



Glynn County Airport Commission



**APPROVED BUDGET
JUNE 4, 2024
FISCAL YEAR 2024-2025**

TABLE OF CONTENTS

<u>Mission</u>	Page 3
<u>Budget Message</u>	Page 4
<u>Budget Calendar</u>	Page 7
<u>Operating Budget Summary</u>	Page 8
<u>Cash Flow Statement</u>	Page 9
<u>Capital Budget Summary</u>	Page 10
<u>Capital Budget</u>	Page 11
<u>Capital Evaluation Summary</u>	Page 12
<u>Rates and Fees</u>	Page 14
<u>Organizational Chart</u>	Page 15
<u>Personnel</u>	Page 16
<u>Revenues</u>	Page 17
<u>Expenses</u>	Page 19



Glynn County Airport Commission

Mission:

The Glynn County Airport Commission's primary function is to maintain the airport system of Glynn County to the highest safety, reliability, and efficiency standards possible with the resources available. Further, the Commission shall insure the infrastructure and services are maintained, enhanced, and promoted to the level desired by the community and customers utilizing the facilities. The Commission shall accomplish the above functions while remaining as financially self-supporting as possible.

A Shared Vision for Brunswick and the Golden Isles

Working together to make Brunswick and the Golden Isles an exceptional place in Georgia to live, work and visit by strengthening our communities and enhancing the quality of life.



Glynn County Airport Commission

Budget Message Fiscal Year 24/25

April 15, 2024

The Glynn County Airport Commission staff has developed a conservative budget for the fiscal year 2024/2025, which includes previously deferred maintenance projects and equipment replacement. Due to the high rate of inflation at the end of last year. Projected revenues for the 23/24 budget were inflated, as rate adjustments were calculated on an inflated CPI index. Staff expects the Commission to end fiscal year 23/24 with slightly decreased revenues over what was projected for land rentals, building rentals and FBO Concessions. The Commission also completed land sales in fiscal year 23/24, which removed two revenue sources. Marginal increases in receipts are expected for PFCs and terminal advertising for the year ending June 30, 2024.

Based on national statistics, air travel is operating at approximately 10% higher levels than pre-COVID levels and staff expects the activity to trend slowly upwards throughout the year. In January 2024, passenger traffic increased by 4.32% in the United States as compared to 2023. (Source: Bureau of Transportation Statistics) At Brunswick Golden Isles Airport, traffic increased by 47% for the first quarter in 2024 as compared to 2023. Staff expect passenger ridership to continue to increase with the operation of a larger plane with first-class service and increased demand. Also, a third flight is expected, however no dates for additional service have been established at this time.

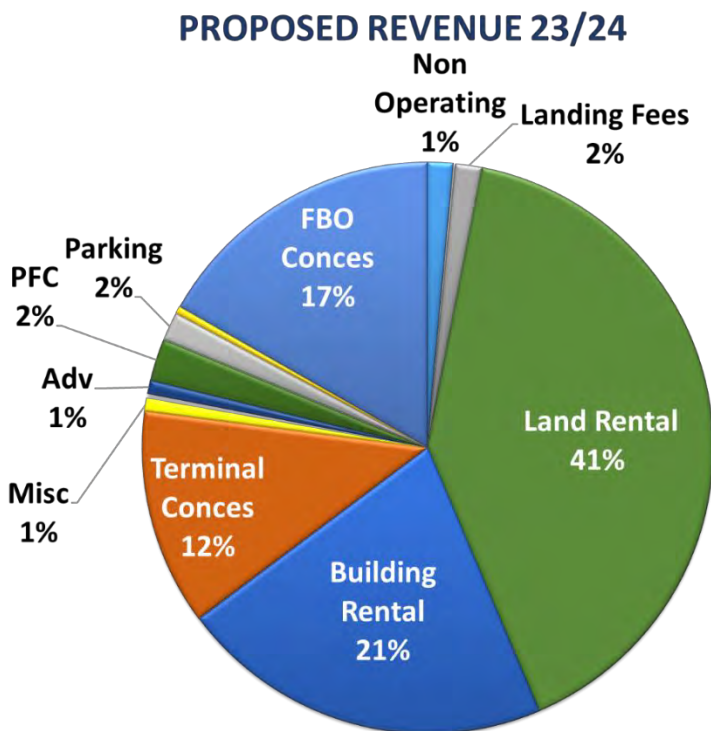
Staff has developed a balanced budget by implementing a new investment plan for the land sale proceeds. The Commission will be investing in fully insured securities by the FDIC. The Commission has also been notified by the Transportation Security Administration (TSA) of the discontinuation of the LEO grant reimbursement program, effective April 30, 2024. These revenues have been removed from the budget for FY24/25. The Commission will re-evaluate the capital program schedule to protect cash flow for future years. Additionally, the Commission will continue to aggressively seek other types of funding for the capital program.

OPERATING REVENUES

\$4,406,288

Comparing the proposed budget to the current year's budget, staff are expecting a (0.44%) decrease or (\$19,421) in operating revenues due mainly to the loss of tenants for land that was previously sold.

- Interest Income is expected to increase by 25,455% or \$280,000 due to projected interest earnings from the new investment program.
- Landing Fees are paid to GCAC based on weight of landed pounds. These fees are expected to increase by 42% or \$28,246 with the increases in demand and the annual 4% increase in fees.
- Building rental revenues are expected to increase by 5% or \$49,183 due to due to scheduled lease rate adjustments.
- Land Rental revenues are expected to decrease by (8%) or (\$150,809) due to the land sales that occurred in FY23/24.



Budget Message FY24/25

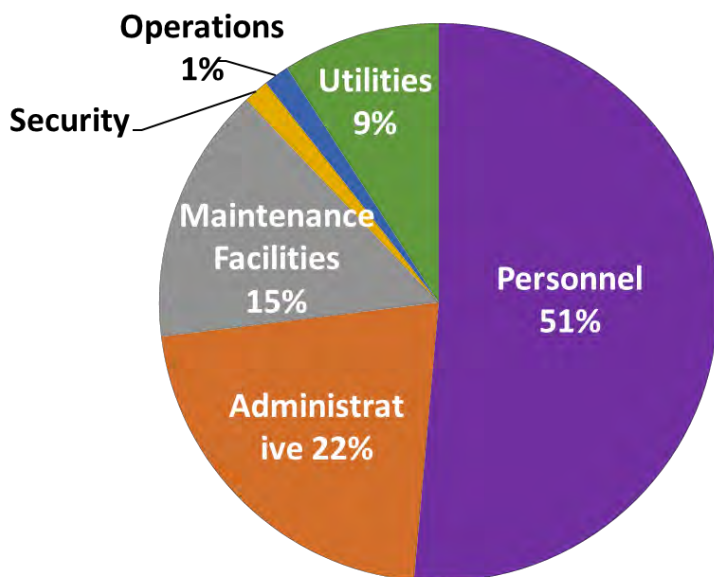
- Ground Transportation revenues are expected to increase by 24% or \$3,176 due to a new agreement for Turo.
- Miscellaneous Operating revenues are expected to increase by 16% or \$4,800 due to the planned recycling of scrap metal from the old passenger boarding bridge.
- Advertising Display income estimates have been adjusted to actual receipts and signed contracts. The budget comparison illustrates a (21%) decrease, or (\$13,780).
- PFC revenues are expected to increase by 30% or \$31,546 and are based on current enplanements.
- Parking revenues are expected to decrease by (17%) or (\$12,300) due to the loss of one tenant who in place of parking revenue, now has a sublease with the Commission.
- FBO Concession revenues are expected to decrease by (11%) or (\$82,081) and are based on current year receipts.

Notes

- FY24/25 includes scheduled increases for rental revenue and staff has seen the stabilization of the CPI rates.
- The proceeds from the land sales will be invested, resulting in greater interest income revenue to even out the loss of the land revenue.
- The expense budget includes a cost-of-living adjustment of 3.48% and an additional merit based allotment for salary increases.
- The Capital program additionally features projects with encumbered funds from the previous programs which are underway or planned to begin prior to the start of the fiscal year.

OPERATING EXPENSES \$4,276,508

PROPOSED EXPENSE BUDGET FY 23/24



Comparing the proposed budget to the current year's budget, operating expenses are expected to increase by approximately 7% or \$278,728 for the year, mostly due to increases in operational and personnel costs. Projected expenses for FY23/24 are down by (4.3%) as compared to actual expenses from FY22/23.

- Personnel expenses including benefits are expected to increase by 11% or \$234,768.
- Maintenance expenses are expected to increase by 1.4% or \$8,181. Increases are expected in grounds & fencing, janitorial, emergency systems/equipment, and buildings at SSI.
- Administrative expenses are expected to increase by 5.9% or \$51,477 due to inflation and one-time expenditures that will not carry over in future years. Increases are expected in events, subscriptions, promotional events, IT, insurance, and professional services.

Budget Message FY24/25

- Operational and safety expenditures are expected to decrease by (35.6%) or (\$21,074) due to a reduction in the security clearance account for background checks since most employees have been vetted and the security system service agreement being through a new company now.
- Utility expenses are expected to increase by 1.5% or \$5,377 which are based on current expenditures.

OTHER COMMITMENTS

Other commitments include leases for copy machines for approximately \$3,830 obtained in previous budget programs.

CAPITAL BUDGET

The capital budget proposed will allow the Commission to complete projects which were deferred in previous years. New projects include: constructing the new ARFF facility, a new Nikon Z30 video camera, a 65" digital display with computer equipment for the Airport Property & Marketing Director's office, courtyard patio renovations, 72" heavy duty root grappler, 31" battle ax mulching head, design of runway 4-22 rehabilitation, EMAS & drainage improvements, design & NEPA for taxiway B and southeast apron pavement rehab, updates to the St. Simons Island airport layout plan, construct Skylane development infrastructure phase 2, purchase a hi-security complete gate controller, and Tabby House pre-preservation work.

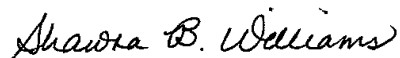
At this time, the Commission has several phases of projects planned in the improvement program which are not currently fully funded. As additional funding becomes available from the FAA or GDOT, the Commission strives to be in a position to pursue additional development projects by obtaining the grants and amending the budget to include the required local matching funds.

The staff recommends a total of \$2,154,989 in local capital expenditures to complete approximately \$19,543,885 in projects. Matching portions for federal and state grants are funded with the capital fund. The replacement of the boarding bridge will be pre-funded using unencumbered capital reserves as PFC reimbursement will be received over the next approximately 10 years.

The Commission will be seeking approximately \$17,663,474 in federal and state grants and other funding sources to complete the capital program for unfunded projects from FY23/24 and new projects in FY24/25.

Please feel free to contact me with any questions you may have.

Best Regards,



Finance & Administration Director



Budget Calendar

The following is a comprehensive list off all information that must be coordinated to issue a balanced budget. All staff members contributed accordingly to the process to develop the final budget document.

Task	Responsible Staff	Task Deadline
Capital Requests	All Directors	Friday, February 16, 2024
Lease Rate & Adjustment Schedule	Shawna/Tiffany	Friday, February 23, 2024
LEO Schedule	Shawna/Tiffany	Friday, February 23, 2024
Terminal Advertising Summary	Terra/Leigh	Friday, February 23, 2024
Interest Schedule	Shawna/Tiffany	Friday, February 23, 2024
PFC Schedule	Shawna/Tiffany	Friday, February 23, 2024
Maintenance Contracts, Services Agreements for Brunswick and St. Simons	Vernon	Monday, March 4, 2024
Maintenance Contracts, Service Agreements Marketing & Property	Terra/Leigh	Monday, March 4, 2024
Maintenance Contracts, Service Agreements Finance & Administration, IT, Risk Management	Shawna/Tiffany	Monday, March 4, 2024
Facilities, Operations, Security Expenses Brunswick and St. Simons	Vernon	Monday, March 4, 2024
Administrative (6000's accounts) Requests from all divisions – (excluding travel and training)	All	Monday, March 4, 2024
Rates and Fees Schedule Update Data	Rob/Terra/Vernon/Shawna	Monday, March 4, 2024
Travel and Training for all divisions	All Directors	Friday, March 15, 2024
Position Comparable Documents for Salary Study	All	Monday, March 25, 2024
Completion of Staff Performance& Development Reviews	All Directors/Managers/Rob	Monday, March 25, 2024
Budget Workbook Final Balance and Review	Shawna/Tiffany	Monday, March 25, 2024
Staff Meeting to Review First Draft	All	Tuesday, March 26, 2024
Payroll Schedule	Shawna/Rob	Thursday, March 28, 2024
Staff Meeting – Discuss and Review Amended Budget Items	All	Tuesday, April 2, 2024
Review Budget Treasurer	Shawna/Rob/ Treasurer, Commissioner King	Wednesday, April 24, 2024
Email Proposed Budget with Budget Summary to Commissioners for Preview/Questions	Shawna	Tuesday, May 14, 2024
Present Proposed Budget for Commission Meeting	Shawna/Rob	Tuesday, May 21, 2024
Recommend Proposed Budget Commission Meeting	Shawna/Rob	Tuesday, May 21, 2024
Development Authority Approval	Shawna/Rob	Tuesday, June 4, 2024

GLYNN COUNTY AIRPORT COMMISSION
SUMMARY OF PROPOSED OPERATING BUDGET
FISCAL YEAR 2024/2025

			Proposed Budget	Budget	Projected	FY23/24 vs			
	BQK	SSI	FY24/25	FY23/24	Collections FY23/24	Projected FY22/23 Variance	Budget Variance	Budget Inc/Dec %	
OPERATING REVENUE									
Revenue	\$ 2,355,507	\$ 1,769,681	\$ 4,125,188	\$ 4,362,609	\$ 4,334,481	\$ (209,293)	\$ (237,421)		-5.44%
NON OPERATING REVENUE									
Interest	\$ 281,100	\$ -	\$ 281,100	\$ 1,100	\$ 37,506	\$ 243,594	\$ 280,000		25454.55%
Sale of Assets	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ (40,000)	\$ -		0.00%
LEO Grant Reimbursement	\$ -	\$ -	\$ -	\$ 62,000	\$ 62,897	\$ (62,897)	\$ (62,000)		-100.00%
TOTAL	\$ 2,636,607	\$ 1,769,681	\$ 4,406,288	\$ 4,425,709	\$ 4,474,885	\$ (68,597)	\$ (19,421)		-0.44%
OPERATING EXPENSES									
Personnel	\$ 1,623,592	\$ 720,643	\$ 2,344,235	\$ 2,109,467	\$ 2,130,958	\$ 213,277	\$ 234,768		11.13%
Administrative	\$ 606,707	\$ 312,546	\$ 919,253	\$ 867,777	\$ 711,995	\$ 207,259	\$ 51,477		5.93%
Maintenance/Facilities	\$ 429,520	\$ 174,100	\$ 603,620	\$ 595,439	\$ 513,169	\$ 90,451	\$ 8,181		1.37%
Operations/ Safety	\$ 37,600	\$ 500	\$ 38,100	\$ 59,174	\$ 37,078	\$ 1,022	\$ (21,074)		-35.61%
Utilities	\$ 318,500	\$ 52,800	\$ 371,300	\$ 365,923	\$ 328,971	\$ 42,329	\$ 5,377		1.47%
TOTAL	\$ 3,015,919	\$ 1,260,589	\$ 4,276,508	\$ 3,997,780	\$ 3,722,170	\$ 554,338	\$ 278,728		6.97%
NET OPERATING INCOME	\$ (379,312)	\$ 509,092	\$ 129,780	\$ 427,929	\$ 752,715	\$ (622,935)	\$ (298,149)		-69.67%
LONG TERM DEBT					\$ 3,000				
Lease Obligations	\$ 3,830	\$ -	\$ 3,830	\$ 3,830	\$ 15,734	\$ (11,904)	\$ 0		0.01%
CONTRIBUTIONS TO CAPITAL FUND			\$ 125,950	\$ 424,099	\$ 736,981	\$ (611,031)	\$ (298,149)		

**GLYNN COUNTY AIRPORT COMMISSION
SUMMARY OF PROPOSED
CASH FLOW
FISCAL YEAR 2024/2025**

CASH ON HAND:	
PETTY CASH	\$100
RECONCILED CASH BALANCE (Coastal Bank)	\$3,306,873
RESTRICTED CASH EAST GA PHASE II	\$49,460
RESTRICTED CASH DEDUCTIBLE	\$100,000
RESTRICTED CAPITAL RESERVE	\$1,860,411
RESTRICTED TABBY HOUSE DONATION	\$10,000
PFC REVENUES	\$2,501
SPLOST 2022	\$825,874
2023 LAND SALES FLETC DORMS & LAND	\$5,825,275
	\$11,980,493
OPERATING ACTIVITIES REMAINDER OF FY23/24	
PROJECTED INCOME REMAINING UNCOLLECTED	\$1,961,036
PROJECTED EXPENSES REMAINING UNSPENT	-\$1,819,994
	\$141,042
CAPITAL CARRY OVER FROM FY23/24	
PROJECTED GRANT/OTHER INCOME	\$1,073,210
PROJECTED PROJECT EXPENSE	\$2,933,621
Capital For FY23/24 CARRY OVER TO 24/25 (Encumbered)	\$1,860,411
Subtotal	\$10,261,125
RESTRICTED CASH	\$987,835
INVESTED CASH	\$5,825,275
CAPITAL PROGRAM FY 24/25	
CONTRIBUTIONS FROM O&M	\$ 125,950
NEW PROJECTS TOTAL COST	\$ 14,566,809
NEW PROJECTS FAA GRANT REVENUES	\$ 7,648,495
NEW PROJECTS STATE GRANT REVENUES	\$ 468,381
NEW PROJECTS OTHER REVENUES	\$ 75,000
NEW PROJECTS LOCAL EXPENSES	\$ 608,909
Other Encumbrances (Add on funds for Prior YR Prjts)	\$ 1,546,080
ESTIMATED CAPITAL RESERVE BALANCE 06/30/25	\$1,418,976

GLYNN COUNTY AIRPORT COMMISSION
SUMMARY OF PROPOSED CAPITAL BUDGET
FISCAL YEAR 2024/2025

		TOTAL	FAA	STATE	SPLOST	OTHER	AIRPORT LOCAL	COLLECTED	UNCOLLECTED
CAPITAL REVENUE									
GRANT FUNDED PROJECTS	BQK	\$10,830,047	\$7,456,585	\$380,153	\$1,893,309	\$1,100,000	\$0	\$ -	\$ 3,012,147
GRANT FUNDED PROJECTS	SSI	\$6,240,299	\$4,929,057	\$440,135	\$796,107	\$75,000	\$0	\$ -	\$ 1,227,000
SUBTOTAL		\$17,070,346	\$12,385,642	\$820,288	\$2,689,416	\$1,175,000	\$0	\$0	\$4,239,147

		TOTAL	FAA	STATE	SPLOST	OTHER	AIRPORT LOCAL	EXPENSED	REMAINING BAL
CAPITAL EXPENSES									
GRANT FUNDED PROJECTS	BQK	\$12,705,886	\$7,456,585	\$380,153	\$1,893,309	\$1,100,000	\$2,969,970	\$1,328,006	\$ 11,377,880
GRANT FUNDED PROJECTS	SSI	\$6,837,999	\$4,929,057	\$440,135	\$796,107	\$75,000	\$1,002,784	\$552,405	\$ 6,285,594
SUBTOTAL		\$19,543,885	\$12,385,642	\$820,288	\$2,689,416	\$1,175,000	\$3,972,754	\$1,880,412	\$17,663,474

PRIOR YEARS LOCAL CONTRIBUTIONS TO CAPITAL PROGRAM FROM CAPITAL RESERVE	\$ 1,817,765
CURRENT YEAR LOCAL CONTRIBUTION TO CAPITAL PROGRAM FROM CAPITAL RESERVE	\$ 2,154,989
TOTAL	\$ 3,972,754
AVAILABLE CAPITAL RESERVES	\$ 3,448,015
CONTRIBUTIONS TO CAPITAL PROGRAM FROM O&M	\$ 125,950
TOTAL	\$ 3,573,965
PROJECTED CAPITAL RESERVE BALANCE FUTURE YEARS	\$ 1,418,976

OPERATING RESERVES GOAL 6 MONTHS OF EXPENSES 06/30/24	\$ 1,861,085
ESTIMATED CAPITAL RESERVES AS OF 06/30/25	\$ (442,109)

**GLYNN COUNTY AIRPORT COMMISSION
CAPITAL IMPROVEMENTS PROGRAM (CIP)
FY 2024/2025 CAPITAL BUDGET REQUESTS**

CONTRIBUTIONS FROM O&M AND CAPITAL FUND

\$ 6,130,043

\$ 125,950 \$ 3,448,015

LOC	NO.	PROJECT DESCRIPTION	FY	TOTAL PROJECT COST	REMAINING PROJECT COST	FAA ENTITLEMENT SHARE	FAA BIL	FAA DISCRETIONARY	STATE SHARE	SPLOST	PEC	OTHER	PRIOR YEAR ENCUMBR LOCAL	FY 24/25 LOCAL SHARE
BOK	183/183D	North Development Environmental Update and Taxilane Design	22/23	\$ 257,943	\$ 161,816	\$ -	\$ 232,149	\$ -	\$ -	\$ 10	\$ -	\$ -	\$ 11,268	\$ 14,516
BOK	185	Design ARFF Facility Evaluation & Replacement (Bid in FY25)	22/23	\$ 890,197	\$ 571,596	\$ 378,689	\$ -	\$ -	\$ -	\$ 445,099	\$ -	\$ -	\$ 14,482	\$ 51,928
BOK	185C	Construct ARFF Facility Replacement	24/25	\$ 9,051,253	\$ 9,051,253	\$ 6,842,747	\$ -	\$ -	\$ 380,153	\$ 1,448,200	\$ -	\$ -	\$ -	\$ 380,153
BOK	186	Design Passenger Boarding Bridge Replacement	22/23	\$ 119,607	\$ 79,274	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ 119,607	\$ -
BOK	186	Install Passenger Boarding Bridge Replacement	23/24	\$ 1,744,400	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000	\$ 744,400
BOK	14096	ROW Land Release CATEX	19/20	\$ 58,441	\$ 58,066	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 58,066	\$ -
111	14089	K9 Infrastructure (ADA Relief Area)	20/21	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -
BOK	14099	HVAC Duct Cleaning Terminal	20/21	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -
BOK	14112	GIDA Airport Industrial Areas	21/22	\$ 76,750	\$ 19,323	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,058	\$ 36,692
BOK	14119	Spray Foam Terminal Roof Leak Repairs	22/23	\$ 135,000	\$ 135,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000	\$ 10,000
BOK	14123	ARFF SCBA Breathing Apparatuses (2)	22/23	\$ 14,000	\$ 14,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,000	\$ -
BOK	14126	New Security Cameras Installation (3)	23/24	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -
BOK	14128	Fuel Recording System for Shop	23/24	\$ 10,800	\$ 10,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,800	\$ -
BOK	14130	Paint and Wallpaper Areas Inside Terminal	23/24	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -
BOK	14131	New High Security Gate Controllers/Door King Gate Pads	23/24	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -
BOK	14132	Janitorial Equipment for Terminal	23/24	\$ 6,000	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ -
BOK	14133	Ramp Loading Device	23/24	\$ 130,495	\$ 59,753	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000	\$ -
BOK		Nikon Z30 Video Camera - Creator Kit Bundle	24/25	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000
BOK		65" Digital Display with Computer Equipment for Terra's Office	24/25	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000
BOK		Courtyard Patio Renovations/Upgrades	24/25	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
BOK		CID 72" Heavy Duty Root Grapple	24/25	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000
BOK		31" Cutting Width Loftness Battle Ax Mulching Head	24/25	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
BOK		Building Modifications	24/25	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
SUBTOTAL BOK				\$ 12,705,886	\$ 11,377,880	\$ 7,221,436	\$ 232,149	\$ 3,000	\$ 380,153	\$ 1,893,309	\$ 1,100,000	\$ -	\$ 1,631,281	\$ 1,338,689
SSI	215EA	Skylane Development Infrastructure & EMAS Environmental Assessment	22/23	\$ 392,014	\$ 219,337	\$ 375,375	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,639	\$ -
SSI	215D	Design Skylane Infrastructure Development	23/24	\$ 531,237	\$ 224,538	\$ -	\$ 478,113	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38,350	\$ 492,887
SSI	213	Design Rwy 4-22 Rehabilitation, EMAS, and Drainage Improvements	24/25	\$ 1,000,000	\$ 1,000,000	\$ 638,175	\$ -	\$ 261,825	\$ 50,000	\$ -	\$ -	\$ -	\$ 42,750	\$ 7,250
SSI	217	Design & NEPA Taxiway B and Southeast Apron Pavement Rehab	24/25	\$ 227,000	\$ 227,000	\$ -	\$ -	\$ -	\$ 170,250	\$ -	\$ -	\$ -	\$ -	\$ 56,750
SSI		SSI Airport Layout Plan (Follow up with BT)	24/25	\$ 15,265	\$ 15,265	\$ 13,738	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,527
SSI		Construct Skyane Development Infrastructure Phase 2	24/25	\$ 4,397,709	\$ 4,397,709	\$ -	\$ 831,850	\$ 2,329,981	\$ 219,885	\$ 796,107	\$ -	\$ -	\$ -	\$ 219,886
SSI	16084	SSI Annex Office Improvements (3 Phases, 1059, 16071, 16076, 16084)	16/17	\$ 141,774	\$ 68,745	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 68,745	\$ -
SSI	16097	Paint Annex Building	23/24	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -
SSI		Hy-Security Complete Gate Controller	24/25	\$ 13,000	\$ 13,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,000
SSI		Tabby House Pre Preservation Work	24/25	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ 25,000
SUBTOTAL SSI				\$ 6,837,999	\$ 6,285,594	\$ 1,027,288	\$ 1,309,963	\$ 2,591,806	\$ 440,135	\$ 796,107	\$ -	\$ 75,000	\$ 186,484	\$ 816,300
EXPENSE TOTAL				\$ 19,543,885	\$ 17,663,474	\$ 8,248,724	\$ 1,542,112	\$ 2,594,806	\$ 820,288	\$ 2,689,416	\$ 1,100,000	\$ 75,000	\$ 1,817,765	\$ 2,154,989
EST. WITHDRAWALS FROM CAPITAL RESERVE FUND														\$ (2,029,039)
NET														\$ 1,418,976
OPERATING RESERVES 6 Mo Expenses 06/30/24														\$ 1,861,085
ESTIMATED CAPITAL RESERVES 06/30/25														\$ (442,109)



Glynn County Airport Commission

May 21, 2024

CAPITAL PLANNING FOR LOCALLY FUNDED PROJECTS

EVALUATION SUMMARY

The Glynn County Airport Commission (GCAC) develops an annual capital improvement program that is funded by various sources. Items which are wholly funded by the GCAC with no associated grants are evaluated by staff and prioritized in the capital program. Recommended projects should be relevant to GCAC planning, and/or maintaining or replacing capital assets necessary for the operation and maintenance of its airports. Such projects will be evaluated for budget consideration on the following criteria:

1. The project is mandated.
2. The project is consistent with the airport FAA approved Master Plan/ALP, as applicable.
3. The project eliminates hazards and improves safety and security for airport users and the community.
4. The project rehabilitates current infrastructure and is approved in the current replacement schedule or strategic plan.
5. The project lengthens the useful life of the asset.
6. The project has a positive effect on operating and maintenance costs.
7. The project replaces an asset lost to disaster or damage.
8. The project assists with the implementation of the GCAC's goals and policies.
9. The project has been evaluated for environmental impacts.
10. Project implementation is feasible, including funding.
11. The project provides cultural and aesthetic value.

The following projects for FY24/25 were evaluated on the 11 criteria by staff. Attached is a summary of projects and the score for each element. Each element is worth one point. Projects that were eliminated from previous capital programs, or eliminated from the new capital program are highlighted in gray.

A total of 9 projects are recommended for inclusion in the capital program and 15 projects were eliminated in the process.

GLYNN COUNTY AIRPORT COMMISSION
CAPITAL PROGRAM EVALUATION SUMMARY

LOC	NO.	PRIORIT	PROJECT DESCRIPTION	FY	TOTAL PROJECT COST	REMAINING PROJECT COST	PRIOR YEAR ENCLUMR LOCAL	FY 24/25 LOCAL SHARE	MANDATED PROJECT	MASTER PLAN	IMP. SAFETY	REHAB INFRASTRU		POSITIVELY EFFECTIVE	RPL ASSET LOST TO DISASTER OR DAMAGE	ASSISTS MISSION GOALS	EVAL FOR ENV. IMPACTS	IMPLEMEN TATION FEASIBLE	PROVIDES CULTURAL AESTHETIC VALUE	Total	
												APPROVED CURRENT SCHED	USEFUL LIFE ASSET								
SSI		1	Hv-Security Complete Gate Controller	24/25	\$ 13,000	\$ 13,000	\$ -	\$ 13,000	1	0	1	1	1	1	1	1	0	1	0	8	
BQK	14119	2	Spray Foam Terminal Roof Leak Repairs	22/23	\$ 135,000	\$ 135,000	\$ 125,000	\$ 10,000	0	0	0	1	1	1	1	1	0	1	1	7	
BQK	14112	3	GIDA Airport Industrial Areas	21/22	\$ 76,750	\$ 19,323	\$ 40,058	\$ 36,692	0	1	0	0	1	0	0	1	1	1	0	5	
BQK		4	Grease Trap Replacement	24/25	\$ 50,000	\$ 50,000	\$ -	\$ 50,000	0	0	0	0	1	1	1	0	0	1	0	4	
BQK		5	Courtyard Patio Renovations/Upgrades	24/25	\$ 25,000	\$ 25,000	\$ -	\$ 25,000	0	0	0	0	0	0	1	0	1	0	1	3	
BQK		6	CID 72" Heavy Duty Root Grapple	24/25	\$ 3,000	\$ 3,000	\$ -	\$ 3,000	0	0	0	0	0	0	1	0	0	1	1	3	
BQK		7	31" Cutting Width Loftness Battle Ax Mulching Head	24/25	\$ 20,000	\$ 20,000	\$ -	\$ 20,000	0	0	0	0	0	0	1	0	0	1	1	3	
BQK		8	Nikon Z30 Video Camera - Creator Kit Bundle	24/25	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	0	0	0	0	0	0	0	0	0	1	1	2	
BQK		9	65" Digital Display with Computer Equipment for Terra's Office	24/25	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	0	0	0	0	0	0	0	0	0	1	0	1	
BQK	14095	X	Water Bottle Refill Station Hold Room	19/20	\$ 950	\$ 950	\$ 950	\$ -	0	0	0	0	0	0	0	0	0	0	1	1	
BQK	14085	X	Terminal Advertising Boards	18/19	\$ 40,600	\$ -	\$ -	\$ -	0	0	0	0	0	0	0	0	0	0	1	1	
BQK	14087	X	Lobby Digital Signage and Related Phone System Upgrade	23/24	\$ 7,400	\$ 7,400	\$ -	\$ -	0	0	0	0	0	0	0	0	0	0	1	1	
BQK		X	Scaq Turf Tiger Mower	24/25	\$ 15,366	\$ 15,366	\$ -	\$ -	0	0	0	0	0	1	0	0	0	0	1	1	
BQK		X	Scaq Stand On Blower	24/25	\$ 10,927	\$ 10,927	\$ -	\$ -	0	0	0	0	0	1	0	0	0	0	1	1	
SSI		X	Kubota B26 TLB Backhoe	24/25	\$ 41,500	\$ 41,500	\$ -	\$ -	0	0	0	0	0	1	0	0	0	0	0	1	
BQK	14105	X	Hoses for Small ARFF Truck	21/22	\$ 3,868	\$ 3,868	\$ -	\$ -	0	0	1	0	1	0	0	0	0	0	2	2	
BQK	14117	X	Job Corp Utility Repairs	22/23	\$ 100,000	\$ 100,000	\$ -	\$ -	1	0	0	0	1	0	0	0	0	0	2	2	
BQK		X	New Fire Fighting Equip (Spreader, Cut Blades, Telescopic Ram)	24/25	\$ 53,979	\$ 53,979	\$ -	\$ -	0	0	1	0	0	1	0	0	0	0	2	2	
BQK	14127	X	Move Generator and Switch Gear for AWOS	23/24	\$ 7,000	\$ 7,000	\$ -	\$ -	0	0	0	1	1	1	0	0	0	0	3	3	
BQK		X	Demolition of Old FBO Nose Dock and Old Airfield Vault	24/25	\$ 90,000	\$ 90,000	\$ -	\$ -	0	1	0	1	0	0	0	0	0	0	1	3	
BQK	14101	X	FAA (former CAP) Bldg Repairs	20/21	\$ 4,000	\$ 4,000	\$ -	\$ -	0	1	0	1	1	0	0	0	0	1	4	4	
BQK	14116	X	Terminal Advertising SEG Light Boxes, Grand Hall displays	22/23	\$ 5,125	\$ 5,125	\$ -	\$ -	0	0	0	1	1	1	0	0	0	1	4	4	
BQK	14129	X	Paint Terminal Building and Walkways	23/24	\$ 341,000	\$ 341,000	\$ -	\$ -	0	0	0	1	1	0	0	1	0	0	1	4	4
BQK		X	Replacement Terminal Generator***Add to CIP for FY25/26	24/25	\$ 529,700	\$ 529,700	\$ -	\$ -	1	0	1	1	1	0	0	0	0	0	4	4	
									3	3	4	8	11	9	5	5	1	9	12	70	

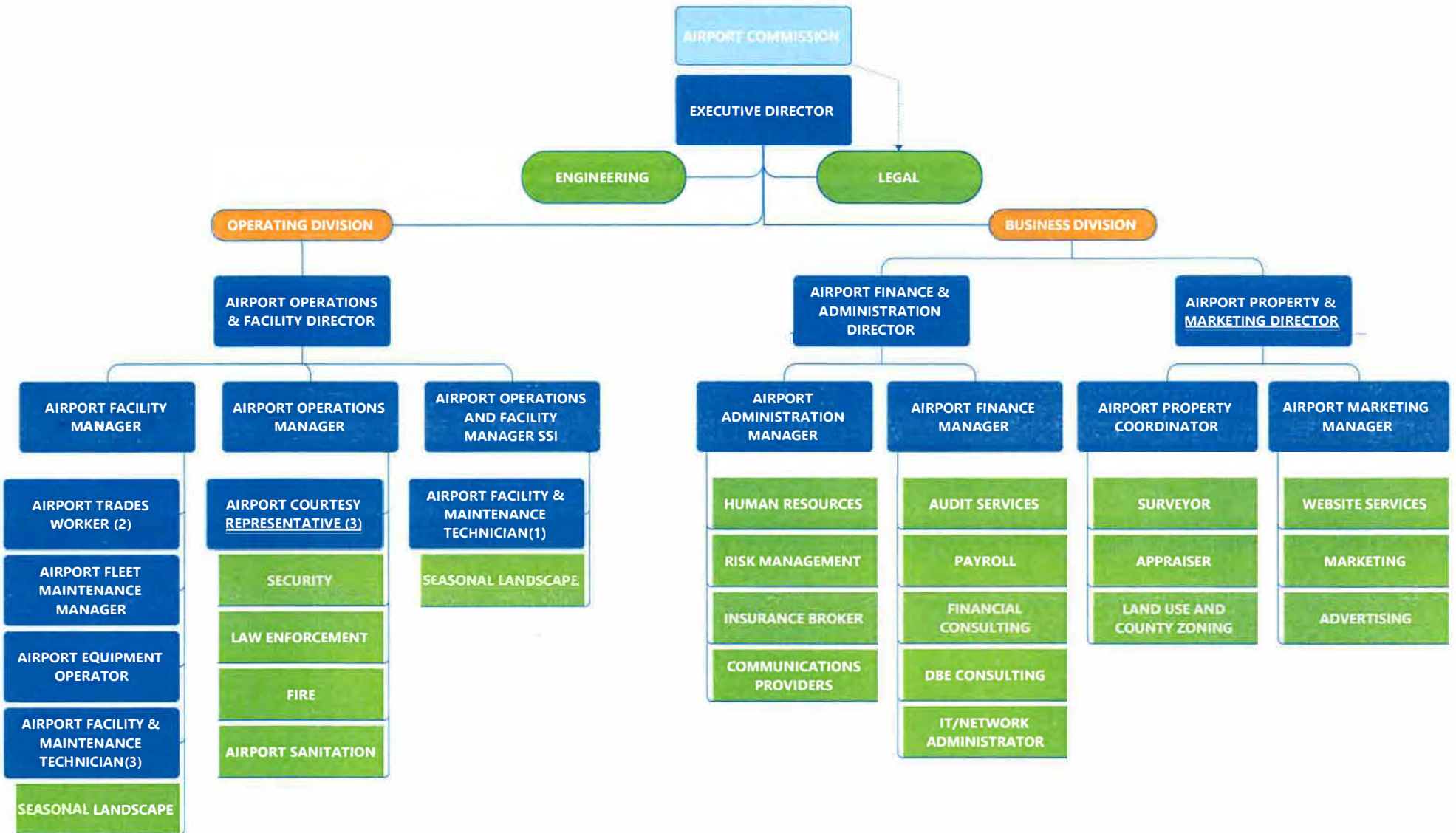
Glynn County Airport Commission Rates and Fees Schedule FY24/25 Proposed Budget

Type of Charge	2025 Rate	2024 Rate	Rate Description
Signatory Landing Fees (Effective December 1)	\$1.80	\$1.73	per 1,000 lbs, adj annually 4% by agreement
Non Signatory Landing Fees	\$3.60	\$3.46	per 1,000 lbs, adj annually 4%
Landing Fee for Temporary Tower	TBD	TBD	Based on quotes and ancillary costs for service
Tenant Annual Term Parking at St Simons Airport	\$504.00	\$504.00	per vehicle
Tenant 6 mos Parking at St. Simons Airport	\$282.00	\$282.00	per vehicle
Non-Tenant Annual Term Parking at St Simons Airport	\$630.00	\$630.00	per vehicle
Non- Tenant 6 mos Parking at St. Simons Airport	\$345.00	\$345.00	per vehicle
Daily Parking at St. Simons Airport	\$9.00	\$9.00	per vehicle
Parking Permit Refund administrative fee	\$65.00	\$65.00	per occurrence
FBO Concessions and Lease Space SSI	4.75%	4.75%	Determined by Lease Agreements/ Gross Sales
FBO Concessions Agreement BQK	4.25%	4.25%	Ground rental separate sublease agreement
Aeronautical Rates by SF	\$0.47	\$0.46	Annual CPI Adjustment (January)
Non Aviation Property Rate at Both Airports	Market Value	Market Value	Determined by Appraisal Contractor
On-Airport Car Rental Concession fee	11%	11%	Determined by Lease Agreements/ Gross Sales
Airline Terminal Space for Car Rental Companies SSI			No Current Agreement
Off Airport Rental Car Fee BQK & SSI			No Current Agreement
Off Airport Car Rental Concession fee	8%	8%	Determined by Lease Agreements/ Gross Sales
Brunswick Terminal Exclusive Lease Space	\$28.57	\$27.47	per SF
Brunswick Terminal Common Lease Space (Effective December 1)	\$28.57	\$27.47	per SF
Airline Terminal Jet Bridge Use Charge	\$15.39	\$14.80	per use fee 4% increase by agreement
Executive Commission Conference Room Rental	\$75.00	\$75.00	per hour or \$300.00 per day
GCAC Small Conference Room Rental	\$37.50	\$37.50	per hour or \$100 per day
Non-Aeronautical Events on Aviation Property	15%	15%	15% of Tenant Revenue for Event
Ground Transportation Operators (Passengers and Baggage Delivery Services)	\$3/pickup or \$300/yr	\$3/pickup or \$300/yr	per vehicle, monthly
Shuttle Ground Transportation	\$5/room or \$3/pickup	\$5/room or \$3/pickup	whichever is greater
Transportation Network Company (TNC) BQK	\$3/pickup or \$300/yr	\$3/pickup or \$300/yr	whichever is greater
Transportation Network Company (TNC) SSI	\$3/pickup or \$300/yr	\$3/pickup or \$300/yr	whichever is greater
Replacement Badge Fee	\$15.00	\$15.00	Damaged, expected wear and tear
Lost Badge Fee	\$100.00/\$150.00/	\$100.00/\$150.00	1st loss/ 2nd loss/ 3rd loss
ATM Machine	25%	25%	of each transaction fee
Enhanced ARFF Services	\$150.00	\$150.00	
Automobile Fuel Rebill	17%	17%	Admin fees plus direct cost
Administrative Services B&W Copies	\$0.25	\$0.25	Each
Administrative Services Color Copies	\$0.75	\$0.75	Each
Administrative Services Open Records Request Billable Time	\$30.97	\$29.76	per hour, excluding the first quarter hour
Administrative Services Open Records Copies	\$0.10	\$0.10	per page
Tenant Services Labor Rate	\$28.09	\$28.09	Per Hour
Service Equip Equips Tractor with Bush hog	\$65.00	\$55.00	Per Hour
Service Equip Landscaping Equipment Mower	\$30.00	\$26.50	Per Hour
Service Equip Sweeper	\$50.00	\$50.00	Per Hour
Service Equip Landscaping Equipment Backpack Blower	\$15.00	\$12.00	Per Hour
Service Equip Landscaping Equipment Edger	\$15.00	\$12.00	Per Hour
Service Equip Landscaping Equipment Weed eater	\$15.00	\$12.00	Per Hour
Service Equip Landscaping Equipment Hedge Trimmer	\$15.00	\$12.00	Per Hour
Service Equip Chemical Spray	\$150.00	\$150.00	Per application
Capital Development Investment Terms			
Land use with 1 year renewal term	\$103,090.87	\$99,999.99	Policy Adjustment
Lease term 10 years Minimum	\$103,090.88	\$100,000.00	Policy Adjustment
Lease term 10 years Maximum	\$206,181.77	\$200,000.00	Policy Adjustment
Lease term 20 years Minimum	\$206,182.80	\$200,001.00	Policy Adjustment
Lease term 20 years Maximum	\$309,272.65	\$300,000.00	Policy Adjustment
Lease term 25 years Minimum	\$309,273.69	\$300,001.00	Policy Adjustment
Lease term 25 years Maximum	\$515,454.42	\$500,000.00	Policy Adjustment
Lease term 30 years Minimum	\$515,455.45	\$500,001.00	Policy Adjustment
Lease term 30 years Maximum	\$2,061,817.70	\$2,000,000.00	Policy Adjustment
Lease term 40 years Minimum	\$2,061,818.73	\$2,000,001.00	Policy Adjustment
Lease term 40 years Maximum	\$15,463,632.72	\$15,000,000.00	Policy Adjustment
Lease term by Negotiation Minimum	\$15,463,633.75	\$15,000,001.00	Policy Adjustment

Note: Items in highlighted in green reflect proposed changes

GLYNN COUNTY AIRPORT COMMISSION

ORGANIZATION CHART



Total GCAC Personnel 21

GCAC Salary Structure FY24/25

<u>Position</u>	<u>Current Salary Range</u>		<u>Proposed Salary Range</u>	
	<u>Minimum</u>	<u>Maximum</u>	<u>Min</u>	<u>Max</u>
Executive Director Level				
Airport Executive Director	\$ 178,607	(by Contract)		
Director Level				
Airport Finance & Administration Director	\$98,342	\$157,248	\$98,342	\$157,248
Airport Operations & Facility Director	\$98,342	\$157,248	\$98,342	\$157,248
Airport Property & Marketing Director	\$98,342	\$157,248	\$98,342	\$157,248
Managerial Support				
Airport Operations Manager- BQK	\$63,128	\$100,942	\$63,128	\$100,942
Airport Administration Manager	\$63,128	\$100,942	\$63,128	\$100,942
Airport Finance Manager	\$63,128	\$100,942	\$63,128	\$100,942
Airport Property Coordinator	\$63,128	\$100,942	\$63,128	\$100,942
Airport Marketing Manager	\$63,128	\$100,942	\$63,128	\$100,942
Airport Facility Manager	\$63,128	\$100,942	\$63,128	\$100,942
Airport Operations and Facility Manager-SSI	\$63,128	\$100,942	\$63,128	\$100,942
Airport Fleet Maintenance Manager	\$63,128	\$100,942	\$63,128	\$100,942
Workforce				
Airport Trades Worker	\$45,635	\$72,966	\$45,635	\$72,966
Airport Trades Worker	\$45,635	\$72,966	\$45,635	\$72,966
Airport Equipment Operator	\$43,470	\$67,454	\$43,470	\$67,454
Airport Equipment Operator	\$37,502	\$59,966	\$40,560	\$64,854
Airport Facility and Maintenance Technician	\$37,502	\$59,966	\$37,502	\$59,966
Airport Facility and Maintenance Technician	\$37,502	\$59,966	\$37,502	\$59,966
Airport Courtesy and Customer Service Agent	\$36,067	\$57,658	\$36,067	\$57,658
Airport Courtesy and Customer Service Agent	\$36,067	\$57,658	\$36,067	\$57,658
Airport Courtesy and Customer Service Agent	\$36,067	\$57,658	\$36,067	\$57,658
Airport Sanitation Coordinator	\$32,053	\$51,272	\$32,053	\$51,272

**GLYNN COUNTY AIRPORT COMMISSION
DETAILED REVENUE BUDGET**

FISCAL YEAR 2024/2025

Account #	Description	Aero- nautical / Non	Loc	YTD January 31, 2024	23/24 PROJECTED	Earned Amount Remaining	23/24 BUDGET	PROPOSED 24/25 BUDGET	Budget Amount Diff	Inc/Dec %
Non Operating Income										
4001	Interest Income	N	ADM	21,879	37,506	15,628	1,100	281,100	280,000	25455%
4003	Sale of Assets	N	ADM	20,578	40,000	19,422	0	0	0	0%
4005	LEO Reimbursement	N	ADM	36,690	62,897	26,207	62,000	0	(62,000)	-100%
Non Operating Income				79,147	140,403	61,257	63,100	281,100	218,000	345.48%
Operating Income										
4201	Contract Services			889	1,524	635	4,699	3,348	(1,351)	-28.75%
4202	Landing Fees			53,021	90,892	37,872	66,282	94,528	28,246	42.61%
4204	Land Rental			1,001,485	1,687,324	685,839	1,781,433	1,630,625	(150,809)	-8.47%
4205	Building Rental			586,637	980,164	393,526	931,460	980,643	49,183	5.28%
4206	Terminal Space Rental			25,244	44,051	18,807	44,127	44,274	147	0.33%
4206.1	Airline Terminal Rental			63,098	109,440	46,343	109,529	113,818	4,289	3.92%
4206.2	Concessions, Vehicle			212,421	364,150	151,729	372,152	364,150	(8,002)	-2.15%
4206.4	Ground Transportation			10,551	16,216	5,665	12,991	16,168	3,176	24.45%
4208	Miscellaneous Operating Income			1,366	1,366	0	30,500	35,300	4,800	15.74%
4210	Temporary Land Use Agreements			10,000	10,000	0	10,000	10,000	0	0.00%
4211	Advertising Display Income			31,038	49,675	18,638	65,380	51,600	(13,780)	-21.08%
4212	PFC			70,502	120,860	50,358	105,301	136,847	31,546	29.96%
4214	Rebillable Revenues			360	360	0	720	720	0	0.00%
4215	Vending	N	BQK	614	1,052	438	1,575	1,100	(475)	-30.19%
4216	Finance Charges	N	ADM	0	0	0	150	150	0	0.00%
4217	Parking Rentals			37,684	60,227	24,995	70,350	58,050	(12,300)	-17.48%

**GLYNN COUNTY AIRPORT COMMISSION
DETAILED REVENUE BUDGET**

FISCAL YEAR 2024/2025

<i>Account #</i>	<i>Description</i>	<i>Aero- nautical / Non</i>	<i>Loc</i>	<i>YTD January 31, 2024</i>	<i>23/24 PROJECTED</i>	<i>Earned Amount Remaining</i>	<i>23/24 BUDGET</i>	<i>PROPOSED 24/25 BUDGET</i>	<i>Budget Amount Diff</i>	<i>Inc/Dec %</i>	
4218	Fuel Resale			14,428	24,733	10,306	18,595	19,351	0%	755	4.06%
4220	FBO Concession Fees			568,823	772,448	203,625	737,364	564,517	14%	(82,081)	-11.13%
OPERATING INCOME				2,688,158	4,334,481	1,648,776	4,362,609	4,125,188	(237,421)	-5.44%	
GRAND TOTAL REVENUE				2,767,305	4,474,885	1,710,032	4,425,709	4,406,288	(19,421)	-0.44%	

**GLYNN COUNTY AIRPORT COMMISSION
DETAILED EXPENSE BUDGET**

FISCAL YEAR 2024/2025

<i>Account #</i>	<i>Description</i>	<i>23/24 YTD 01/31/2024 (7 mos.)</i>	<i>23/24 PROJECTED (12 mos.)</i>	<i>Amount Remaining or Overspent</i>	<i>23/24 BUDGET</i>	<i>24/25 BUDGET</i>	<i>Budget Amount Diff</i>	<i>Inc/Dec %</i>
PERSONNEL EXPENSES								
5001-5004	G & A Personnel Expenses	667,054	1,143,522	36,135	1,179,658	1,282,759	103,102	8.74%
5001-5004	Maint./Ops. Personnel Expenses - BQK	474,220	812,948	(59,231)	753,717	829,791	76,074	10.09%
5001-5004	Maint./Ops. Personnel Expenses - SSI	101,784	174,487	1,605	176,092	191,442	15,350	8.72%
5015.00	Salary Adjustment Pool	0	0	0		40,244	40,244	100.00%
Total Personnel Expenses		1,243,059	2,130,958	(21,492)	2,109,467	2,344,235	234,768	11.13%
<i>22 FTE</i>								
GENERAL BUSINESS ADMINISTRATION BRUNSWICK AND ST. SIMONS AIRPORTS								
6001.00	Events Meetings and Hospitality	13,133	20,662	1,718	22,380	26,637	4,257	19.02%
6002.00	Training and Travel Conferences/Meetings	41,057	71,582	9,888	81,470	82,445	975	1.20%
6003.00	Subscriptions, Dues., Prof. Organizations	9,791	15,249	(1,710)	13,539	15,822	2,283	16.86%
6004.00	Promotion/Marketing	34,734	52,791	40,970	93,761	70,955	(22,806)	-24.32%
6004A.00	Promotional Events/Other	1,073	2,094	4,906	7,000	17,017	10,017	143.10%
6004B.00	Aviation Events	5,433	13,000	14,000	27,000	14,000	(13,000)	-48.15%
6004C.00	Classified Ads	813	1,003	822	1,825	1,550	(275)	-15.07%
6004E.00	Property Signage	1,404	2,400	2,400	4,800	2,400	(2,400)	-50.00%
6005.00	Office Supplies	3,277	4,821	169	4,990	4,990	0	0.00%
6006.00	Office Equipment & Furniture	10,554	14,415	35	14,450	16,200	1,750	12.11%
6007.00	IT & Software	32,617	36,772	5,709	42,981	49,431	6,450	15.01%
6008.00	Legal Fees	16,150	27,685	12,315	40,000	40,000	0	0.00%
6009.00	Miscellaneous	1,709	3,209	141	3,350	3,440	90	2.69%

**GLYNN COUNTY AIRPORT COMMISSION
DETAILED EXPENSE BUDGET**

FISCAL YEAR 2024/2025

<i>Account #</i>	<i>Description</i>	<i>23/24 YTD 01/31/2024 (7 mos.)</i>	<i>23/24 PROJECTED (12 mos.)</i>	<i>Amount Remaining or Overspent</i>	<i>23/24 BUDGET</i>	<i>24/25 BUDGET</i>	<i>Budget Amount Diff</i>	<i>Inc/Dec %</i>
6009.20	Employee Incentives	2,858	5,771	(445)	11,900	10,515	(1,385)	-11.64%
6010.00	Communication Connection Services	20,102	34,460	(1,600)	32,860	33,200	340	1.04%
6010A	Cable, Satellite Services	1,464	2,509	91	2,600	2,600	0	0.00%
6011.00	Interest Expense	3,039	3,039	(3,039)	0	3,050	3,050	100.00%
6012.00	Insurance Expense	104,024	180,739	10,408	191,147	205,078	13,931	7.29%
6014.00	Postage	861	1,476	324	1,800	1,800	0	0.00%
6016.00	Professional Services	103,482	200,612	51,628	252,240	300,340	48,100	19.07%
6017.00	County Admin. Charges	10,007	17,155	(171)	16,983	16,983	0	0.00%
6050.00	Rebillable Expenses	0	0	100	100	100	0	0.00%
6060.00	Bereavement/Illness	75	550	50	600	700	100	16.67%
6070.00	Bad Debt, Uncollectable Revenue	0	0	0	0	0	0	0.00%
BUSINESS ADMINISTRATION		417,659	711,995	148,708	867,777	919,253	51,477	5.93%
FACILITY AND MAINTENANCE EXPENSES								
BRUNSWICK GOLDEN ISLES AIRPORT								
7001.00	Airfield/Terminal Systems - BQK	33,602	44,873	(373)	44,500	44,270	(230)	-0.52%
7002.00	Grounds & Fencing - BQK	29,825	48,720	(470)	48,250	52,000	3,750	7.77%
7003.00	Buildings - BQK	70,606	123,032	4,182	127,214	130,550	3,336	2.62%
7004.00	Janitorial - BQK	9,815	18,500	1,000	19,500	20,500	1,000	5.13%
7005.00	Vehicles - Fleet Maintenance	5,294	25,000	0	25,000	20,000	(5,000)	-20.00%
7006.00	Machinery & Equipment - BQK	14,129	31,000	6,000	37,000	37,000	0	0.00%
7007.00	Fuel & Lubricants - BQK	35,955	61,638	17,862	79,500	79,000	(500)	-0.63%
7008.00	Equipment Lease/Rental - BQK	2,042	3,501	999	4,500	4,500	0	0.00%

**GLYNN COUNTY AIRPORT COMMISSION
DETAILED EXPENSE BUDGET**

FISCAL YEAR 2024/2025

<i>Account #</i>	<i>Description</i>	<i>23/24 YTD 01/31/2024 (7 mos.)</i>	<i>23/24 PROJECTED (12 mos.)</i>	<i>Amount Remaining or Overspent</i>	<i>23/24 BUDGET</i>	<i>24/25 BUDGET</i>	<i>Budget Amount Diff</i>	<i>Inc/Dec %</i>
7009.00	Consumables - BQK	2,521	4,098	902	5,000	5,000	0	0.00%
7010.00	Employee Uniforms - BQK	8,920	15,391	(341)	15,050	15,900	850	5.65%
7011.00	Airfield Obstructions - BQK	0	2,000	2,100	4,100	2,000	(2,100)	-51.22%
7013.00	Emergency Systems/Equip - BQK	2,022	8,641	734	9,375	11,300	1,925	20.53%
7014.00	Tools - BQK	1,156	2,500	0	2,500	2,500	0	0.00%
7015.00	Signs, Flags, Other - BQK	632	4,000	3,000	7,000	5,000	(2,000)	-28.57%
TOTAL BQK FACILITY MAINTENANCE EXPENSES		216,519	392,894	35,595	428,489	429,520	1,031	0.24%
<i>FACILITY AND MAINTENANCE ST. SIMONS ISLAND AIRPORT</i>								
7001.00	Terminal Airfield Systems - SSI	10,566	45,741	16,960	62,700	62,400	(300)	-0.48%
7002.00	Grounds & Fencing - SSI	23,401	40,777	6,723	47,500	47,000	(500)	-1.05%
7003.00	Buildings - SSI	2,480	6,700	250	6,950	16,700	9,750	140.29%
7004.00	Janitorial - SSI	658	3,000	1,500	4,500	2,500	(2,000)	-44.44%
7007.00	Fuel & Lubricants - SSI	5,531	9,582	2,668	12,250	12,250	0	0.00%
7008.00	Equipment Lease/Rental - SSI	0	1,500	1,000	2,500	2,500	0	0.00%
7009.00	Consumables - SSI	186	700	300	1,000	1,000	0	0.00%
7010.00	Employee Uniforms - SSI	0	800	(250)	550	550	0	0.00%
7011.00	Airfield Obstructions - SSI	1,700	8,000	17,000	25,000	25,000	0	0.00%
7014.00	Tools - SSI	1,475	1,475	25	1,500	1,700	200	13.33%
7015.00	Signs, Flags, Other - SSI	748	2,000	500	2,500	2,500	0	0.00%
TOTAL SSI FACILITY MAINTENANCE EXPENSES		46,746	120,274	46,676	166,950	174,100	7,150	4.28%

=

**GLYNN COUNTY AIRPORT COMMISSION
DETAILED EXPENSE BUDGET**

FISCAL YEAR 2024/2025

<i>Account #</i>	<i>Description</i>	<i>23/24 YTD 01/31/2024 (7 mos.)</i>	<i>23/24 PROJECTED (12 mos.)</i>	<i>Amount Remaining or Overspent</i>	<i>23/24 BUDGET</i>	<i>24/25 BUDGET</i>	<i>Budget Amount Diff</i>	<i>Inc/Dec %</i>
GRAND TOTAL FACILITY MAINTENANCE EXPENSES		263,265	513,169	82,270	595,439	603,620	8,181	1.37%
<i>SAFETY AND OPERATIONS EXPENSES BRUNSWICK GOLDEN ISLES AIRPORT</i>								
7115.00	Safety/Ops	20,399	24,501	24,673	49,174	26,600	(22,574)	-45.91%
7116.00	ARFF Training and Supplies/Agents	859	6,850	650	7,500	6,000	(1,500)	-20.00%
7515.11	Security Training Cost/Equipment Purchases	5,021	5,021	(4,021)	1,000	5,000	4,000	400.00%
TOTAL BQK SAFETY & OPERATIONS EXPENSES		26,280	36,372	21,302	57,674	37,600	(20,074)	-34.81%
<i>SAFETY AND OPERATIONS EXPENSES ST. SIMONS ISLAND AIRPORT</i>								
7115.00	Safety/Ops	706	706	794	1,500	500	(1,000)	-66.67%
TOTAL SSI SAFETY & OPERATIONS EXPENSES		706	706	794	1,500	500	(1,000)	-66.67%
GRAND TOTAL SAFETY & OPERATIONS EXPENSES		26,985	37,078	22,096	59,174	38,100	(21,074)	-35.61%
<i>UTILITY EXPENSES BRUNSWICK GOLDEN ISLES AIRPORT</i>								
8001-8004	BRUNSWICK	162,207	278,069	39,431	317,500	318,500	1,000	0.31%
<i>ST. SIMONS ISLAND AIRPORT</i>								
8001-8004	ST. SIMONS	29,693	50,902	(2,479)	48,423	52,800	4,377	9.04%
UTILITIES - TOTAL		191,900	328,971	36,952	365,923	371,300	5,377	1.47%
GRAND TOTAL EXPENSES		2,142,868	3,722,170	268,535	3,999,280	4,276,508	278,728	6.97%