



February 21, 2025

Board of Commissioners
Glynn County Airport Commission
295 Aviation Parkway Suite 205
Brunswick, Georgia 31525

We have audited the financial statements of Glynn Commission Airport Commission (the "Commission") as of and for the year ended June 30, 2024, and have issued our report thereon dated February 21, 2025. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated July 22, 2024, our responsibility, as described by professional standards, is to form and express an opinion(s) about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of the system of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the system of internal control of the Commission solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, and our firm have complied with all relevant ethical requirements regarding independence.

We assist the Commission with the preparation of the financial statements which poses a self-review threat to independence. In accordance with auditing standards generally accepted in the United States of America (GAAS), the firm has implemented safeguards to reduce this threat to an acceptable level which includes an independent review of the financial statements by a partner not part of the engagement team.

Significant Risks Identified

During the planning of our audit, we are required to evaluate the risks of material misstatement whether due to error or fraud. GAAS requires that we disclose to the Board the significant risks identified during our planning procedures. We identified the following significant risks:

- Revenue Recognition – revenue could be recognized prior to meeting all of the necessary criteria for recognition to improve the financial performance of the Commission. Revenue recognition is always a presumed significant risk under GAAS. Our procedures included testing of the Commission’s recognition of revenue for items such as intergovernmental revenues and charges for services.
- Management Override of Controls – the intervention by managers in the approval and/or processing of transactions that is contrary to the Commission’s internal control system. GAAS requires the auditor to specifically address the risk of management override of controls including examining journal entries and reviewing accounting estimates.

The significant risks identified above do not indicate a deficiency in the Commission’s internal controls over financial reporting. Please also refer to the Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* which accompanies the Commission’s financial statements which also discusses Internal Controls over Financial Reporting and Internal Controls over Compliance.

Qualitative Aspects of the Entity’s Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the Commission is included in Note 1 to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during 2024. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates and Related Disclosures

Accounting estimates and related disclosures are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are Pension and OPEB related balances.

Management's estimate of the Pension and OPEB related balances is based on census data prepared by the Commission and actuarial calculations performed by the actuary. We evaluated the factors and assumptions used to develop the Net Pension Liability, Total OPEB Liability and the related deferred outflows and inflows of resources and determined that it is reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion units.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the Commission's financial statements relate to Capital Assets, Pensions and Other Post-Employment Benefits (OPEB).

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards also require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole.

In addition, professional standards require us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. See the attached schedule of material misstatements that we identified as a result of our audit procedures were brought to the attention of, and corrected by, management.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the Commission's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the attached letter dated February 21, 2025.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with the Commission, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, significant events or transactions that occurred during the year, operating and regulatory conditions affecting the entity, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as the Commission's auditors.

Other Information Included in Annual Reports

Pursuant to professional standards, our responsibility as auditors for other information, whether financial or nonfinancial, included in the Commission's annual reports, does not extend beyond the information identified in the audit report, and we are not required to perform any procedures to corroborate such other information. However, in accordance with such standards, we have read the information and considered whether such information, or the manner of its presentation, was materially inconsistent with its presentation in the financial statements.

Our responsibility also includes communicating to you any information which we believe is a material misstatement of fact. Nothing came to our attention that caused us to believe that such information, or its manner of presentation, is materially inconsistent with the information, or manner of its presentation, appearing in the financial statements.

This report is intended solely for the information and use of the Board of Commissioners, and management of the Commission and is not intended to be and should not be used by anyone other than these specified parties.⁴

Very truly yours,

Nichols, Cauley + Associates, LLC

Dublin, Georgia
February 21, 2025



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Glynn County Airport Commission

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February 21, 2025

Nichols, Cauley & Associates, LLC
1300 Bellevue Avenue
Dublin, Georgia 31021

This representation letter is provided in connection with your audit of the basic financial statements of Glynn County Airport Commission (the "Commission"), as of June 30, 2024 and for the year then ended, and the related notes to the financial statements, for the purpose of expressing opinions on whether the basic financial statements present fairly, in all material respects, the financial position, results of operations and cash flows of the of the Commission in accordance with accounting principles generally accepted for governments in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information such that, in the light of surrounding circumstances, there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

We confirm that, to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves as of February 21, 2025:

Financial Statements

- We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated July 22, 2024, for the preparation and fair presentation of the financial statements of the various opinion units referred to above in accordance with U.S. GAAP.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- We acknowledge our responsibility for compliance with the laws, regulations, and provisions of contracts and grant agreements.
- We have reviewed, approved, and taken responsibility for the financial statements and related notes.
- We have a process to track the status of audit findings and recommendations.
- We have identified and communicated to you all previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
- All related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
- All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed.
- The effects of any uncorrected misstatements immaterial, both individually and in the aggregate, to the applicable opinion units and to the financial statements as a whole.
- The effects of all known actual or possible litigation and claims have been accounted for and disclosed in accordance with U.S. GAAP.

- There have been no cybersecurity breaches or other cyber events whose effects should be considered for disclosure in the financial statements, as a basis for recording a loss contingency, or otherwise considered when preparing the financial statements.
- All component units, as well as joint ventures with an equity interest, are included and other joint ventures and related organizations are properly disclosed.
- All funds and activities are properly classified.
- All funds that meet the quantitative criteria in GASB Statement No. 34, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments*, GASB Statement No. 37, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments: Omnibus* as amended, and GASB Statement No. 65, *Items Previously Reported as Assets and Liabilities*, for presentation as major are identified and presented as such and all other funds that are presented as major are considered important to financial statement users.
- All components of net position are properly classified and, if applicable, approved.
- Our policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position/fund balance are available is appropriately disclosed and net position/fund balance is properly recognized under the policy.
- All revenues within the statement of activities have been properly classified as program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
- All expenses have been properly classified in or allocated to functions and programs in the statement of activities, and allocations, if any, have been made on a reasonable basis.
- All interfund and intra-entity transactions and balances have been properly classified and reported.
- Provisions for uncollectible receivables have been properly identified and recorded.
- Special items and extraordinary items have been properly classified and reported.
- Deposit and investment risks have been properly and fully disclosed.
- Capital assets, including infrastructure assets, are properly capitalized, reported, and if applicable, depreciated.
- An actuary has been used to measure pension and OPEB liabilities and costs.
- All required supplementary information is measured and presented within the prescribed guidelines.
- With regard to investments and other instruments reported at fair value:
 - The underlying assumptions are reasonable and they appropriately reflect management's intent and ability to carry out its stated courses of action.
 - The measurement methods and related assumptions used in determining fair value are appropriate in the circumstances and have been consistently applied.
 - The disclosures related to fair values are complete, adequate, and in accordance with U.S. GAAP.
 - There are no subsequent events that require adjustments to the fair value measurements and disclosures included in the financial statements.
- With respect to the assistance preparing the financial statements, we have performed the following:
 - Made all management decisions and performed all management functions;
 - Assigned a competent individual to oversee the services;
 - Evaluated the adequacy of the services performed;
 - Evaluated and accepted responsibility for the result of the service performed; and
 - Established and maintained internal controls, including monitoring ongoing activities.
- We have reviewed and approved the various adjusting journal entries that were proposed by you for recording in our books and records and reflected in the financial statements.

Information Provided

- We have provided you with:
 - Access to all information, of which we are aware that is relevant to the preparation and fair presentation of the financial statements of the various opinion units referred to above, such as records, documentation, meeting minutes, and other matters;
 - Additional information that you have requested from us for the purpose of the audit;
 - Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
- All transactions have been recorded in the accounting records and are reflected in the financial statements.
- We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- We have provided to you our analysis of the entity's ability to continue as a going concern, including significant conditions and events present, and if necessary, our analysis of management's plans, and our ability to achieve those plans.
- We have no knowledge of any fraud or suspected fraud that affects the entity and involves:
 - Management;
 - Employees who have significant roles in internal control; or
 - Others where the fraud could have a material effect on the financial statements.
- We have no knowledge of any allegations of fraud, or suspected fraud, affecting the entity's financial statements communicated by employees, former employees, vendors, regulators, or others.
- We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
- We have disclosed to you the identity of all the entity's related parties and the nature of all the related party relationships and transactions of which we are aware.
- There have been no communications from regulatory agencies concerning noncompliance with or deficiencies in accounting, internal control, or financial reporting practices.
- The Commission has no plans or intentions that may materially affect the carrying value or classification of assets and liabilities.
- We have disclosed to you all guarantees, whether written or oral, under which the Commission is contingently liable.
- We have disclosed to you all nonexchange financial guarantees, under which we are obligated and have declared liabilities and disclosed properly in accordance with GASB Statement No. 70, *Accounting and Financial Reporting for Nonexchange Financial Guarantees*, for those guarantees where it is more likely than not that the entity will make a payment on any guarantee.
- For nonexchange financial guarantees where we have declared liabilities, the amount of the liability recognized is the discounted present value of the best estimate of the future outflows expected to be incurred as a result of the guarantee. Where there was no best estimate but a range of estimated future outflows has been established, we have recognized the minimum amount within the range.
- We have disclosed to you all significant estimates and material concentrations known to management that are required to be disclosed in accordance with GASB Statement No. 62 (GASB-62), *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*. Significant estimates are estimates at the balance sheet date that could change materially within the next year. Concentrations refer to volumes of business, revenues, available sources of supply, or markets or geographic areas for which events could occur that would significantly disrupt normal finances within the next year.
- We have identified and disclosed to you the laws, regulations, and provisions of contracts and grant agreements that could have a direct and material effect on financial statement amounts, including legal and contractual provisions for reporting specific activities in separate funds.

- There are no:
 - Violations or possible violations of laws or regulations, or provisions of contracts or grant agreements whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency, including applicable budget laws and regulations.
 - Unasserted claims or assessments that our lawyer has advised are probable of assertion and must be disclosed in accordance with GASB-62.
 - Other liabilities or gain or loss contingencies that are required to be accrued or disclosed by GASB-62
 - Continuing disclosure consent decree agreements or filings with the Securities and Exchange Commission and we have filed updates on a timely basis in accordance with the agreements (Rule 240, 15c2-12).
- The Commission has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset or future revenue been pledged as collateral, except as disclosed to you.
- We have complied with all aspects of grant agreements and other contractual agreements that would have a material effect on the financial statements in the event of noncompliance.

Required Supplementary Information

With respect to the required supplementary information accompanying the financial statements:

- We acknowledge our responsibility for the presentation of the required supplementary information in accordance with accounting principles generally accepted in the United States of America.
- We believe the required supplementary information, including its form and content, is measured and fairly presented in accordance with the prescribed guidelines.
- The methods of measurement or presentation have not changed from those used in the prior period.
- We believe the significant assumptions or interpretations underlying the measurement or presentation of the required supplementary information, and the basis for our assumptions and interpretations, are reasonable and appropriate in the circumstances.

Supplementary Information in Relation to the Financial Statements as a Whole

With respect to the supplementary information accompanying the financial statements:

- We acknowledge our responsibility for the presentation of the supplementary information in accordance with accounting principles generally accepted in the United States of America.
- We believe the supplementary information, including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America.
- The methods of measurement or presentation have not changed from those used in the prior period.
- We believe the following significant assumptions or interpretations underlying the measurement or presentation of the supplementary information, and the basis for our assumptions and interpretations, are reasonable and appropriate in the circumstances:
- When the supplementary information is not presented with the audited financial statements, management will make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by the entity of the supplementary information and the auditor's report thereon.

In addition:

- We are responsible for understanding and complying with the requirements of federal statutes, regulations, and the terms and conditions of federal awards related to each of our federal programs and have identified and disclosed to you the federal statutes, regulations, and the terms and conditions of federal awards that are considered to have a direct and material effect on each major federal program; and we have complied with these direct and material compliance requirements.
- We are responsible for establishing and maintaining, and have established and maintained, effective internal control over compliance for federal programs that provide reasonable assurance that we are managing our federal awards in compliance with federal statutes, regulations, and the terms and conditions of the federal award that could have a material effect on our federal programs. Also, no changes have been made in the internal control over compliance or other factors that might significantly affect internal control, including any corrective action taken by management with regard to significant deficiencies and material weaknesses in internal control over compliance, have occurred subsequent to the period covered by the auditor's report.
- We are responsible for and have accurately completed the appropriate sections of the Data Collection Form and we are responsible for taking corrective action on audit findings of the compliance audit and have developed a corrective action plan that meets the requirements of the Uniform Guidance.



Robert Burr, AAE, Executive Director



Shawna Williams, Finance and Administration Manager

Client: **10071.AIRPT - Glynn County Airport Commission**
Engagement: **2024 EA - Glynn County Airport Commission**
Period Ending: **6/30/2024**
Trial Balance: **GASB Fund Trial Balance**
Workpaper: **Combined Journal Entries Report - 2**
Fund Level: **All**
Index: **All**

Account	Description	W/P Ref	Debit	Credit
Adjusting Journal Entries				
Adjusting Journal Entries JE # 1				
To adjust subscription liability and record amortization expenses per GASB-96				
599.2023	Subscription Liability (GASB96)		4,730.55	
599.6210	Annual Fees and Finance Charges		769.45	
599.NCA.1901	Amortization Expense		4,377.90	
599.6007.10	Annual Software Renewals			5,500.00
599.NCA.1900	Accumulated Amortization - Sub Asset			4,377.90
Total			9,877.90	9,877.90
Adjusting Journal Entries JE # 2				
To record unrecorded liability relating to RS&H and Avcon as on 6/30/2024				
599.1407	Capital Improvement Projec- BQK		250,865.00	
599.1407	Capital Improvement Projec- BQK		6,834.00	
599.2001	Accounts Payable			250,865.00
599.2001	Accounts Payable			6,834.00
Total			257,699.00	257,699.00
Adjusting Journal Entries JE # 3				
To accurately reflect the receipt of SPLOST 2022 funds.				
599.102	Accounts Receivable		1,653,704.00	
599.4002SPL	SPLOST 2022 Funds			1,653,704.00
Total			1,653,704.00	1,653,704.00
Adjusting Journal Entries JE # 4				
To recognize interest income and change in investment value as on 6/30/2024				
599.101	Prudential Investments		8,885.00	
599.4002	Unrealized gain or loss on investment		15,858.00	
599.4001	Interest Income			24,743.00
Total			24,743.00	24,743.00
Adjusting Journal Entries JE # 5				
To reclass amortization expenses from depreciation expenses				
599.NCA.1901	Amortization Expense		35,397.00	
599.9102	Depreciation Expense - Grant FA			35,397.00
Total			35,397.00	35,397.00
Adjusting Journal Entries JE # 7				
To record OPEB liability and related activity				
599.2022	Total OPEB Liability		23,413.00	
599.2113.2	Related to OPEB		1,309.00	
599.105	Deferred Outflows OPEB			4,325.00
599.5002	Employee Benefits			20,397.00
Total			24,722.00	24,722.00
Adjusting Journal Entries JE # 8				
To record Pension liability and related activity for the year ending 6/30/2024				
599.1049	Deferred Outflows Pension		263,817.00	
599.5004	Pension Plan		243,088.00	
599.2021	Net Pension Liability			264,523.00
599.2112	Deferred Inflow Pension			242,382.00
Total			506,905.00	506,905.00
Adjusting Journal Entries JE # 9				
To record Lease entries for the year ending 6/30/2024				
599.2113.1	Related to Leases (GASB87)		375,124.00	
599.4205	Building Rental		764,869.00	
599.nca.6	(Gain)loss Lease Term		16,146.00	
599.1066	Lease Receivable (GASB87)			276,842.00
599.4001	Interest Income			275,078.00
599.NCA.4	Lease revenue			604,219.00
Total			1,156,139.00	1,156,139.00
Adjusting Journal Entries JE # 10				
To recognize SPLOST related to May and June 2024				
599.102	Accounts Receivable		302,071.00	
599.4002SPL	SPLOST 2022 Funds			302,071.00
Total			302,071.00	302,071.00

Adjusting Journal Entries JE # 11

To correct sale of property

599.1021	Pass Through Charges	5,825,000.00	
599.1401	Land - Brunswick		1,937.00
599.4003	Sale of Assets		5,823,063.00
Total		<u><u>5,825,000.00</u></u>	<u><u>5,825,000.00</u></u>
	Total Adjusting Journal Entries	<u><u>9,796,257.90</u></u>	<u><u>9,796,257.90</u></u>

Reclassifying Journal Entries

Reclassifying Journal Entries JE # 6

4300.03

To reclass investment in bank deposits as cash and cash equivalents

599.1007	Investments - Bank deposits	1,912,707.00	
599.101	Prudential Investments		1,912,707.00
Total		<u><u>1,912,707.00</u></u>	<u><u>1,912,707.00</u></u>
	Total Reclassifying Journal Entries	<u><u>1,912,707.00</u></u>	<u><u>1,912,707.00</u></u>
	Total All Journal Entries	<u><u>11,708,964.90</u></u>	<u><u>11,708,964.90</u></u>