



Glynn County Airport Commission

Dear Vendor:

Glynn County Airport Commission must comply with Form 1099 IRS regulations. These regulations state that we must have a completed W-9 form with a Federal Tax Identification Number or Social Security number for all vendors. Penalties can be imposed on the Airport Commission for not having this information on file, and future payments to our vendors may be delayed if the forms are not completed and returned to our office.

Enclosed are a "Vendor Information" form and a W-9, "Request for Taxpayer Identification Number and Certification" form. Please take the time to complete these two forms for our records and send them to:

Glynn County Airport Commission
Attention: Tiffany Landry
295 Aviation Parkway, Suite 205
Brunswick, GA 31522

You may also return via email to tlandry@flygcairports.com.

Thank you,

A handwritten signature in blue ink that reads "Tiffany M. Landry".

Tiffany Landry
Airport Accountant



Glynn County Airport Commission

**GLYNN COUNTY AIRPORT COMMISSION
VENDOR INFORMATION FORM**

CHECKS PAYABLE TO

NAME:

ADDRESS:

CITY:

STATE:

ZIP:

PHONE NO:

EMAIL:

**ACCOUNTS RECEIVABLE CONTACT
INFORMATION**

NAME:

ADDRESS:

CITY:

STATE:

ZIP:

PHONE NO:

EMAIL:

SALES REPRESENTATIVE CONTACT INFORMATION

NAME:

ADDRESS:

CITY:

STATE:

ZIP:

PHONE NO:

TYPE OF BUSINESS

INDIVIDUAL/SOLE PROPRIETOR CORPORATION PARTNERSHIP OTHER

TAXPAYER IDENTIFICATION NUMBER

FEDERAL ID NO

OR

SOCIAL SECURITY NO

SIGNATURE:

DATE:

PRINT:

