report**

**C. Temporary Tower – St. Simons Island Airport - March 6-8, 2025**

**D. Travel for Commissioner King to attend legislative meetings in Washington D.C. and Atlanta**

**Recommendation: Approve travel expenses for Commissioner King to attend legislative events in Washington D.C. and Atlanta representing the Glynn County Airport Commission.**

**E. Golden Isles Air Show Update – Brunswick Golden Isles Airport**

**X. Activity Report (Enclosure C) [Link](#)**

**A. Enplanements**

**B. Airport Operations**

**C. Rental Cars**

**D. Parking Lot – Brunswick Golden Isles Airport**

**XI. Upcoming Events**

- **Aviation Career Day - March 8, 2025 – Brunswick Golden Isles Airport**
- **Glynn County Airport Commission Monthly Meeting – March 18, 2025 - Brunswick Golden Isles Airport, Second Floor Conference Room - 9:00 a.m.**
- **Coastal Georgia Honor Flight - May 3, 2025 Brunswick Golden Isles Airport**
- **Golden Isles Airshow - May 17 & 18, 2025 – Brunswick Golden Isles Airport**

**XII. Executive Session**

*Discuss Real Estate Items as permitted by O.G.C.A §50-14-3(b)(1)(B), Personnel as permitted by O.C.G.A. §50-14-2(b)(2) and Legal Items as permitted by O.C.G.A. § 50-14-2.*

**XIII. Return to Open Session**

**XIV. Adjournment**

*Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, may contact the Glynn County Airport Commission at 912-265-2070. The Airport Commission will make reasonable accommodations for those persons with at least two business days' notice prior to the meeting.*